

**AGENDA
REGULAR MEETING
June 8, 2020
7:00 p.m.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

1. APPROVAL OF MINUTES-Regular Meeting: May 26, 2020

Pages 02-05

2. PUBLIC COMMENTS

Comments in this portion of the meeting will be held to a maximum of five (5) minutes. Scheduled requests shall be allotted fifteen (15) minutes. Requests to address the council or to be on the agenda must be given to the city clerk no later than noon (12:00) on the Thursday preceding a scheduled council meeting (council meetings are scheduled for the second and fourth Monday of every month). Prior to making comments, please state the following: First & Last Name, Your Address and Ward.

Peter Muraski, 1104 N 8th, Ward 2, Dust Control

Pages 06-07

3. BUSINESS AND DISCUSSION ITEMS

1. Economic Development – 1205 Alston

Pages 08-18

2. CARES Act Grant – Airport

Pages 19-36

3. CALEA Accreditation – Todd Ackerman & Matt Simpson

Pages 36-74

4. Disc Golf

5. Pool Passes

Page 75

6. Murals - 617 Broadway

Pages 76-79

7. LWCF - Grant Lakeview Sports Complex

Pages 80-82

"Marysville will be discussing the LWCF grant application for Phase 1 of the Lakeview Sports Complex Improvements at their upcoming council meeting on June 8th at 7pm in the City Hall. Public comment is requested. A project description, scope of work, construction budget, maps and design plans can be viewed at the City Clerks office."

8. PBC Resolution 2020-04 Redemption of PBC Bonds

Pages 83-86

Recess City Council Meeting

CALL TO ORDER-PUBLIC BUILDING COMMISSION

ROLL CALL

1. PBC Resolution 2020-01 Sale of Refunding Bonds

Pages 87-91

(Note: PBC Balance as of 5/31/20: \$595,185.76)

Resume Regular Order of Business

4. NOTICES AND HEARINGS

5. CONSENT AGENDA

1. M-Act Koester Block Performance

Page 92

2. Clerks Report – May 2020

Pages 93-94

3. Revenue / Expense Report – May 2020

Pages 95-96

4. Municipal Judge's Report – May 2020

Pages 97-100

6. PRESENTATION OF APPROPRIATIONS ORDINANCE NO. 3725

Pages 101-104

7. STAFF REPORTS

1. City Administrator

Page 105

a. Budget Workshop

b. Financials/Project Costs

Pages 106-113

8. STANDING COMMITTEE REPORTS

1. Street

2. Water & Wastewater Treatment

3. Parks & Recreation

4. Cemetery & Airport

5. Police & Fire

6. Administration & Finance

9. APPOINTMENTS & WAGE DETERMINATIONS

Deputy Fire Chief – May 1, 2020 thru December 31, 2020 -- Don Ballman

Asst. Fire Chief – May 1, 2020 thru December 31, 2020 -- Joe Pils

CITY ATTORNEY/EXECUTIVE SESSION

10. ROUNDTABLE DISCUSSION

ADJOURNMENT

Regular Meeting
City Hall, Marysville, Kansas-May 26, 2020

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with CM Throm in the chair. City Administrator St. John, and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call were answered by the following council members: Price, Pippia, Schroller, Hughes, Beikman, Frye, Behrens and Throm. A quorum was present.

The minutes from the May 11 regular meeting were presented for approval. CM Frye moved, CM Pippia seconded to approve the minutes as presented. Motion carried by a 8-0 roll call vote.

The minutes from the May 13 special meeting were presented for approval. CM Behrens moved, CM Pippia seconded to approve the minutes as presented. Motion carried by 8-0 roll call vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **CONVENTION & TOURISM.** C&T President Brian Fragel submitted a request to pay Michelle Whitesell past director \$250 per month to check email accounts, regularly post information on social media and continue Constant Contact emails. She will also complete the Big Blue River Rail Trail audio tour, the Historic Courthouse audio tour and follow up on the postponed bus tours. CM Frye moved to approve the pay request for Michelle Whitesell until the director position is filled or to revisit this in six months if a director has not been hired. CM Beikman seconded. Motion passed 8-0 roll call vote.
2. **ALEX SHULTZ, ASTRO 3 AND BRIAN FRAGEL, MS&R OUTDOOR MOVIES.** Astro 3 and MS&R are requesting use of Feldhausen Field to show movies for 6 weeks. They will set up a temporary 30ft x 13ft movie screen and a temporary 8ft x 12ft projector booth which will also serve as a concession stand. The audience (which can be up to 300 people) will bring their own seating and will be seated in the outfield. There will be no charge for the movies and they will be shown on Thursday, Friday and Saturday. The movies will begin at dark or about 10:00 p.m. and may last until 2:00 a.m. if there is a double feature. Astro 3 will attempt to keep the lights and noise to a minimum and faced away from the neighboring residences. The city will be required to pay the electricity. MS&R director Brian Fragel said they will pay the City \$120 per month for the electricity. Donations will be accepted by the group to help fund the movies. CM Frye moved to allow the Astro 3 and MS&R to show movies at Feldhausen Field on Thursday, Friday and Saturday nights for 6 weeks. The City will incur the cost of the electricity. CM Beikman seconded. Motion passed 8-0 roll call vote. CM Beikman moved to have Feldhausen Field sprayed for mosquitos, CM Hughes seconded. Motion passed 8-0 roll call vote.
3. **BG CONSULTANT CLIENT AGREEMENT-PRELIMINARY ENGINEERING REPORT.** CM Behrens moved to approve the agreement with BG Consultants for the lagoon Sanitary Sewer Preliminary Engineering Report for \$5,000, CM Pippia seconded. Motion passed 8-0 roll call vote.
4. **DISC GOLF.** CM Beikman moved to table the decision to permanently keep disc golf in the City Park until the June 8 meeting so citizens may address the council, CM Pippia seconded. Motion passed 8-0 roll call vote.

NOTICES AND HEARINGS:

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Beikman moved, CM Frye seconded to approve the Consent Agenda. Motion carried by a 8-0 roll call vote. The Consent Agenda consisted of the following:

1. Consumption request at the Lee Dam Art Center July 24 & July 25 for Todd Ackerman and Jake Slupianek graduation parties.

APPROPRIATIONS ORDINANCE NO. 3724

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$77,110.15; Water Revenue Fund, \$39,496.97; Sewage Revenue Fund, \$23,551.70; Sewer Replacement Fund, \$39,745.56; Library Revolving, \$9,956.20; Swim Pool Sales Tax \$2.40; Koester Block Maintenance, \$31.54; Employee Benefit Fund, \$28,211.72; Transient Guest Tax, \$288.06; Sales Tax Improvements, \$31,028.32; making a total of \$249,422.62.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved, CM Pippia seconded to approve the appropriations ordinance totaling \$249,422.62. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3724.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **REVISED OPENING DATES.** CA St. John presented revised opening dates for the pool and for parks restrooms with guidance from the Kansas Recreation and Parks Association. CM Beikman moved to not open the pool if it had not been opened by July 15, CM Behrens seconded. Motion failed with a 4-4 tie and the Mayor was not present to break the tie. Voting no was CM Price, CM Hughes, CM Schroller and CM Throm. After discussion from the Council, the playground opening date of June 15 will remain the same as previously decided with signage posted stating the playgrounds are not cleaned and sanitized. CM Beikman moved to change the parks restrooms and the pool opening date to June 22, CM Behrens seconded. Motion passed 8-0 roll call vote. KDHE, CDC and Kansas Recreation and Parks Association cleaning guidelines remain in effect irrespective of the opening dates.
2. **6TH STREET MILL AND OVERLAY.** CA St. John presented 4 quote options to mill and overlay South 6th Street: Highway 36 to Jackson Edge Mill \$80,916.90; Highway 36 to Jackson Complete Mill \$85,706.10; Highway 36 to Walnut Edge Mill \$46,317.55; Highway 36 to Walnut Complete Mill \$49,756.50. CM Beikman moved to Edge Mill and Overlay from Highway 36 to Walnut for \$46,317.55 to be paid from the Street and Highway Fund, CM Schroller seconded. Motion carried by a 8-0 roll call vote. CA St. John recommends doing the 2nd half from Walnut to Jackson in 2021.
3. **WORKSHOP.** CA St. John presented dates for a budget workshop and to review capital improvement projects and our five-year plan. The suggested dates are Thursday, June 4th, Wednesday, June 10th or Thursday, June 11th at 6:00 p.m. at City Hall. Council members should contact CA St. John with their preference.

STANDING COMMITTEE REPORTS:

STREET:

1. **ASPHALT WASHING.** Council discussed the large amount of asphalt that washed out of the street patches along the curb line during the last rain. The Street Department picked up the debris and cleaned the catch basins.
2. **STORMWATER AT 6TH AND OAK.** CM Price reported the stormwater run-off at S 6th Street and Oak Street was 29 inches deep.

WATER & WASTEWATER:

1. **FIRE HYDRANT 4TH AND SPRING STREET.** CM Throm said it appears the Water Department is installing a fire hydrant at 4th and Spring Street.

PARKS & RECREATION:

1. **BALL PRACTICE.** MS&R sent the ball practice procedures to the Council in the agenda. Practice could begin Friday, May 22 and the coaches have been contacted. The restrooms or playground at the ballfields will not be open until games begin on June 15. The practice procedures were distributed to the coaches and will be posted at all facilities. Cleaning guidelines from the Kansas Recreation and Parks Association will be followed.

CEMETERY & AIRPORT:

1. The City Cemetery was beautiful for Memorial Day.

POLICE & FIRE:

1. **FIRE STATION MEETING.** The Fire Station Committee met and discussed the water heater at the new station, also the drainage from the guttering and installing a flume to catch the run-off water.
2. **SURPLUS GUN SALES.** CM Beikman moved to sell the surplus guns from the Police Department to the highest bidder, H & E Guns in Seneca, Kansas for \$3,600, CM Pippia seconded. Motion passed 8-0 roll call vote. The proceeds will be put in the Special Law Enforcement Fund. CM Hughes asked the Police Department to use this money to purchase new weapons for the Police Department. The Special Law Enforcement Fund is spent at the discretion of the Police Chief.

ADMINISTRATION & FINANCE:

1. **CODE BOOKS.** New code books will be distributed to the council and 4 copies are required to remain at City Hall. The code book is available online at the City's website.

APPOINTMENTS: Mayor Barnes appointed the following positions:

City Health Officer-Dr. Ryan, June 1, 2020 thru December 31, 2020
Library Board-Sally Oliver, May 1, 2020 thru December 31, 2020

Fire Chief-David Richardson, May 1, 2020 thru December 31, 2020

Asst. Fire Chief-Joe Pils, May 1, 2020 thru December 31, 2020

Deputy Fire Chief-Don Ballman, May 1, 2020 thru December 31, 2020

The council discussed establishing terms for all committees' appointments to end December 31.

Consensus of Council is as new members are appointed to committees their terms will be updated to end on December 31 of their term. CM Schroller moved to approve the mayor's appointments with terms to expire December 31, 2020. CM Pippia seconded.

EXECUTIVE SESSION: At 7:33 p.m. CM Throm moved, CM Beikman seconded to recess in executive session to discuss personnel issues of non-elected personnel matters exception K.S.A. 75-4319(b)(1) which included the Governing Body and City Administrator St. John. The meeting would resume in the City Council chambers at 8:50 p.m. Motion carried unanimously by roll call vote. At 8:50 p.m. council reconvened. CM Throm reported no action was taken during the executive session and the regular session was continuing.

Motion failed 0-1-7. CM Price abstained (he is on the Fire Department), CM Pippia, CM Schroller, CM Hughes, CM Beikman, CM Frye, CM Behrens and CM Throm voting no. CM Behrens moved to approve City Health Officer, Dr. Ryan; Library Board, Sally Oliver and Fire Chief David Richardson with terms to expire December 31, 2020, CM Frye seconded. Motion passed 6-1-1. CM Price abstained, CM Hughes voted no.

ROUND TABLE DISCUSSION:

- 1. STORMWATER NEAR 12TH STREET & OTOE.** CM Price asked if the City had looked at the stormwater run-off near 12th Street and Otoe. Most of the land involved is private property.

There being no further business, at 8:53 p.m. CM Frye moved to adjourn, CM Hughes seconded. Motion carried unanimously.

Cindy Holle
City Clerk

**CITY OF MARYSVILLE, KANSAS
CITY COUNCIL MEETING
REQUEST TO BE PLACED ON THE AGENDA**

Meetings are held on the 2nd and 4th Mondays of each month
(excluding holidays) at 7:00 p.m.

Requests need to be submitted by noon the Wednesday before the meeting.

NAME: Sarah Kessinger / Peter Muraski

ADDRESS: 1104 N. 8th

CONTACT NUMBER: 785-713-2818

DATE TO APPEAR: 7/8/20

REASON TO APPEAR/SUBJECT:

We live at the South end of the gravel on
N 8th. The pavement ends 1/2 way along our
front yard. There has always been a dust problem
but with increased traffic from the Trail &
Blumers etc. The dust problem is intense.
Virtually every morning our front porch & vehicles
are covered in dust. This problem effects 4
of our neighbors as well. Could you please apply
Dust Control to the segment of road responsible
for this problem.
Gratefully, Peter Muraski

Peter Muraski
SIGNATURE

June/3/2020
DATE

**CITY OF MARYSVILLE
209 NORTH 8TH STREET
MARYSVILLE, KS 66508
Ph (785) 562-5331 Fax (785) 562-2449**

**STANDING COMMITTEE REPORTS:
STREET:**

1. **EIGHTH STREET TRAFFIC SIGNS.** Mayor Grund inquired if a meeting was held by the Police Committee to discuss traffic signs on Eighth Street. Nothing has happened yet, CA St. John will follow up to schedule a committee meeting.
2. **HILLCREST STREET SIGN.** CM Gross reported a citizen informed her Hillcrest Street is hard to locate. They asked for directional signs. Council consensus was more signs would be confusing.
3. **COLD MIX.** CM Throm moved, CM Schroller seconded to approve the purchase of 300 tons of cold mix from Hall Brothers costing \$21,375, funding from the Street and Highway Fund. Motion carried unanimously.
4. **DUST CONTROL.** CM Beikman moved, CM Schroller seconded not to complete dust control in 2017. Motion carried by 4-3 roll call vote with CM Ekiss, CM Frye and CM Throm voted no.
5. **NO PARKING SIGNAGE DOWNTOWN.** CM Besinger reported no parking signs downtown are not being placed consistently and he feels there should be less signs. CA St. John will follow up on regulations.
6. **STREET SWEEPER UPDATE.** CM Ekiss inquired about the street sweeper repairs. CA St. John replied it could possibly be ready by the end of the month. CA St. John said out of pocket costs will be around \$1,900.
7. **NOTIFICATION OF ALLEY REPAIRS.** CM Frye asked to send notification to neighbors effected by the alley repairs approved for the new car wash at 410 Center Street.

WATER AND WASTEWATER TREATMENT:

1. **WATER LOSS REPORT.** Mayor Grund asked for details on the water loss report and negative numbers. CA St. John reported still looking at the numbers. Mayor Grund suggested contacting KRWA for assistance.
2. **SEWER FORCE MAIN REPAIRS.** CM Ekiss thanked city crews for the job done in making repairs to the recent sewer force main break. Mayor Grund also thanked Kendall Peeks who reported the leak. There is no insurance coverage for this incident.

PARKS AND RECREATION:

1. **MOVING OF BLACK SQUIRREL TO CITY PARK GARDEN.** Mayor Grund asked where the garden squirrel will be placed, as it is being moved from the Masonic Lodge on US Highway 36 to the city park. Consensus was to notify Council of location before moving it.

CEMETERY AND AIRPORT:

1. **CROP DUSTING LEASE.** CM Gross asked what happened with the crop dusting lease. CA Olsen is still working on the lease agreement.

TO: Governing Body
FROM: William Ralph
City Inspector
DATE: June 8,2020
RE: Economic Development Application for Matt Seagren.

The structure at 1205 Alston St. is in a blighted condition according to city code 8-608. There are three windows that are busted out and have either paper or plywood nailed over them. Both entry door frames are in disrepair and every windowsill has rotted away. The soffit on the house is falling off and the eaves show signs of significant rot. I was informed that the cellar door for the basement has been missing/open for at least a year allowing animals/vermin access to the house. There is also a hole in the foundation and the foundation is falling off.

A handwritten signature in black ink, appearing to read "William Ralph". The signature is stylized with a large, sweeping initial "W" and a cursive "Ralph".

Application for Economic Development Fund

Ordinance No. 1867 (December 13, 2018)

Any person or developer desiring to utilize these incentives must submit an application, on this form that is supplied by the City, for review and approval by the Governing Body, prior to the construction of a home or the demolition of the property.

Incentives that are offered in Qualifying Subdivisions, to-wit:

Palmetto, Marysville Proper and Ballard and Morrall Subdivisions.

Any property owner within any other Subdivision Division of the City, may request that the Governing Body find, and determine, that their subdivision is a Qualifying Subdivision.

Demolition of structures.

The City may reimburse up to \$2,500 of demolition costs of a structure, located within a Qualifying Subdivision and which the Governing Body has found to be blighted. This reimbursement may be paid by the City upon the receipt of demolition expenses paid and confirmation by the City Zoning Administrator that the demolition is completed.

Disposal of Demolition Material

Proof material from the demolition is disposed of at a licensed/certified landfill (example: Marshall County Landfill/Transfer Station). If you have clean limestone block contact city hall.

Name: Matt Seagren

Address: 1201 Alston St.

Phone Number: 785-713-1435

Property Address: 1205 Alston St.

Legal Description: Palmetto, Block 95, E 1/2 5, A114, W 1/2 3

Demolition Cost: _____

Reimbursement: _____

Approval to Proceed, Signatures

[Signature] 6-1-20
Owner/Developer Date

Mayor Date

Zoning Administrator Date

Completion Signatures for Reimbursement

Owner/Developer Date

City Clerk Date

Zoning Administrator Date















Schell Farm & Construction Inc.

1517 13th. Rd

Marysville, KS 66508

Estimate

Date	Estimate #
5/28/2020	79

Name / Address
Matt Seagren

Description	Qty	Cost	Total
Tear Down & Load House (PC210)	7	160.00	1,120.00
Haul Rubble (End Dump)	6	105.00	630.00
Dig out and Cap Sewer (PC210)	1	266.16	266.16
Marshall County Transfer Station	30	25.00	750.00
Haul Dirt (End Dump)	4	105.00	420.00
Dirt (cu. yd.)	72	1.00	72.00
Level Building Site (333D)	2	75.00	150.00
Kansas Sales Tax		7.00%	0.00
Total			\$3,408.16



U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports Division
Central Region
Iowa, Kansas, Missouri, Nebraska

FAA ACE-600
901 Locust
Kansas City, MO 64106

May 12, 2020

Mr. Austin St. John
City Administrator
Marysville Municipal Airport
209 North Eighth
Marysville, KS 66508

Dear Mr. St. John:

Please find the following electronic CARES Act Grant Offer, Grant No. 3-20-0053-011-2020 for Marysville Municipal Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, **no later than June 15th**, in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then the grant offer will be automatically routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, the FAA will email a copy of the executed grant to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you drawdown and expend these funds within four years.

An airport sponsor may use these funds for any purpose for which airport revenues may be lawfully used. CARES grant recipients should follow the FAA's Policy and Procedures Concerning the Use of Airport Revenues ("Revenue Use Policy"), 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330). The Revenue Use Policy defines permitted uses of airport revenue. In addition to the detailed guidance in the Revenue Use Policy, the CARES Act states the funds may not be used for any purpose not related to the airport.

With each payment request you are required to upload directly to Delphi:

- An invoice summary, even if you only paid a single invoice, and
- The documentation in support of each invoice covered in the payment request.

For the final payment request, in addition to the requirement listed above for all payment requests, you are required to upload directly to Delphi:

- A final financial report summarizing all of the costs incurred and reimbursed, and
- An SF-425, and
- A narrative report.

The narrative report will summarize the expenses covered by the CARES Act funds and state that all expenses were in accordance with the FAA's Policy and Procedures Concerning the Use of Airport Revenues and incurred after January 20, 2020.

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once you have drawn down all funds and uploaded the required documents to Delphi, please email me to close the grant. I am readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts.

Sincerely,

Jason Knipp
Kansas State Planner



U.S. Department
of Transportation
Federal Aviation
Administration

CARES ACT AIRPORT GRANT AGREEMENT

PART I –OFFER

Federal Award Offer Date	<u>May 26, 2020</u>
Airport/Planning Area	<u>Marysville Municipal</u>
CARES Grant Number	<u>3-20-0053-011-2020</u>
Unique Entity Identifier	<u>957249667</u>
TO:	<u>City of Marysville</u>
	(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Coronavirus Aid, Relief, and Economic Security Act (CARES Act or "the Act") Airports Grants Application (herein called the "Grant") dated **May 11, 2020**, for a grant of Federal funds at or associated with the **Marysville Municipal Airport**, which is included as part of this Grant Agreement; and

WHEREAS, the Sponsor has accepted the terms of FAA's Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Grant Application for the **Marysville Municipal Airport** (herein called the "Grant") consisting of the following:

This Grant is provided in accordance with the CARES Act, as described below, to provide eligible Sponsors with funding to help offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency. CARES Act Airport Grants amounts to specific airports are derived by legislative formula.

The purpose of this Grant is to maintain safe and efficient airport operations. Funds provided under this Grant Agreement must only be used for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational and maintenance expenses or debt service payments. CARES Act Airport Grants may be used to reimburse airport operational and maintenance expenses directly related to **Marysville Municipal** incurred no earlier than January 20, 2020. CARES Act Airport Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after April 14, 2020. Funds provided under the Grant will be governed by the same principles that govern "airport revenue." New airport development projects may not be funded with this Grant, unless and until the Grant Agreement is amended or superseded by a subsequent agreement that addresses and authorizes the use of funds for the airport development project.

NOW THEREFORE, in accordance with the applicable provisions of the CARES Act, Public Law Number 116-136, the representations contained in the Grant Application, and in consideration of, (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public

from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$20,000.00.**
2. **Period of Performance.** The period of performance shall commence on the date the Sponsor formally accepts this agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance.

The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR § 200.309). Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR § 200.343).

The period of performance end date shall not affect, relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.

3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the CARES Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Grant Agreement, the CARES Act, and the regulations, policies, standards and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before **June 15th, 2020**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Grant Agreement, the CARES Act or

other provision of applicable law. For the purposes of this Grant Agreement, the term “Federal funds” means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Grant Agreement.
11. **System for Award Management (SAM) Registration And Universal Identifier** Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any expense which funds are provided under this Grant. The Sponsor will include a provision implementing applicable Buy American statutory and regulatory requirements in all contracts related to this Grant Agreement.
15. **Audits for Private Sponsors.** When the period of performance has ended, the Sponsor must provide a copy of an audit of this Grant prepared in accordance with accepted standard audit practices, such audit to be submitted to the applicable Airports District Office.
16. **Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse’s Internet Data Entry System at <http://harvester.census.gov/facweb/> . Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
17. **Suspension or Debarment.** When entering into a “covered transaction” as defined by 2 CFR § 180.200, the Sponsor must:
 - A. Verify the non-federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-federal entity attesting the entity is not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- B. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. sub-contracts).
- C. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debar a contractor, person, or entity.

18. Ban on Texting While Driving.

- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.

19. Trafficking in Persons.

- A. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not —
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the award.
- B. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
 1. Is determined to have violated a prohibition in paragraph A of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph A.1 of this award term through conduct that is either—
 - a. Associated with performance under this award; or
 - b. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
 3. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph A during this award term.

4. Our right to terminate unilaterally that is described in paragraph A of this section:
 - a. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - b. Is in addition to all other remedies for noncompliance that are available to the FAA under this award.

20. Employee Protection from Reprisal.

- A. Prohibition of Reprisals –
 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal office or employee responsible for oversight of a grant program;
 - e. A court or grand jury;
 - f. A management office of the grantee or subgrantee; or
 - g. A Federal or State regulatory enforcement agency.
 3. Submission of Complaint – A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 4. Time Limitation for Submittal of a Complaint - A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
 5. Required Actions of the Inspector General – Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
 6. Assumption of Rights to Civil Remedy - Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Grant Agreement.

SPECIAL CONDITIONS

- 22. ARFF and SRE Equipment and Vehicles.** The Sponsor agrees that it will:
- A. House and maintain the equipment in a state of operational readiness on and for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle and equipment;
 - C. Restrict the vehicle to on-airport use only;
 - D. Restrict the vehicle to the use for which it was intended; and
 - E. Amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of a vehicle and equipment.
- 23. Equipment or Vehicle Replacement.** The Sponsor agrees that it will treat the proceeds from the trade-in or sale of equipment being replaced with these funds as airport revenue.
- 24. Off-Airport Storage of ARFF Vehicle.** The Sponsor agrees that it will:
- A. House and maintain the vehicle in a state of operational readiness for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle;
 - C. Restrict the vehicle to airport use only;
 - D. Amend the Airport Emergency Plan to reflect the acquisition of the vehicle;
 - E. Within 60 days, execute an agreement with local government including the above provisions and a provision that violation of said agreement could require repayment of Grant funding; and
 - F. Submit a copy of the executed agreement to the FAA.
- 25. Equipment Acquisition.** The Sponsor agrees that it will maintain Sponsor-owned and -operated equipment and use for purposes directly related to the airport.
- 26. Utilities Proration.** For purposes of computing the United States' share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
- 27. Utility Relocation in Grant.** The Sponsor understands and agrees that:
- A. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
 - B. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
 - C. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the CARES Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Grant and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

Jim A. Johnson

(Signature)

Jim A. Johnson

(Typed Name)

Director, Central Region Airports Division

(Title of FAA Official)

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part II of this Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Dated _____

City of Marysville

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Kansas. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CARES Act. The Sponsor understands funding made available under this Grant Agreement may only be used to reimburse for airport operational and maintenance expenses, and debt service payments. The Sponsor further understands it may submit a separate request to use funds for new airport/project development purposes, subject to additional terms, conditions, and assurances. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic

communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated

By:

(Signature of Sponsor's Attorney)

CARES ACT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act or "the Act"), Public Law Number, Public Law 116-136. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Grant offer by the sponsor, these assurances are incorporated into and become part of this Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- b. Hatch Act – 5 U.S.C. 1501, et seq.
- c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.
- d. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).
- e. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.
- f. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- g. Clean Air Act, P.L. 90-148, as amended.
- h. Coastal Zone Management Act, P.L. 93-205, as amended.
- i. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.
- j. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- k. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- l. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- m. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- n. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- o. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- p. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.
- q. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.

- r. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.
- s. Copeland Anti-kickback Act - 18 U.S.C. 874.1.
- t. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.
- u. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- v. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.
- w. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- x. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 - Equal Employment Opportunity
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 - Environmental Justice
- g. Executive Order 13788 - Buy American and Hire American
- h. Executive Order 13858 - Strengthening Buy-American Preferences for Infrastructure Projects

FEDERAL REGULATIONS

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- c. 2 CFR Part 1200 - Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 - Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 - Procedures for predetermination of wage rates.
- g. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.
- h. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).
- i. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).
- j. 49 CFR Part 20 - New restrictions on lobbying.

- k. 49 CFR Part 21 - Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 26 - Participation by Disadvantaged Business Enterprises in Department of Transportation Program .49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.
- m. 49 CFR Part 28 - Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- n. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- o. 49 CFR Part 32 - Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- p. 49 CFR Part 37 - Transportation Services for Individuals with Disabilities (ADA).
- q. 49 CFR Part 41 - Seismic safety of Federal and Federally assisted or regulated new building construction.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant

Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

6. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

7. Airport Revenues.

This Grant shall be available for any purpose for which airport revenues may lawfully be used. CARES Act Grant funds provided under this Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned

or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums.

8. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

9. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the

provision of similar services or benefits; or

2. So long as the sponsor retains ownership or possession of the property.

Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

d. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
- e. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- f. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

10. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

11. Acquisition Thresholds.

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does not exceed \$10,000. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.

City Council Staff Report

Subject: CALEA Accreditation
Author: Matt Simpson, Assistant Chief of Police
Department: Marysville Police
Date: 06/02/2020

Summary Recommendation

The Marysville Police Department requests approval to pursue law enforcement agency accreditation through CALEA, joining the ranks of the 12 other Kansas law enforcement agencies that have committed to excellence, obtaining this achievement. The CALEA accreditation process will assist us in our efforts to drive our agency towards that success based upon solid foundational principles which are approved and continually updated at the national level.

Executive Summary

The CALEA Accreditation Process is a proven modern management model; once implemented, it presents the Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery—regardless of the size, geographic location, or functional responsibilities of the agency.

This accreditation program provides public safety agencies an opportunity to voluntarily demonstrate that they meet an established set of professional standards which:

- Require an agency to develop a comprehensive, conceptualized, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.
- Provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.
- Requires an established preparedness program—so an agency is ready to address critical incidents.
- Provide a means for developing or improving upon an agency's relationship with the community.
- Strengthen an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.
- Can limit an agency's liability and risk exposure by demonstrating compliance with internationally recognized standards for law enforcement, communications, training academy, or campus security, as verified by a team of trained CALEA employees.
- Facilitates an agency's pursuit of professional excellence.

Acronyms

- CALEA – Commission on Accreditation for Law Enforcement Agencies
- CASP – CALEA Agency Support Program
- PowerDMS - a learning management system that streamlines policy, training and accreditation standards.

The Opportunity

- To decrease agency liability.
- To strengthen our crime prevention and control capabilities.
- To formalize essential management procedures.
- To enhance our fair and nondiscriminatory personnel practices.
- To improve our service delivery.
- To solidify interagency cooperation and coordination.
- To increase community and staff confidence in the Marysville Police Department.

Funding Source

If approved, the Marysville will apply for the CALEA Agency Support Program waiver of \$8,475 by the deadline of June 12th. CALEA will announce the recipients of the CASP Award at their virtual conference on July 28 – 31, 2020.

If we are approved for the CASP, the Marysville Police Department will utilize \$2,750 from the special law fund to begin the accreditation process.

We are requesting continued funding at the two-and-a-half-year mark in the amount of \$2,750 to complete the accreditation process.

After achieving accreditation, the yearly fee is around \$8,000 total for continued accreditation. That fee is broken down into two entities:

- CALEA – yearly accreditation fee which pays for CALEA assessors to travel to Marysville to complete the community and departmental accreditation process.
- PowerDMS –PowerDMS condenses cabinets full of paper into a single, searchable online source that automatically disseminates, collects employee signatures on, and tracks your organizations important policies, procedures and training. There are several other uses for PowerDMS within the City of Marysville government, including but not limited to: utilizing this source for the city policies, training, and safety committee.

To assist in funding this accreditation program, the Marysville Police Department met with the Municipal Judge to discuss a \$15 technology fee be added to court costs.

Attachments

- Attachment A – CALEA Agency Support Program Application
- Attachment B – CALEA Benefits of Participation
- Attachment C – CALEA LE Costs for Agencies 1-24 Employees
- Attachment D – CALEA Accredited North Central Region Agencies

Attachment A



CALEA Agency Support Program

Application

Instructions: Please complete this form in its entirety. Incomplete applications may be rejected. Use additional pages if necessary.

GENERAL INFORMATION			
Agency Name (in full): Marysville Police Department			
Street Address: 207 South 10th Street			P.O. Box:
City: Marysville		County: Marshall	
State/Province: Kansas	ZIP/Postal Code: 66508	Country: United States	
If a P.O. Box is preferred, check here: <input type="checkbox"/> (Please include street address for UPS deliveries.)			
Telephone: 785-562-2343		Fax: 785-562-3296	
AGENCY CEO			
Name: Todd Ackerman		Title: Chief of Police	
Telephone: 785-562-2343	Extension: N/A	Email: chiefackerman@bluevalley.net	
AGENCY ACCREDITATION MANAGER (if any)			
Name: Matt Simpson		Title: Assistant Chief of Police	
Telephone: 785-562-2343	Extension: N/A	Email: m.simpson@bluevalley.net	
FINANCIAL OFFICER:			
Name: Samantha Ralph		Title: Assistant Clerk	
Telephone: 785-562-5331	Extension: N/A	Email: sralph@cityofmarysvilleks.com	
GOVERNMENTAL CEO			
Name: Austin St. John		Title: City Manager	
Telephone: 785-562-5331	Extension: N/A	Email: cityadm@bluevalley.net	

STATEMENT OF INTEREST

Explain the reason(s) the agency seeks to become accredited by CALEA. Explain the agency's and governing board's commitment to working with the Commission toward accreditation.

The Marysville Police Department seeks to become CALEA accredited to join the ranks of the 12 other Kansas law enforcement agencies that have committed to excellence, obtaining this achievement. It is our intent to fully invest in the CALEA program by following the roadmap provided to meet national policing standards while improving our service delivery, identifying our training needs, and revising our policies and practices. Our goal is and has been to provide the best service possible to the citizens of Marysville, our department, and our employees. The CALEA accreditation process will assist us in our efforts to drive our agency towards that success based upon solid foundational principles.

CALEA has partnered with service providers such as PowerDMS, which provide law enforcement agencies a technological advantage through the use of their learning management platform. In turn, that provides us the ability to continually enhance our training and policy management for decades to come post-accreditation. Another avenue of tremendous value in pursuing CALEA is the opportunity for community engagement and to receive input from our various stakeholders, internally and externally, throughout the entire accreditation process.

While there are many reasons we are pursuing CALEA, the ability to learn and implement national standards remains the top priority in our pursuit of excellence and procedural justice.

AGENCY INFORMATION

Service Population: Please provide a description of the agency's jurisdiction, including the size of the service population, if applicable. Describe any temporal or seasonal fluctuations in service population.

Marysville is located in Marshall County, Kansas with an estimated population of 3,294 residents. We have a traveling influx of individuals from other counties and the State of Nebraska due to being the home base for corporations such as Landoll and Tension Envelope. Additionally, the Union Pacific railroad has a major railway hub in our city which increases our transient population. In addition, there are two major highways running through our city, highways 36 and 77.

Marysville is approximately 3.5 miles in length and 1.5 miles in width. The Marysville Police Department has (8) full-time sworn officers, providing 24/7 law enforcement protection and service.

Our motto is *Community First, Courtesy Always*.

Legal Authorization: Please provide a description and/or documentation of the agency's legal authorization to function as a public safety / law enforcement agency and the authority for sworn personnel to effect full custodial arrest. This may include state statute, local ordinance, etc.

The Marysville Police Department is a full-time certified municipal law enforcement agency authorized by the laws of Kansas and the Kansas Commission on Peace Officer Standards and Training.

Agency Personnel: Provide numerical data for categories given. Only include the number of authorized full-time sworn and non-sworn positions (i.e. those included in your agency budget) assigned to the law enforcement function. Exclude part-time positions, volunteers, or employees assigned to corrections, fire services, or other non-law enforcement related functions.

Definitions:

- Supervisory: Direct authority over line or non-supervisory positions
- Command/Managerial: Direct authority over supervisors
- Executive(s): CEO and direct reports, except as noted in Command

Sworn Personnel	Male				Female			
	White non-Hispanic	Black non-Hispanic	Hispanic-Latino any race	Other	White non-Hispanic	Black non-Hispanic	Hispanic-Latino any race	Other
Line Function	3				1			
Supervisory	1							
Command	1							
Executives	1							
Subtotal	6				1			
Non-sworn Personnel	Male				Female			
	White non-Hispanic	Black non-Hispanic	Hispanic-Latino any race	Other	White non-Hispanic	Black non-Hispanic	Hispanic-Latino any race	Other
Line Function								
Supervisory								
Managerial and Professional					1			
Executive								
Subtotal					1			
TOTAL	6				2			

Notes/Explanation:

We currently have (1) sworn full-time open position.

BUDGET INFORMATION

Agency Expenditures: Please provide budgetary data for the agency, including the following:

- Personnel: Expenditures for all agency personnel, including wages and fringe benefits.
- Operations: Expenditures for vehicle operation/maintenance, facility operation/maintenance, training, etc. (do not include personnel costs).
- Capital: Expenditures for facility construction or the purchase major equipment (computers, vehicles, etc.).

Agency Budget	Budgeted Last Year	Actual Last Year	Budgeted Current Year
Personnel Costs	\$436,716	\$392,625	\$459,420
Operational Costs	\$154,450	\$110,985	\$154,450
Capital	\$74,500	\$119,245	\$63,500
Total	\$675,666	\$622,855	\$687,370

Budget Period: Calendar Year

Corporate Expenditures: Please provide budgetary data for the agency's governing body (state/province, county, township, city, etc.), including the following:

- Operations: Expenditures for vehicle operation/maintenance, facility operation/maintenance, training, etc. (minus personnel costs) for all organizational components.
- Capital: Expenditures for building facilities or the purchase major equipment (computers, vehicles, etc.) for all organizational components.

Corporate Budget	Budgeted Last Year	Actual Last Year	Budgeted Current Year
Operations	\$2,797,098	\$2,147,135	\$2,738,058
Capital	\$4,469,734	\$1,555,393	\$4,885,381
Total	\$7,266,832	\$3,702,529	\$7,623,439

Budget Period: Calendar Year

Federal Grants: Please provide information regarding Federal grants received and the balances of these funds as of the last fiscal year.

The Marysville Police Department received a Federal JAG grant in 2019 for approximately \$35,000 to purchase new radios. The balance of this grant is currently at \$0.00.

Asset Forfeiture: List any asset forfeiture funds received during the past 12 months and provide the current balance of unencumbered asset forfeiture funds.

The Marysville Police Department received \$3,600 in asset forfeiture funds during the past 12 months. If awarded the Calea Agency Support Program waiver, we will utilize \$2,750 of this money to pay for the first half of the program fees.

Budget Narrative: Explain the agency and governing body's budgetary information. Describe the agency's need for financial assistance, including why funds are not available for accreditation and what funds will be available to meet any costs incurred in order for the agency to comply with accreditation standards).

As a small department of (8) sworn officers and a city government of under (50) total employees, we simply don't have the funding to support the \$8,475 lump sum fee. Agencies much like ours are experiencing a budget deficit during this economic crisis due to COVID-19, yet are fully committed to exploring CALEA accreditation. We see the need to become accredited and want to pursue this opportunity. With a CASP waiver, we can begin the process towards accreditation. We are committed to budgeting for and planning the yearly cost in future budgetary years.

PLAN OF ACTION

Describe the agency's plan to complete the initial accreditation process within the initial time period allotted (2 or 3 years depending on program). Identify internal and external resource that will be utilized. Name the agency's contact person and/or accreditation manager.

Our agency plan is to select Matt Simpson, Assistant Chief of Police as our agency CALEA accreditation manager. He is prepared to attend the Virtual Conference in July and complete his online agency accreditation manager training. We are fully prepared both internally and externally to achieve CALEA accreditation.

Our agency actively works with the Kansas Association Chiefs of Police, Kansas Police Officer's Association and FBI LEEDA routinely. We have the external resources and contacts to assist us in this program. We have been in contact with other Kansas CALEA certified agencies including the Andover Police Department and the Ottawa Police Department receiving their guidance in anticipation of this award. Their assistance and experiences in the CALEA process will help guide our accreditation process.

ORGANIZATIONAL CAPABILITY

Describe the agency's experience in conducting major projects of a similar nature.

The accreditation process itself will be new to us. However, we are experienced at meeting standards, accepting feedback and implementing change. Our goal is simple, to achieve policing excellence and provide quality service to our citizens. Law enforcement is a change agent and we must remain current. The CALEA process brings us in line to national standards. We remain committed to the process and know that we will succeed through the CALEA accreditation process. We have internal and external resources lined up to assist us in our pursuit of accreditation.

COMMITMENT TO CONTINUATION

Document both the agency's and the governing body's long-term commitment to continuing in the accreditation process after achieving initial accreditation.

We are committed to fulfilling and implementing the CALEA standards and maintaining our agency accreditation. Our Chief, Todd Ackerman, is a 21-year veteran of the Marysville Police Department. He serves on the KACP board, is a past president of FBI LEEDA and a member of the Kansas Criminal Justice reform committee.

Our Assistant Chief, Matt Simpson, is a career law enforcement leader and educator. He is committed to advancing the art and science of law enforcement leadership while serving the community through transparency and procedural justice.

With nearly 45 years of combined law enforcement experience leading this organization, we are fully committed to obtaining and maintaining accreditation.

AUTHORIZING SIGNATURES

AGENCY CEO: Please read and acknowledge the following statements by providing your initials after each statement and provide your signature at the bottom of the page. The Notary Public section is provided IF your jurisdiction requires agreements to be notarized.

	Initials
I attest that our agency is committed to working with the Commission and its staff towards achieving accreditation.	
I attest we are prepared to promptly provide information concerning our agency as required by the Commission in making its determination for awarding a CALEA Agency Support Program – Initial Accreditation Fee Waiver.	
I attest our agency has received approval from its governing authority to apply for the CALEA Agency Support Program and to subsequently enroll in a CALEA accreditation program.	
I understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver during the Commission's spring meeting, our agency must enroll in a CALEA accreditation program prior to the end of that calendar year in order to finalize the award process. Failure to do so negates the IAFW award.	
I understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver, our agency is responsible for the payment of 50% of the Estimated Onsite Costs and payment for third party software upon enrollment in a CALEA accreditation program.	
I understand that upon enrollment in a CALEA accreditation program, our agency will have 24-26 months (depending on program) in which to successfully complete its initial assessment by the Commission.	
I understand that our agency is responsible for the payment of the remaining 50% of the Estimated Onsite Costs at the time the agency requests the scheduling of its initial assessment by the Commission.	
I attest that the agency's governing authority has approved the expenditures necessary to enroll in a CALEA Accreditation program, if our agency is selected as a recipient of an Initial Accreditation Fee Waiver, including payment of the Estimated Onsite Costs and third party software.	
I understand that our agency will be responsible for the payment of Annual Continuation Fees (vary based on program and agency size) upon receiving its first accreditation award and annually after that date.	

NOTARY PUBLIC

City/County of: _____

State/Province of: _____

The forgoing instrument was acknowledged

Before me, this _____ day of _____

20____ by:

(name of person seeking acknowledgement)

(Notary Public Signature)

My commission expires: _____

CEO Name (Written):
Todd Ackerman

CEO Signature:

Date:

AUTHORIZING SIGNATURES

FINANCIAL AUTHORITY: Please read and acknowledge the following statements on behalf of the financial authority by providing your initials after each statement and provide your signature at the bottom of the page. The Notary Public section is provided IF your jurisdiction requires agreements to be notarized.

	Initials
I attest the governing authority of the applicant public safety agency has approved the expenditures necessary to enroll in a CALEA Accreditation program, if our agency is selected as a recipient of an Initial Accreditation Fee Waiver, including payment of the Estimated Onsite Costs and third party software.	
I understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver during the Commission's spring meeting, the applicant public safety agency must enroll in a CALEA accreditation program prior to the end of that calendar year in order to finalize the award process. Failure to do so negates the IAFW award.	
I understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver, the applicant public safety agency is responsible for the payment of 50% of the Estimated Onsite Costs and payment for third party software upon enrollment in a CALEA accreditation program.	
I understand that upon enrollment in a CALEA accreditation program, the applicant public safety agency will have 24-26 months (depending on program) in which to successfully complete its initial assessment by the Commission.	
I understand that the applicant public safety agency is responsible for the payment of the remaining 50% of the Estimated Onsite Costs at the time the agency requests the scheduling of its initial assessment by the Commission.	
We understand that the applicant public safety agency will be responsible for the payment of Annual Continuation Fees (vary based on program and agency size) upon receiving its first accreditation award and annually after that date.	

NOTARY PUBLIC

City/County of: _____

State/Province of: _____

The forgoing instrument was acknowledged

Before me, this _____ day of _____

20____ by:

(name of person seeking acknowledgement)

(Notary Public Signature)

My commission expires: _____

CEO Name (Written):
Samantha Ralph

CEO Signature:

Date:

AUTHORIZING SIGNATURES

GOVERNING AUTHORITY: Please read and acknowledge the following statements on behalf of the governing authority by providing your initials after each statement and provide your signature at the bottom of the page. The Notary Public section is provided IF your jurisdiction requires agreements to be notarized.

	Initials
We attest the applicant public safety agency is committed to working with the Commission and its staff towards accreditation.	
We attest the applicant public safety agency is prepared to promptly provide information concerning the agency as required by the Commission in making its determination for awarding a CALEA Agency Support Program – Initial Accreditation Fee Waiver.	
We attest the applicant public safety agency has received approval from its governing authority to apply for the CALEA Agency Support Program and to subsequently enroll in a CALEA accreditation program.	
We understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver during the Commission's spring meeting, the applicant public safety agency must enroll in a CALEA accreditation program prior to the end of that calendar year in order to finalize the award process. Failure to do so negates the IAFW award.	
We understand that if selected by the Commission to receive an Initial Accreditation Fee Waiver, the applicant public safety agency is responsible for the payment of 50% of the Estimated Onsite Costs and payment for third party software upon enrollment in a CALEA accreditation program.	
We understand that upon enrollment in a CALEA accreditation program, the applicant public safety agency will have 24-26 months (depending on program) in which to successfully complete its initial assessment by the Commission.	
We understand that the applicant public safety agency is responsible for the payment of the remaining 50% of the Estimated Onsite Costs at the time the agency requests the scheduling of its initial assessment by the Commission.	
We attest the governing authority of the applicant public safety agency has approved the expenditures necessary to enroll in a CALEA Accreditation program, if our agency is selected as a recipient of an Initial Accreditation Fee Waiver, including payment of the Estimated Onsite Costs and third party software.	
We understand that the applicant public safety agency will be responsible for the payment of Annual Continuation Fees (vary based on program and agency size) upon receiving its first accreditation award and annually after that date.	

NOTARY PUBLIC

City/County of: _____

State/Province of: _____

The forgoing instrument was acknowledged

Before me, this _____ day of _____

20____ by:

(name of person seeking acknowledgement)

(Notary Public Signature)

My commission expires: _____

CEO Name (Written):

Austin St. John

CEO Signature:

Date:

Attachment B



**Public Safety Agency
Benefits
of
Participation in CALEA Accreditation**

Contact Information:

Timothy G. "Tim" Baysinger

Regional Program Manager tbaysinger@calea.org

703.352.4225 Ext. 55

13575 Heathcote Blvd., Suite 320

Gainesville, Virginia 20155

Origin of CALEA

The Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA®) was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations:

- International Association of Chiefs of Police (IACP);
- National Organization of Black Law Enforcement Executives (NOBLE);
- National Sheriffs' Association (NSA); and the
- Police Executive Research Forum (PERF).

Mission and Purpose

The purpose of CALEA's Accreditation Programs is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of contemporary public safety initiatives, establishing and administering an accreditation process, and recognizing professional excellence.

Specifically, CALEA's goals are to:

- Strengthen crime prevention and control capabilities;
- Formalize essential management procedures;
- Establish fair and nondiscriminatory personnel practices;
- Improve service delivery;
- Solidify interagency cooperation and coordination; and
- Increase community and staff confidence in the agency.

The CALEA Accreditation Process is a proven modern management model; once implemented, it presents the Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery—regardless of the size, geographic location, or functional responsibilities of the agency. This accreditation program provides public safety agencies an opportunity to voluntarily demonstrate that they meet an established set of professional standards which:

- Require an agency to develop a comprehensive, conceptualized, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.
- Provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.
- Requires an established preparedness program—so an agency is ready to address critical incidents.
- Provide a means for developing or improving upon an agency's relationship with the community.
- Strengthen an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.
- Can limit an agency's liability and risk exposure by demonstrating compliance with internationally recognized standards for law enforcement, communications, training academy, or campus security, as verified by a team of trained CALEA employees.
- Facilitates an agency's pursuit of professional excellence.

Organization Structure and Governance

A Commission Board composed of 21 members governs CALEA. Eleven must be public safety practitioners; the balance is selected from the public and private sectors. Generally, they reflect a representation from local, state/provincial and international law enforcement and public safety organizations, along with business, academia, the judiciary, and state/provincial and local government. The Commissioners are appointed by the four founding organizations and serve without compensation.

CALEA operates as an independent, nonprofit (501[c]3) corporation, and maintains a professional staff managed by an Executive Director. The staff conducts all administrative and operational duties as directed by the Commission and maintains a professional website. CALEA offers accreditation related training at each of its conferences, as well as presentations on current issues in public safety.

Steps in Accreditation Process

There are five steps in the accreditation process:

- Enrollment
- Self-Assessment
- Web-Based and Site-Based Assessment
- Commission Review and Decision
- Maintaining Compliance and Reaccreditation

Enrollment:

The primary resource to explore accreditation and gather information is the CALEA website. It offers the opportunity to obtain a vast amount of information about CALEA's history, organization, and credentialing programs. The website facilitates searches of the client database for CALEA enrolled agencies and access to fee schedules and enrollment documents.

Before enrolling in a CALEA accreditation program, it is recommended that the agency review the program standards and the instructional manual, the CALEA Guide to Successful Accreditation Management (CGSAM). CALEA publications (standards manuals and CGSAM) are available electronically and are provided to all agencies enrolled in CALEA programs. Upon request, a short-term trial access to CGSAM and program standards is available to interested agencies.

When an agency is ready to enter the process, an agency employee should complete the online Enrollment Package on the CALEA website or contact CALEA for enrollment assistance.

Self-Assessment:

Once an agency is enrolled in a CALEA program, it enters self-assessment. During this time, CALEA staff is available to provide guidance on the applicability of standards and attaining compliance.

During self-assessment agency personnel develop or modify agency written directives and procedures to comply with program standards. Some standards will also require agencies to develop inspection and audit procedures, deliver specific training programs, and generate certain reviews, reports, and analyses.

After the agency has issued written directives and procedures containing standards related information, proofs of standard compliance must be collected. Proofs of compliance provide reasonable assurance that the content in written directives and procedures are being assimilated into the actual operational and administrative practices at the agency.

Depending on the program, an agency has either 24 or 36 months from the date a CALEA representative signs the Accreditation Agreement to complete self-assessment and schedule an initial assessment.

Web and Site-Based Assessment:

When the agency notifies CALEA of its completion of the self-assessment phase and its desire to schedule its initial web and site-based assessments, staff will schedule appropriate dates for the assessments. A team of CALEA-trained Compliance Service Members will remotely review all applicable files via the PowerDMS platform. Once that is successfully completed, site-based team members will visit the agency to view agency operations, interview agency personnel and community members and conduct a public information session. Once completed, the findings will be reported to the Commission for final determination of accreditation status.

Commission Review and Decision:

At each triannual [CALEA conference](#), Review Committees comprised of CALEA Commissioners conduct hearings, which are open for public attendance, regarding an agency's compliance to applicable standards. Designated agency representatives are invited to participate in this hearing. If satisfied the agency has met all compliance requirements, the Commission awards accreditation for a four-year period and authorizes the agency to display the CALEA program's Mark of Excellence.

At each CALEA conference, held three times a year, the Commission's Review Committees conduct public hearings regarding the agency's compliance to applicable standards. Designated agency representatives are invited to participate in this review. If satisfied the agency has met all compliance requirements, the Commission awards accreditation for a four-year period.

Maintaining Compliance and Reaccreditation:

During its four-year accreditation award cycle, the agency must maintain compliance with applicable standards, maintain up-to-date-proofs of compliance and live by the *letter and spirit* of those standards. To retain its accredited status, the agency is required to submit to CALEA their appropriate accreditation continuation fees, as well as an annual report and be subject to annual web-based assessments by CALEA

Compliance Service Members. Reaccreditation occurs at the end of the four years, following another successful site-based assessment and hearing before the Commission.

Benefits of CALEA® Public Safety Accreditation Programs

- **Greater Accountability within the Agency**
CALEA standards give the CEO a proven management system of written directives, sound training, clearly defined lines of authority, and routine reports that support decision-making and resource allocation.
- **Reduced Risk and Liability Exposure**
Many agencies report a reduction in its liability insurance costs and/or reimbursement of accreditation fees.
- **Stronger Defense against Civil Lawsuits**
Accredited agencies are better able to defend themselves against civil lawsuits. Agencies have also reported a decline in legal actions against them after earning accreditation.
- **Staunch Support from Government Officials**
Accreditation provides objective evidence of an agency's commitment to excellence in leadership, resource management, and service-delivery. Thus, government officials are more confident in the agency's ability to operate efficiently and meet community needs.
- **Increased Community Advocacy**
Accreditation embodies the precepts of community-oriented policing. It creates a forum in which law enforcement agencies and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.

Accreditation Programs

CALEA offers accreditation programs for law enforcement, public safety communications, training academy, and campus security agencies. Law Enforcement and Campus Security accreditation programs are offered in basic and advanced levels.

The Standards

The standards address major public safety topics relevant to Law Enforcement, Public Safety Communications, Training Academy, and Campus Security agencies. CALEA standards are subject to ongoing review and revision. When modifications are recommended, they are presented to the Commission's Standards Review and Interpretation Committee (SRIC) for consideration. If appropriate, SRIC approves draft language and then presents the draft to the Commission for their approval to publicize the proposed change for review and comment from the public safety community. Submitted comments are referred to the SRIC for consideration. The SRIC then makes a recommendation to the Commission for final approval.

The process of standards development and maintenance includes literary reviews, evidence-based practices consideration, analytical research, and support from other professional associations, client input, and subject matter expertise. The result is the promulgation of standards that agencies can trust and promote continuous organizational development and best practices.

***CALEA Promotes Excellence in Public Safety
Through
Professional Standards and Continuous Assessment***

Participating Agency Comments

“The Accreditation Process provides the best and the most credible roadmap for any law enforcement agency in pursuit of professional excellence. It will be the benchmark for policing in the twenty-first century.” Lafourche Parish (LA) Sheriff’s Office has been CALEA Accredited since 2000.”

—Sheriff Craig Webre, Lafourche Parish (LA) Sheriff’s Office, Past President - National Sheriffs’ Association

"From start to finish, it's the change in process that is most obvious when working with CALEA. This change offers agencies the opportunity for improved transparency and delivery of services to the communities served. I would tell any chief that if he/she steps up to the table, the end result will be a better department for both members and citizens alike."

—Former Chief Tom Younce, North Carolina State University Police Department

"The confidence in our department has increased tremendously throughout our community since becoming an accredited agency."

—Former Chief Harry Rilling, Norwalk (CT) Police Department

"CALEA Accreditation gave our personnel a focus and direction with specific and measurable goals. Self-assessment is invaluable and on many occasions we found more efficient ways to discharge our duties, providing contemporary and professional law enforcement services."

—Chief Mark Palmer, Coventry (CT) Police Department

"Accreditation helps us make our law enforcement management systems work smoothly. It assists us with developing our employees and provides police officers with a superior foundation and enables them to provide outstanding services to the community. I am proud of the men and women of the Avon Police Department for providing that superior level of service to our community."

—Chief Mark Rinaldo, Avon (CT) Police Department

"Had it not been for CALEA we would not have been as organized or able to adapt and respond to the floods. CALEA was responsible for enabling the Munster Police Department to respond. I hope agencies realize that in difficult times CALEA can be the lifeline."

—Chief Stephen Scheckel, Munster (IN) Police Department

"Let me just briefly give you a broader municipal perspective of how we value and utilize our CALEA accredited status: CALEA Accreditation helps our risk management efforts and is an important part of our group insurance rating and, conversely, our costs. Being CALEA accredited also helps our bond rating. It is a rating we share with

only 5% of cities in the United States. Moody's loves CALEA Standards and so do our bond holders. Accreditation is an important part of our recruiting package for economic development; it makes a strong statement about our community and its values. We use it as a recruiting tool for attracting top staff. The accreditation speaks to the caliber of our organization, and most importantly, CALEA accreditation is one of our best ways to show transparency to our citizens. It says we care about professionalism; it says we care about the quality of the service we provide; it says we put real meaning behind our motto "Serve With Care — Protect With Confidence." And that, Commission members, resonates far beyond the Police Department." (Comments made to Commission Review Committee, November 2012)

—Former Village Administrator Valerie Salmons, Village of Bartlett, IL

"The accreditation process has helped the CHP to identify weaknesses, conflicts, or oversights in our policies and procedures that, if left uncorrected, could lead to increased departmental liability." (Comments from Annual Status Report, April 8, 2016)

—Former Commissioner Joseph Farrow, California Highway Patrol

"Since we started the CALEA accreditation process, I have seen participation from almost all of the department personnel. It was obvious that they wanted to be accredited and receive the recognition or that accomplishment. When the assessors interviewed our night shift Lieutenant, he was asked what he thought was the most significant impact of CALEA. His answer was "Structure." He explained that our department never had structure before and he now knows what is expected of his staff and himself. I agree with his assessment. When I started at the Rock Hill Police Department as Chief in late 2013, I noticed there was not sufficient general orders or procedures that served as a guide to officers as they tried to do their jobs. As a result, most all of the various tasks were done differently all the time. Some were detailed, some were basic, some were inadequate. While we obviously are not perfect, we now know how we should do our job, and it is up to the staff to make sure the job gets done appropriately. It is the best management system I have ever seen in law enforcement, and I have been in law enforcement since January of 1971." (Comments from Annual Status Report, July 2019)

—Chief Donald Wickenhauser, Rock Hill (MO) Police Department

A Community of Professionals

Although there are countless reasons for involvement in the CALEA® Accreditation process, one often overlooked is the value of interaction with other professionals within the public safety community with the common purpose of improving public safety services. CALEA provides venues for discussions on important policy matters impacting the effectiveness of service delivery, employee safety, and the quality of services offered by such agencies. These opportunities include three conferences each year, access to online resources for professional interaction, sample policies through CALEA Hub Shared Content, and training sessions to support agencies engaged in the accreditation process.

Technology Support

CALEA has partnered with PowerDMS™ to ensure the delivery of a robust policy and accreditation management systems to participating public safety agencies. Additionally, CALEA accreditation manual publications are delivered through this web-based medium, promoting the immediate delivery of updates and revisions. CALEA staff will assist in securing technological program support.

Marks of Professional Excellence

The CALEA corporate logo represents the Gold Standard in Public Safety. The program logos depicted below are the Marks of Professional Excellence and are proudly displayed by those agencies attaining CALEA® Accreditation.



Attachment C

A summary of CALEA Law Enforcement Accreditation expenses for agencies having 1 to 24 full-time employees is shown below:

- **The Initial Lump Sum Fee for the first three years, during the self-assessment period, is \$8,475.00.** This includes three years of the PowerDMS Assessment software and three additional licenses for PowerDMS Directives software.
- *The initial lump sum fee (\$8,475.00) may be made through Installment payments, e.g., two payments of \$4,355.00 or three payments of \$2,900.00.*
- When your agency is ready for an assessment, approximately **\$5,500.00** will need to be paid. This fee is an estimate of costs associated with conducting the assessment, e.g., travel, lodging, meals, wages, etc. for each assessor. If the actual costs are less than the estimate, your agency will receive a credit or refund; however, cost exceeding the estimate will be invoiced to the agency.
- Information pertaining to the CALEA Agency Support Program (CASP) can be found on the website at <http://www.calea.org/calea-agency-support-program-casp> . CASP is a competitive grant process, with preference being given to smaller agencies lacking the fiscal ability to fully fund its initial accreditation award. Law enforcement agencies selected for CASP will make an initial payment of one-half the estimated \$5,500 assessment fee (\$2,750) at enrollment. **CASP awarded agencies must pay the initial \$2,750 within 60 days after the CALEA conference where the award is conferred.** Near the end of the self-assessment period, when the assessment is scheduled, the remaining \$2,750 must be paid.
- New agency accreditation managers will need to obtain specialized training. This training occurs at CALEA conferences held in various locations in the United States and through an online course.
 - The eleven-week online law enforcement accreditation manager course is self-paced and offered at various times during the year at a cost of \$675.00.
 - Accreditation manager training is provided on Wednesday, Thursday, and Friday at CALEA conferences. **The “workshop only” fee for recent conferences was \$635.00 per person for early registrants.** For future budgetary purposes, you may wish to include funding requests for four nights of lodging at approximately \$175.00 per night, plus tax. Per Diem meal expense and transportation cost should also be considered, depending on the specific conference location selected.
- Attendance at CALEA conferences is recommended, but not required, each year to stay abreast of new developments. The conference where your agency will be reviewed by the Commission and potentially awarded accreditation is usually attended by the agency CEO and Accreditation Manager. Other officials, such as city managers, mayors, or council persons have also attended. See the previous information on conference attendance costs for specific information.
- After your agency receives its initial accreditation award, the annual continuation fee will be approximately \$4,070.00. This includes one-fourth of the estimated amount for the assessment fee. Your agency will not have to pay the \$5,500 estimated fee for the reaccreditation assessment, as that fee has been built into the annual continuation fee.

Attachment D



Missouri

- **Accredited**

1. Berkeley Police Department (LE)
2. Blue Springs Police Department (LE)
3. Brentwood Police Department (LE)
4. Chesterfield Police Department (LE)
5. Clayton Police Department (LE)
6. Creve Coeur Police Department (LE)
7. Des Peres Department of Public Safety (LE)
8. Florissant Police Department (LE)
9. Gladstone Department of Public Safety (LE)
10. Hazelwood Police Department (LE)
11. Jackson Police Department (LE)
12. Jefferson County 911 Dispatch (Comm.)
13. Jefferson College Law Enforcement Academy (Training Academy)
14. Jefferson County Sheriff's Office (LE)
15. Joplin Police Department (LE)
16. Kirkwood Police Department (LE)
17. Lee's Summit Police Department (LE)
18. Maplewood Police Department (LE)
19. Maryland Heights Police Department (LE)
20. Missouri State Highway Patrol (LE)
21. North County Police Cooperative (LE)
22. Olivette Police Department (LE)
23. Poplar Bluff Police Department (LE)
24. Richmond Heights Police Department (LE)
25. Rock Hill Police Department (LE)
26. Shrewsbury Police Department (LE)
27. Springfield Police Department (LE)
28. St. Ann Police Department (LE)
29. St. Charles County Police Department (LE)

30. St. Louis County Police Department (Comm.)
31. St. Louis County Police Department (LE)
32. St. Louis County and Municipal Police Academy (Training Academy)
33. St. Louis Metropolitan Police Department (LE)
34. St. Louis Metropolitan Police Department (Comm.)
35. St. Louis Metropolitan Police Department (Training Academy)
36. University of Missouri Police Department (LE)
37. University of Missouri – St. Louis Police Department (LE)
38. Washington University Police Department (LE)
39. Webster Groves Police Department (LE)

- **Enrolled – In Self-assessment**

1. Boone County Sheriff's Department – (LE)
2. Calverton Park Police Department – (LE)
3. Columbia Police Department (LE)
4. East Central Dispatch Center (Comm)
5. Ferguson Police Department (LE)
6. Lincoln County Sheriff's Office (LE)
7. Pagedale Police Department (LE)
8. Springfield-Greene County 9-1-1 Emergency Communications Department (Comm.)
9. St. Ann Police Department Communications (Comm.)
10. St. Charles Police Department (LE)
11. St. Charles County Emergency Communications (Comm.)
12. St. Louis Lambert Airport Police (LE)
13. Warrensburg Police Department (LE)
14. Warrenton Police Department (LE)



Kansas

- **Accredited**

1. Andover Police Department (LE)
2. Andover Police Emergency Communications Center (Comm.)

3. Derby Police Department (LE)
4. Kansas City (KS) Police Department (LE)
5. Kansas Highway Patrol (LE)
6. Ottawa Police Department (LE)
7. Overland Park Police Department (LE)
8. Riley County Police Department (LE)
9. Salina Police Department (LE)
10. Shawnee Police Department (LE)
11. Topeka Police Department (LE)
12. University of Kansas Medical Center Police Department (LE)

- **Enrolled – In Self-assessment**

1. Arkansas City Police Department (LE)
2. Topeka Police Department (Training Academy)
3. Kansas Highway Patrol (Training Academy)
4. Kansas Highway Patrol (Comm.)
5. Kansas Law Enforcement Training Center (Training Academy)



Nebraska

- **Accredited**

1. Douglas County Sheriff's Office
2. Lincoln Police Department (LE)
3. Nebraska State Patrol (LE)
4. Omaha Police Department (LE)
5. Papillion Police Department (LE)
6. University of Nebraska at Lincoln Police Department (LE)
7. Union Pacific Police Department (LE)
8. Union Pacific Police Department (Comm.)

- **Enrolled – In Self-assessment**

1. Douglas County Communications Department (Comm.)
2. University of Nebraska – Omaha (Campus Security)

Iowa

- **Accredited**

1. Cedar Rapids Police Department (LE)
2. Davenport Police Department (LE)
3. DeWitt Police Department (LE)
4. Dubuque Police Department (LE)
5. Iowa Department of Public Safety (LE)
6. Iowa City Police Department (LE)
7. Muscatine Police Department (LE)
8. Sioux City Police Department (LE)
9. Urbandale Police Department (LE)
10. West Des Moines Police Department (LE)
11. Woodbury County Information and Communications Commission (Comm.)

- **Enrolled – In Self-assessment**

1. Iowa State University Department of Public Safety (LE)
2. Clive Police Department (LE)
3. Clinton County (IA) Communications (Comm.)



Minnesota

- **Enrolled – In Self-assessment**

1. Sherburne County Sheriff's Office (Comm.)



North Dakota

- **Accredited**

1. Bismarck Police Department (LE)
2. Grand Forks Police Department (LE)
3. North Dakota Highway Patrol (LE)



South Dakota

- **Accredited**
 1. Rapid City Police Department (LE)
- **Enrolled – In Self-assessment**
 1. Oglala Sioux Tribe Department of Public Safety (LE)
 2. Oglala Sioux Tribe Department of Public Safety (Comm.)
 3. Lake Area Technical Institute (Training Academy)



Manitoba, CN

- **Accredited**
 1. Winnipeg Police Service (LE)



Saskatchewan, CN

- **Enrolled – In Self-assessment**
 1. Ministry of Highways Saskatchewan Highway Patrol (LE)

From: Donchez, Frank <frank.donchez@opkansas.org>
Sent: Wednesday, June 3, 2020 7:34 AM
To: cityadm@bluevalley.net
Cc: Bill Ebel
Subject: Fwd: [Kacm] CALEA Accreditation

Mr. St. John,

We attained CALEA accreditation in 2018 and Overland Park is the third CALEA accredited organization I have led.

I believe that accreditation ensures that a police department's policies meet the highest standards in the profession as the CALEA requirements are crafted by law enforcement professionals, higher education professions and legal experts. The message to the community is that the police department and city value professionalism and change.

I am not certain if it impacts insurance premiums, but as a police chief and attorney I do believe that meeting those standards will make it easier to defend those lawsuits that do occur based on policy issues and in fact may stave off lawsuits that may have occurred.

I hope this helps with your decision and please do not hesitate to contact me with any questions.

Frank Donchez

Chief of Police
Public Safety

City of Overland Park
12400 Foster
Overland Park, KS 66213

(w) 913-327-6935
frank.donchez@opkansas.org | www.opkansas.org



----- Forwarded message -----

From: Bill Ebel <bill.ebel@opkansas.org>
Date: Tue, Jun 2, 2020 at 7:53 PM
Subject: Fwd: [Kacm] CALEA Accreditation
To: Frank Donchez <Frank.Donchez@opkansas.org>

From: Michael Webb <mwebb@edwardsvilleks.org>
Sent: Tuesday, June 2, 2020 7:07 PM
To: cityadm@bluevalley.net
Subject: RE: [Kacm] CALEA Accreditation

Austin. It can be very time consuming, not only for the original certification, but to maintain the certifications. I've heard from various department that it requires a full-time person just for this function.

As an alternative, what practices are you doing that are not inline with CALEA? You don't need to be "certified" to be an excellent department. Another resource is Lexipol (www.lexipol.com). We've used this resource for years and I believe our Chief would say its worth every penny we pay. As a Kansas Law Enforcement entity, your department may be able to acquire the service at some discount. I believe its offered through the Kansas Association of Police Chiefs. I know MPR also is a supporter.

Hope this helps. Michael

Michael Webb

City Manager
(913) 356-6000 (main)
(913) 356-6004 (direct)

From: kacm-bounces@list.ink.org <kacm-bounces@list.ink.org> **On Behalf Of** Austin St. John via KACM
Sent: Tuesday, June 2, 2020 5:03 PM
To: kacm@list.ink.org
Subject: [Kacm] CALEA Accreditation

Colleagues,

My chief has been looking into accreditation through CALEA and I was wondering if any communities have a review you would like to share about the program? I'm looking at it from the administrator's perspective, in that what would it gain our community? Did it provide any cost savings via your insurance or otherwise? What kind of feedback did you get from the community for this program?

Thanks,

Austin St. John, City Administrator
City of Marysville
209 N 8th Street
Marysville, KS 66508
cityadm@bluevalley.net | cityofmarysvilleks.com

cityadm@bluevalley.net

From: Diane Stoddard <dstoddard@lawrenceks.org>
Sent: Tuesday, June 2, 2020 5:05 PM
To: cityadm@bluevalley.net
Subject: RE: [Kacm] CALEA Accreditation

Hi Austin- we are working toward this in Lawrence but just started. Our fire department is accredited and it is very helpful but it is time intensive. We view it as a best practice and setting the bar for excellence and peer review.

Thanks, Diane



Diane Stoddard, Assistant City Manager – dstoddard@lawrenceks.org
City Manager's Office | [City of Lawrence, KS](#)
P.O Box 708, Lawrence, KS 66044
office (785) 832-3413| fax (785) 832-3405

From: kacm-bounces@list.ink.org <kacm-bounces@list.ink.org> **On Behalf Of** Austin St. John via KACM
Sent: Tuesday, June 2, 2020 5:03 PM
To: kacm@list.ink.org
Subject: [Kacm] CALEA Accreditation

Colleagues,

My chief has been looking into accreditation through CALEA and I was wondering if any communities have a review you would like to share about the program? I'm looking at it from the administrator's perspective, in that what would it gain our community? Did it provide any cost savings via your insurance or otherwise? What kind of feedback did you get from the community for this program?

Thanks,

Austin St. John, City Administrator
City of Marysville
209 N 8th Street
Marysville, KS 66508
cityadm@bluevalley.net | cityofmarysvilleks.com

memo

City of Marysville

To: Governing Body

From: Cindy Holle, City Clerk

Date: 6/3/20

Re: Swim Pool Passes

The swim pool passes usually sell for \$50 for an individual and \$110 for a family. Due to the shortened season we would propose we sell an individual pass for \$25 and a family pass for \$60.

Note: Punch cards will be sold as usual. You can purchase 10 punches for \$35 or 20 punches for \$60. Punch cards allow anyone to use the card, not just immediate family members.

The following are ideas for sprucing up the entry and interior hallway at 617 Broadway. Our hope is to “wow” visitors when the restrooms are open for Blue River Rail Trail users. There will be no expense to the city.

Maureen Crist
Blue River Rail Trail
562-7342
mdvc@aol.com



- 1-Paint the trim around the window and door black
- 2-Remove the Main Street logo from the window



From the trail it is difficult to identify the building as a restroom or water stop.

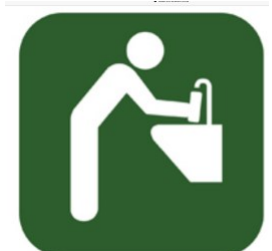
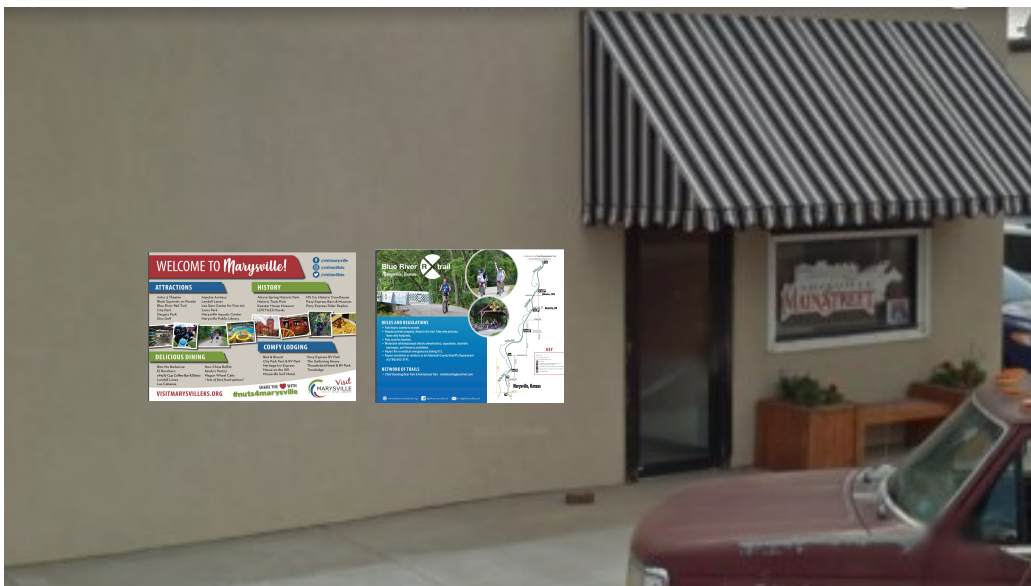
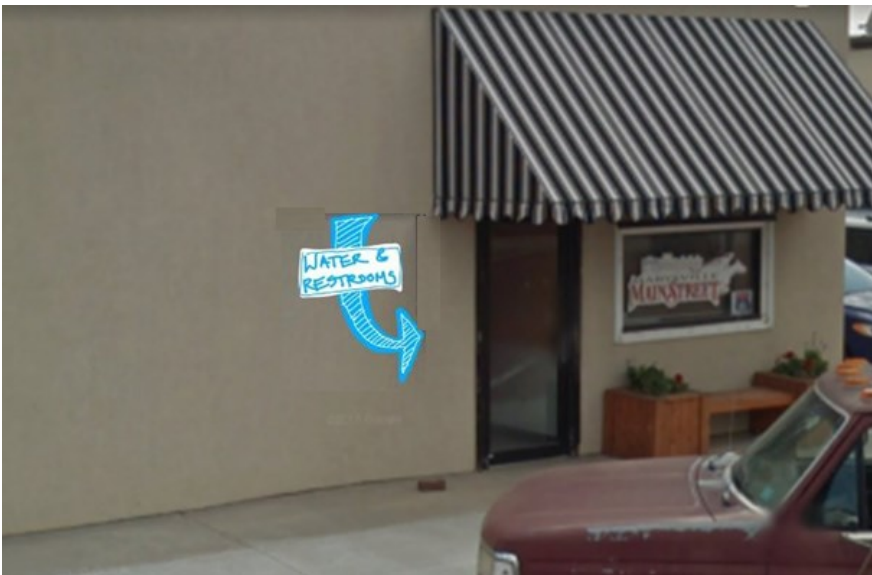
1-Add a sign directing people to the restrooms and water.

-A painted sign to the left of the door

-Post the “Welcome to Marysville” and “Blue River Rail Trail” signs on the exterior of the building, left of the door and not inside

—A sign on the door with the Blue River Rail Trail logo and the universal restroom and bottle filler symbols

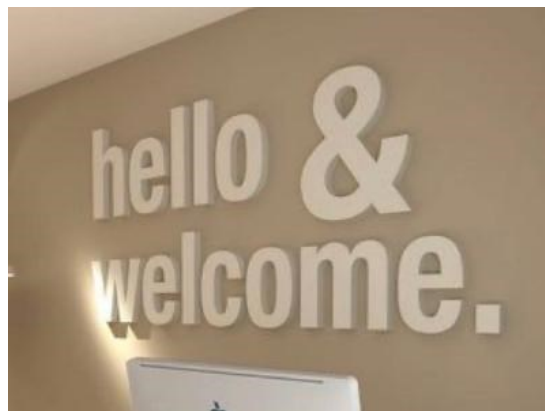
Or a combination of these ideas





- 1-Paint the end walls and bulletin board wall gray to match the doors.
- 2-Add male/female graphics to bathroom doors as in the photo below
- 3-Add "hello & welcome" graphic to the office wall

Inspiration





- 1-Paint the bulletin boards in the “windows”
- 2-Add a Blue River Rail Trail sign and a brochure holder
- 3-Add a “Welcome to Marysville” sign



There are no plans for the bathrooms at this point.

MARYSVILLE, KANSAS
LAKEVIEW SPORTS COMPLEX
PHASE ONE IMPROVEMENTS

BUDGET OPINION

Prepared by: Schwab Eaton
Date 03/26/20

BLUE DIAMOND

	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1	Mobilization	1	L. Sum	\$100,000	\$100,000
2	Removals	1	L. Sum	\$30,000	\$30,000
3	Earthwork Excavation	8190	Cu. Yds.	\$23	\$188,370
4	Earthwork Compaction	9940	Cu. Yds.	\$10	\$99,400
5	Earthwork Import	3330	Cu. Yds.	\$8	\$26,640
6	Storm Sewer - Area Inlet	9	Each	\$3,000	\$27,000
7	Storm Sewer - Pipe	825	Lin. Ft.	\$50	\$41,250
8	Storm Sewer - RCP Flared End Section	2	Each	\$1,500	\$3,000
9	Sanitary Sewer (Concessions Bldg)	520	Lin. Ft.	\$40	\$20,800
10	Water Service Line	770	Lin. Ft.	\$25	\$19,250
11	Yard Hydrant	4	Each	\$1,000	\$4,000
12	Secondary Elec. Service	1	L. Sum	\$12,000	\$12,000
13	Cast in Place Retaining Wall	1170	Fc. Sq. Ft.	\$45	\$52,650
14	Backstop (30')	132	Lin. Ft.	\$150	\$19,800
15	Backstop (20')	95	Lin. Ft.	\$150	\$14,250
16	Fencing (8-ft)	890	Lin. Ft.	\$28	\$24,920
17	Fencing (4-ft)	144	Lin. Ft.	\$15	\$2,160
18	Fence Rail Safety Cap	1034	Lin. Ft.	\$3	\$2,585
19	Curb & Gutter w/ Trench Drain	320	Lin. Ft.	\$75	\$24,000
20	Skinny Area	4775	Sq. Yds.	\$12	\$57,300
21	Seeding (Sports Turf)	1.26	Acre	\$5,000	\$6,300
22	Laser Grading	10440	Sq. Yds.	\$1.50	\$15,660
23	Irrigation	6010	Sq. Yds.	\$6.50	\$39,065
24	Scoreboard	2	L. Sum	\$10,000	\$20,000
25	Dugout (Softball)	2	Each	\$23,000	\$46,000
26	Dugout (T-ball)	2	Each	\$10,000	\$20,000
27	Foul Pole	2	Each	\$1,000	\$2,000
28	Concrete walks and plaza space	1,070	Sq.Yds.	\$45	\$48,150
29	Concrete parking lot pavement	60	Sq.Yds.	\$60	\$3,600
30	Batting Cage	1	L. Sum	\$15,000	\$15,000
31	Shade structures	2	Each	\$20,000	\$40,000
32	Seating (Bleachers)	130	Seat	\$120	\$15,600
33	Ramp Handrails	330	Lin. Ft.	\$15	\$4,950
34	Batting Cages	2	Each	\$6,000	\$12,000
35	Misc. Equipment	1	L. Sum	\$15,000	\$15,000
36	Landscaping	1	L. Sum	\$15,000	\$15,000
37	Seeding (Miscellaneous)	2.01	Acre	\$3,000	\$6,030
	SUBTOTAL:				\$1,093,730
38	Softball Field Lighting	1	L. Sum	\$150,000	\$150,000
	SUBTOTAL:				\$1,243,730
39	Contingencies/Soft Costs (15%):				\$186,560
	PHASE ONE TOTAL:				\$1,430,290

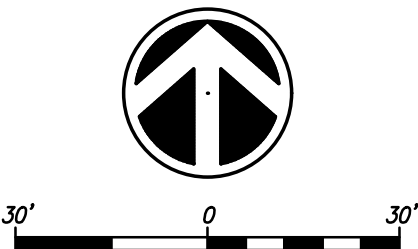


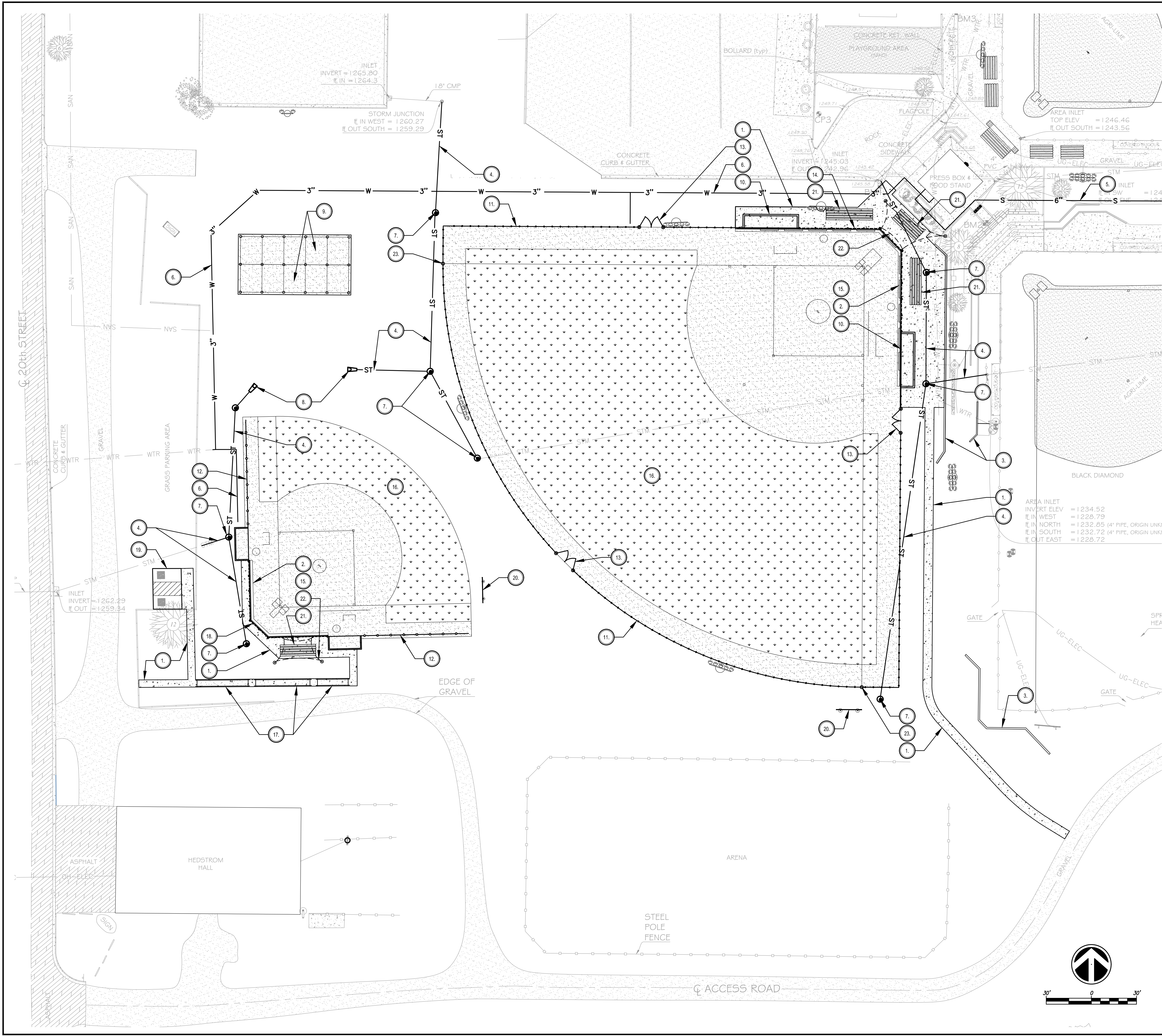
EXISTING CONDITIONS LEGEND

- | | | | |
|--|---------------------------------------|--|--------------------|
| | DECIDUOUS TREE (500) | | TELEPHONE PEDESTAL |
| | CONIFEROUS TREE (500) | | WATER HYDRANT |
| | SHRUBS | | ELECTRICAL METER |
| | SIGN POST | | FIRE HYDRANT |
| | POWER POLE | | BENCHMARK |
| | GUY WIRE | | CONTROL POINT |
| | POLE WITH FLOOD LIGHTS | | SPRINKLER HEAD |
| | WATER METER | | BOLLARD |
| | MANHOLE | | FRISBEE GOLF HOLE |
| | WATER VALVE | | |
| | CHAIN LINK FENCE | | |
| | BARBED WIRE FENCE | | |
| | STEEL POLE FENCE | | |
| | STORM SEWER | | |
| | SANITARY SEWER | | |
| | UNDERGROUND TELEPHONE | | |
| | UNDERGROUND ELECTRICAL LINES | | |
| | OVERHEAD ELECTRICAL LINES | | |
| | WATER LINES | | |
| | ASPHALT PAVING | | |
| | CONCRETE | | |
| | GRAVEL / SAND / AGR-LIME (AS LABELED) | | |

PROPOSED CONDITIONS LEGEND

- | | |
|--|---------------------------|
| | PROPOSED CHAIN LINK FENCE |
| | PROPOSED STORM PIPE |
| | PROPOSED WATER LINE |
| | PROPOSED SANITARY SEWER |
| | PROPOSED MANHOLE |
| | PROPOSED 5' CONTOURS |
| | PROPOSED 1' CONTOURS |
| | EXISTING 5' CONTOURS |
| | EXISTING 1' CONTOURS |





EXISTING CONDITIONS LEGEND

	DECIDUOUS TREE (50%)		TELEPHONE PEDESTAL
	CONIFEROUS TREE (50%)		WATER HYDRANT
	SHRUBS		ELECTRICAL METER
	SIGN POST		FIRE HYDRANT
	POWER POLE		BENCHMARK
	GUY WIRE		CONTROL POINT
	POLE WITH FLOOD LIGHTS		SPRINKLER HEAD
	WATER METER		BOLLARD
	MANHOLE		FRISBEE GOLF HOLE
	WATER VALVE		
	CHAIN LINK FENCE		
	BARBED WIRE FENCE		
	STEEL POLE FENCE		
	STORM SEWER		
	SANITARY SEWER		
	UNDERGROUND TELEPHONE		
	UNDERGROUND ELECTRICAL LINES		
	OVERHEAD ELECTRICAL LINES		
	WATER LINES		
	ASPHALT PAVING		
	CONCRETE		
	GRAVEL / SAND / AGR-LIME (AS LABELED)		

PROPOSED CONDITIONS LEGEND

	PROPOSED CHAIN LINK FENCE
	PROPOSED STORM PIPE
	PROPOSED WATER LINE
	PROPOSED SANITARY SEWER
	PROPOSED MANHOLE

SITE IMPROVEMENTS SCHEDULE:

1. Construct Pedestrian Grade Concrete Pavement.
2. Concrete Curb with Trench Drain.
3. Cast-in-Place Concrete Retaining Wall.
4. Storm Sewer Pipe.
5. Sanitary Sewer Pipe.
6. Water Line.
7. Area Inlet
8. Flared End Section
9. Batting Cage
10. Dugout
11. Chain Link Fence (8' height)
12. Chain Link Fence (4' height)
13. Chain Link Double Leaf Gate (8' height)
14. Backstop (30' height)
15. Skinned Infield & Warning Track
16. Irrigated Turf Outfield
17. Sidewalk Ramp with Handrails
18. Backstop (20' height)
19. ADA accessible parking area.
20. Scoreboard.
21. Bleacher Seating
22. Shade Structure/Foul Ball protection.
23. Foul Pole

LAKEVIEW RECREATION COMPLEX IMPROVEMENTS
Marysville, Kansas

Revisions:

Date:
March 2020

Schwab-Eaton
Project Number:
19.119

Drawn By:
WTM

Checked By:
JG

Sheet Name:
PHASE ONE
IMPROVEMENTS

Sheet No.:
2

RESOLUTION NO. 2020-04

A RESOLUTION OF THE CITY OF MARYSVILLE, KANSAS REQUESTING
THE REDEMPTION OF CERTAIN MARYSVILLE, KANSAS PUBLIC
BUILDING COMMISSION REVENUE BONDS, SERIES 2013.

WHEREAS, the Marysville, Kansas Public Building Commission (the “Commission”) has previously issued its Revenue Bonds, Series 2013 (the “2013 Bonds”), in the original principal amount of \$4,280,000, of which \$3,345,000 currently remains outstanding, for the purpose of constructing, furnishing and equipping a public swimming pool, including all buildings and structures related to such facility (the “Project”); and

WHEREAS, the Project is currently leased to City of Marysville, Kansas (the “City”);
and

WHEREAS, the governing body of the City finds that in order to achieve interest cost savings, it is desirable to refund a portion of the 2013 Bonds and provide for the redemption of the 2013 Bonds maturing on or after September 1, 2021 (the “Refunded Bonds”).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MARYSVILLE, KANSAS:

Section 1. Instructions to Call Certain 2013 Bonds for Redemption and Payment Prior to Their Maturities. The City of Marysville, Kansas, as Tenant (the “Tenant”), under that certain Lease Agreement, dated as of February 26, 2013 between the Tenant and the Commission, instructs the Marysville, Kansas Public Building Commission (the “Commission”) to conditionally call, redeem, and pay prior to maturity the 2013 Bonds maturing on or after September 1, 2021 (the “Refunded Bonds”) and to provide any and all necessary notice of redemption pursuant to Section 3.2 of the Resolution No. PBC-02 adopted February 11, 2013. The Refunded Bonds shall be called for redemption and payment on September 1, 2020 or as soon thereafter as practicable (the “Redemption Date”). The redemption of the Refunded Bonds shall be conditioned on and subject in all respects to the Commission issuing its refunding revenue bonds to refinance the Refunded Bonds on or prior to the Redemption Date. The Refunded Bonds shall be redeemed at a redemption price equal to the principal amount thereof, plus accrued interest thereon to the Redemption Date.

Section 2. Effective Date. This Resolution shall take effect and be in full force from and after its adoption and approval by the governing body of City.

[Remainder of Page Intentionally Left Blank]

PASSED, APPROVED AND ADOPTED by the governing body of the City of Marysville, Kansas this 8th day of June, 2020.

CITY OF MARYSVILLE, KANSAS

[Seal]

By _____
Jason Barnes, Mayor

ATTEST:

By _____
Lucinda Holle, City Clerk

EXCERPT OF MINUTES

The governing body of City of Marysville, Kansas met in regular session, at the usual meeting place in the City on June 8, 2020, at 6:00 p.m., with Mayor Jason Barnes presiding, and the following members of the governing body present:

The following members absent:

Among other business, there came on for consideration and discussion the following:

A RESOLUTION OF THE CITY OF MARYSVILLE, KANSAS REQUESTING
THE REDEMPTION OF CERTAIN MARYSVILLE, KANSAS PUBLIC
BUILDING COMMISSION REVENUE BONDS, SERIES 2013.

The Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of the members present, and it was assigned No. 2020-04.

CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I certify that the foregoing is a true and correct Excerpt of Minutes of the June 8, 2020 regular meeting of the governing body of the City of Marysville, Kansas.

[seal]

Lucinda Holle, City Clerk

MARYSVILLE, KANSAS PUBLIC BUILDING COMMISSION

RESOLUTION NO. PBC-2020-001

A RESOLUTION OF THE MARYSVILLE, KANSAS PUBLIC BUILDING COMMISSION, AUTHORIZING AND PROVIDING FOR THE PUBLIC SALE OF THE COMMISSION'S REFUNDING REVENUE BONDS, SERIES 2020, IN AN APPROXIMATE PRINCIPAL AMOUNT OF \$3,195,000

WHEREAS, the Marysville, Kansas Public Building Commission (the "Commission") is a duly organized and existing municipal corporation created and established in the City of Marysville, Kansas (the "City"); and

WHEREAS, K.S.A. 12-1757, *et seq.*, as amended and supplemented, and K.S.A. 10-116a, as amended, (the "Act") authorize the Commission (i) to issue revenue bonds for the purpose of providing funds to acquire, erect, equip, repair, maintain and operate buildings or other facilities maintained and operated by the City for City offices or such other purposes as are commonly carried on in connection with such facilities (including a swimming pool); (ii) to refund any such revenue bonds; and (iii) to fix rental rates, fees and charges sufficient at all times to pay the maintenance and operation costs of the facilities and retire any bonds issued to finance or refinance facilities; and

WHEREAS, pursuant to the PBC Act, the Commission previously issued its Revenue Bonds, Series 2013 (the "2013 Bonds") for the purpose of providing funds to construct, furnish and equip a public swimming pool, including all buildings and structures related to such facility (the "Project") and the Project is currently leased to the City; and

WHEREAS, the Commission has determined it necessary and advisable (i) to issue certain revenue bonds to refund the outstanding 2013 Bonds maturing on or after September 1, 2021 (the "Refunded Bonds") in an estimated amount of \$3,195,000, pursuant to the Act (the "Bonds"), and (ii) to continue to lease the Project to the City, such lease payments to produce sufficient revenue to pay the principal of and interest on the Bonds; and

WHEREAS, the Commission is authorized by the Act, to issue and deliver the Bonds, and has elected to sell such revenue bonds at public sale; and

WHEREAS, the governing body finds it necessary to authorize and provide for the public sale of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE MARYSVILLE, KANSAS PUBLIC BUILDING COMMISSION:

SECTION 1. Authorization of the Bonds and Public Sale. The Commission's refunding revenue bonds are authorized and directed to be issued, in the approximate principal amount \$3,195,000 (the "Bonds"), to provide funds to (i) refund and redeem the Refunded Bonds (as defined above), and (ii) pay the associated costs of issuance.

The Bonds are authorized and directed to be sold at public sale. Bids shall be due at the City Hall, 209 N. 8th St., Marysville, Kansas 66508, by 11:00 a.m., Central Time, on Monday, July 22, 2020 or on another date approved by the Chairman that is also the date of a Commission meeting (the “Sale Date”). The bids will be compared and tabulated and presented to the governing body of the Commission at its meeting held at 7:00 p.m., Central Time, on the Sale Date, where the governing body will determine the best bid and award sale of the Bonds to the best bidder.

SECTION 2. Authorization of Official Notice of Bond Sale and Official Bid Form. Triplett Woolf Garretson, LLC, Bond Counsel (the “Bond Counsel”) is authorized and directed to prepare an Official Notice of Bond Sale and Official Bid Form for the Bonds.

SECTION 3. Authorization Preliminary Official Statement and Official Statement. Cooper Malone McClain, Inc., Wichita, Kansas, the Commission’s Municipal Advisor (the “Municipal Advisor”), is authorized and directed to prepare the Preliminary Official Statement for the Bonds. The Chairman and Secretary are authorized to execute the Preliminary Official Statement on behalf of the Commission. The Commission consents to and authorizes the Municipal Advisor to use and publicly distribute the Preliminary Official Statement (but only in its entirety) to prospective purchasers of the Bonds. Upon a successful offering of the Bonds, the Municipal Advisor is authorized to prepare or provide for the preparation of a final Official Statement by amending, supplementing and completing the Preliminary Official Statement and the Commission authorizes the execution of the final Official Statement by its Chairman and Secretary, with such changes and additions as such officer deems appropriate. The final Official Statement is authorized to be distributed to the public (in its entirety) in connection with the offering and sale of the Bonds.

SECTION 4. SEC Rule Compliance. To permit a purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the “SEC Rule”) the Chairman and Secretary are authorized, if requested to do so, to certify that the Commission deems the information in the Preliminary Official Statement “final” as of its date except for the omission of information as permitted by the SEC Rule and to take such other actions as such officers find necessary to permit an underwriter to comply with the SEC Rule. The Commission agrees that, on or before the date the Bonds are delivered, it will enter into a written undertaking along with the City, to provide continuing disclosure concerning the Bonds if required by the applicable sections of the SEC Rule.

SECTION 5. Authorization for Distribution of Official Notice of Bond Sale and Official Bid Form. Copies of the Official Notice of Bond Sale and Official Bid Form and the Commission’s Preliminary Official Statement shall be distributed by the Municipal Advisor to prospective bidders for the Bonds.

SECTION 6. Authorization of Additional Actions as Required. The Chairman and Secretary are authorized and directed to take all such other actions as may be appropriate or desirable to accomplish the purposes contemplated by this Resolution, including providing a notice of redemption for the Refunded Bonds.

SECTION 7. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

ADOPTED AND APPROVED by the governing body of the Marysville, Kansas Public Building Commission this 8th day of June, 2020.

MARYSVILLE, KANSAS
PUBLIC BUILDING COMMISSION

[seal]

By _____
Jason Barnes, Chairman

ATTEST:

By _____
Lucinda Holle, Secretary

EXCERPT OF MINUTES

The governing body of the Marysville, Kansas Public Building Commission met in regular session at the usual meeting place in the City of Marysville, Kansas on June 8, 2020, at 7:00 p.m., with Chairman Jason Barnes presiding, and the following members of the governing body present:

The following members were absent:

Thereupon, there was presented to the governing body a Resolution entitled:

A RESOLUTION OF THE MARYSVILLE, KANSAS PUBLIC BUILDING COMMISSION, AUTHORIZING AND PROVIDING FOR THE PUBLIC SALE OF THE COMMISSION'S REFUNDING REVENUE BONDS, SERIES 2020, IN AN APPROXIMATE PRINCIPAL AMOUNT OF \$3,195,000

The Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of the members present, and was assigned No. PBC-2020-001.

SECRETARY'S
CERTIFICATION OF EXCERPT OF MINUTES

I certify that the foregoing is a true and correct Excerpt of Minutes of the June 8, 2020 meeting of the governing body of the Marysville, Kansas Public Building Commission.

[seal]

Lucinda Holle, Secretary



Marysville Area Community Theatre

Performance proposal for Koester Block Park

June 19, 20 at 7 PM. June 21 at 2 PM

Because of circumstances beyond our control, M-Act had to cancel the last show of our season, Much Ado About Nothing, in April. Our usual venue of the high school auditorium is under construction again and will be unavailable to us. We would like to propose that we hold it in the **small park of the Koester grounds**. The actors would perform on the west half of the grounds leaving room for patrons to sit on the east half. The audience would bring their own chairs like they do for the summer band concerts. Anything used in a technical aspect, such as lighting, sound and props would be free standing. An indoor venue is booked in case of rain. Some audience members already have a paid admission when they purchased season tickets and in order to control the crowd size, reservations would have to be made prior to the show. Since all rehearsal and performances are after business hours, this would keep us out of the way of the stores owners located on Broadway. We would also like to be able to communicate with the tenant of the apartment and Las Cabanas to keep all things cooperative. During the actual performance, and for the safety of the persons attending, **we would like to close the alleyway two hours prior performance to one hour after**. The run of the show does not exceed 2 hours. Though it is not imperative, it would be highly beneficial to the actors and audience members if the streets to the west and south were closed to traffic during the performance time.

Thank you,

Pat Breeding

Marysville Area Community Theatre Board President

BALANCE IN FUNDS AS OF MAY 31, 2020

General	\$	756,797.97	Cemetery Endowment	\$	37,481.62
Water Revenue	\$	603,045.14	Library Revolving	\$	2,261.99
Sewage Revenue	\$	401,207.04	Library	\$	-
Street & Highway	\$	90,907.48	Library Employee Benefit	\$	-
Airport Revolving	\$	26,070.89	Swimming Pool Sales Tax	\$	2,084,682.58
Sewer Replacement	\$	703,370.47	Special Law Enforcement	\$	3,418.57
Bond & Interest	\$	231,065.42	Special Parks & Recreation	\$	16,122.13
Bond & Interest #1	\$	198,887.33	Koester Block Maintenance	\$	40,774.28
Bond & Interest #1A	\$	46,117.94	Employee Benefit	\$	323,357.78
Special Improvements	\$	261.35	Transient Guest Tax	\$	18,071.04
Industrial	\$	164,719.53	Mun. Equip Reserve	\$	570,754.22
Economic Development	\$	27,053.65	Capital Improvements	\$	58,686.95
Fire Equipment Reserve	\$	177,516.80	Sales Tax Improvements Fund	\$	715,646.28
Fire Insurance Proceeds	\$	-	Water Utility Reserve	\$	570,187.21
					<u>\$ 7,868,465.66</u>

Public Buliding Commission Balance 5/31/20: \$595,185.76

Bonds of City Outstanding	\$1,280,000.00
Revolving Loans	\$ 589,378.67
PBC Bonds Outstanding (Swimming Pool)	\$3,345,000.00
Water Collection - MAY	\$ 60,156.38
Sewage Collection - MAY	\$ 60,525.44
Investment of Idle Funds	\$3,306,480.00
1.58% Matures 6-9-20	

Las Cabanas (May 2020), Main Dish (APRIL 2020/May 2020), Apartment (\$150/May 2020)

Outstanding Collections: State Set Off	Collections Bureau(CBK)	Outstandings	Total	
Water/Sewer \$ 27,300.38	\$ 8,661.32	\$ 9,728.83	\$ 45,690.53	
Municipal Court \$ 2,436.86	\$ 38,377.15	\$ 26,821.10	\$ 67,635.11	10 Yr Total

Respectively Submitted,

CINDY HOLLE
City Clerk

CITY CLERK'S FINANCIAL REPORT
FOR MAY 2020

RECEIPTS:

MAY	1 THE SALVATION ARMY	WATER CONN FEE -- 1203 CAROLINA	100.00
	1 DENNIS MASON	COPIES	10.25
	1 TRE INC, H & R BLOCK	MAY 2020 RENT - 907 BROADWAY	375.00
	4 KATHY RIGHTMIRE	DOG TAG 2020 - #185 & 186	30.00
	5 SOUTH HILL POTTERY	MAY 2020 RENT - 911 BROADWAY	175.00
	5 PEGGY KINDLE	WATER CONN FEE -- 208 N 10TH	100.00
	5 KYLE BRUNA	BUILDING PERMIT #2085 - 906 N 10TH	33.00
	5 NELSON POWER & LIGHTS	ELEC INSP - INV 4314 - 1230 HEIGHTS	30.00
	6 BROADWAYS A CUT ABOVE	MAY 2020 RENT - 909 BROADWAY	300.00
	6 RACHEL MUSIL	IMPOUND FEE & DAY CARE FEE, DOG TAG #18	80.00
	6 FELITA BRAVEBULL	WATER CONN FEE - 918 N 8TH	100.00
	6 MARJORIE GUGENHAN	WATER CONN FEE - 706 N 7TH	100.00
	6 KERRY SMITH	BUILDING PERMIT #2086 - 1408 N 13TH	240.00
	6 TASHA JORDAN	DOG TAG 2020 - #188	10.00
	8 KINSLEY MORTUARY	WULLSCHLEGER, TOEDTER, INV 4317	950.00
	8 MAGGIE KICKHAEFER	DOG TAGS - 2020 #189, 190, 191	45.00
	11 DR&G SERVICES, LLC	BULK WATER - INV 4310	628.79
	11 GODFREY'S	DBLE PD INV #33725 4/28/20 REFUND	80.73
	11 REFLECTIONS	MAY 2020 RENT - 901 BROADWAY	620.00
	13 THE WAGON WHEEL	TRAVEL KS AD REIMBURSEMENT	160.00
	14 DANIEL SCHELL	ELEC INSP - INV 4315 -- 919 N 13TH	30.00
	14 JOSH BUTLER	SIGN PERMIT #301	61.00
	14 TRENTON ALEX	WATER CONN FEE -- 405 S 15TH	100.00
	15 NATHAN MUSIL	WATER CONN FEE -- 1207 LARAMIE	100.00
	15 NEK - CORP	WATER CONN FEE -- 206 N 10TH S APT	100.00
	15 ASHLEY MAUGHLIN	WATER CONN FEE -- 311 S 15TH	10.00
	18 JESS MILLER	DOG TAG 2020 -- #193	10.00
	18 LANDOLL CORP	ANNUAL PARKING LOT & FINISHED GOODS LC	493.28
	18 CLAUDE HITTLE	ELEC INSP - 701 S 6TH	30.00
	18 SCHURLE SIGNS INC	BLUE RIVER EYE CARE - SIGN PERMIT	151.37
	18 EMC	REFUND PREMIUM - EQUIP SOLD	162.00
	18 SOUTHWESTERN BELL	FRANCHISE FEE -- APRIL 2020	548.00
	18 KANSAS GAS SERVICE	FRANCHISE FEE -- APRIL 2020	7,089.86
	18 JESSICA CURTIS-BOSE	DOG TAGE #194	15.00
	19 KENT BARGMAN	BURIAL LOT SEC R BLK 10 LOT 2 E 1/2 (1/2 PA'	100.00
	19 VALLERY PRELL	WATER CONN FEE -- 1042 PONY EXPRESS HW	100.00
	20 BRIAN COOK	DOG TAG 2020 -- #195	10.00
	21 GREG BOSS	AMERICAN FLAGS	126.88
	21 MARY HUMPHRIES	DOG TAG 2020 -- #196, 197, 198	40.00
	21 NEMAHA MARSHALL CTY	APR 2020 -- FRANCISE FEE	118.30
	21 BLUE VALLEY DOOR CO INC	CONTRACTOR LICENSE - 2020	75.00
	22 JOSIE BUTLER	4 SPACES SEC F LOT 4 BLK 19 E 1/2 - CEMETE	200.00
	22 MEGAN ESSLINGER	DOG TAG 2020 -- #199	10.00
	26 KATELYNN MILLER	DOG TAG 2020 -- #202	15.00
	26 LAS CABANAS	APR 2020 RENT - 908 ELM	700.00
	27 DYLAN SCHMITZ	WATER CONN FEE -- 600 CAROLINA	100.00
	28 JOHN BENDER	WATER CONN FEE -- 1601 MAY	100.00
	28 EVERGY	APRIL 2020 FRANCHISE FEE	22,933.90
	29 VICTORY BAPTIST CHURCH	BUILDING PERMIT -- 714 N 19TH	25.00
	29 TRE, DBA H & R BLOCK	JUNE 2020 RENT - 907 BROADWAY	375.00
	29 SCOTT MAKIE	WATER CONN FEE -- 800 CALHOUN	100.00
			<u>38,197.36</u>

DEPOSITED IN CITIZENS STATE BANK FOR
ACCOUNT OF CITY TREASURER

General Fund	\$ 33,753.57
Water Revenue Fund	\$ 1,738.79
Koester Block Maintenance Fund	\$ 2,545.00
Pool	\$ -
Airport Revenue	\$ -
Sewer Revenue Fund	\$ -
Transient Guest Tax	\$ 160.00
Special Law	\$ -
Special Parks	\$ -
Sewer Replacement	\$ -
Water Utility Reserve	\$ -
	<u>\$ 38,197.36</u>

**UNADJUSTED STATEMENT OF REVENUES
AND
BUDGET APPROPRIATIONS
AS OF MAY 31, 2020**

FUND	BUDGETED	REC'D TO DATE	BUDGET BALANCE	PERCENT RECEIVED
GENERAL:				
TAX DISTRIBUTIONS	1,393,803	802,710	(591,093)	58%
ASSESSMENTS (weed/st)	2,500	225	(2,275)	9%
INTEREST	1,900	1,627	(273)	86%
FRANCHISE FEES	463,000	187,857	(275,143)	41%
LICENSES	10,950	985	(9,965)	9%
PERMITS	11,850	5,917	(5,933)	50%
GRANTS	1,000	31,490	30,490	3149%
HIGHWAY MAINTENANCE	8,418	7,025	(1,393)	83%
RURAL FIRES	35,080	22,977	(12,103)	65%
BURIAL ORDERS	10,850	5,150	(5,700)	47%
CEMETERY DEEDS	1,200	650	(550)	54%
MUNICIPAL COURT	43,400	9,505	(33,895)	22%
IMPOUNDING FEES	1,000	535	(465)	54%
CONTRACT/RENTS	8,300	9,587	1,287	116%
GIFTS-DONATIONS	1,725	300	(1,425)	17%
REIMBURSEMENTS	3,200	569	(2,631)	18%
MISCELLANEOUS	18,000	35,643	17,643	198%
TRANSFERS	685,085	197,738	(487,347)	29%
TOTAL	2,701,261	1,320,489	(1,380,772)	49%

2019 CASH CARRYOVER	602,122
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WATER REVENUE:

WATER SALES	835,000	292,481	(542,519)	35%
INSTALLATION CHARGES	33,500	10,571	(22,929)	32%
PENALTIES	6,800	2,164	(4,636)	32%
SALES TAX	12,000	4,432	(7,568)	37%
INTEREST	4,000	1,028	(2,972)	26%
MISCELLANEOUS	5,000	4,690	(310)	94%
TOTAL	896,300	315,365	(580,935)	35%

2019 CASH CARRYOVER	687,849
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SEWAGE REVENUE:

SEWAGE CHARGES	748,800	309,124	(439,676)	41%
PERMITS	2,500	0	(2,500)	0%
PENALTIES	9,609	3,352	(6,258)	35%
INTEREST	4,000	527	(3,473)	13%
REIMBURSED EXPENSE	100	0	(100)	0%
MISCELLANEOUS	1,000	523	(477)	52%
TOTAL	766,009	313,526	(452,483)	41%

2019 CASH CARRYOVER	322,501
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**UNADJUSTED STATEMENT OF EXPENDITURES
AND
BUDGET APPROPRIATIONS
AS OF MAY 31, 2020**

FUND	BUDGET APPROPRIATION	EXPENDITURES TO DATE	BUDGET BALANCE	PERCENT EXPENDED
GENERAL:				
ADMINISTRATION	450,515	210,681	239,834	47%
POLICE	722,470	286,409	436,061	40%
MUNICIPAL COURT	71,671	20,173	51,498	28%
FIRE	533,765	30,780	502,985	6%
STREET	527,496	270,784	256,712	51%
PARKS	172,319	72,795	99,524	42%
RECREATION	128,085	44,906	83,179	35%
CEMETERY	147,785	58,089	89,696	39%
TRAFFIC CONTROL	16,500	5,612	10,888	34%
HEALTH & SAN.	168,039	68,778	99,261	41%
STREET LIGHTING	80,800	28,018	52,782	35%
FORESTRY	2,150	296	1,854	14%
AIRPORT	17,491	8,320	9,171	48%
TRANSFERS	68,000	41,150	26,850	61%
ART CENTER/MAIN STREET	15,700	553	15,147	4%
GRANTS/GIFTS	8,500	5,000	3,500	59%
TORT LIABILITY	85,000	13,420	71,580	16%
NOXIOUS WEED	900	50	850	6%
TOTAL	3,217,186	1,165,812	1,978,943	36%
WATER REVENUE:				
PRODUCTION	249,675	35,931	213,744	14%
T & D	590,894	212,631	378,263	36%
COMMERCIAL & GENERAL	115,757	36,934	78,823	32%
NON-OP. EXPENSE+TORT	220,951	6,754	214,197	3%
TRANSFER TO B&I #1	159,000	66,250	92,750	42%
TRANSFER TO W. UTIL. RES	60,000	25,000	35,000	42%
TRANSFER TO GENERAL	40,000	16,669	23,331	42%
TOTAL	1,436,277	400,169	1,036,108	28%
SEWAGE REVENUE:				
COMMERCIAL & GENERAL	59,654	25,506	34,148	43%
COLLECTIONS	615,268	97,123	518,145	16%
PROCESSING	231,983	32,476	199,507	14%
TRANSFER TO SEW REPL.	100,000	41,669	58,331	42%
TRANSFER TO B&I #1 A	49,379	21,376	28,003	43%
TRANSFER TO GENERAL	40,000	16,669	23,331	42%
NON-OP TORT	1,000	0	0	0%
NON-OP GEN/ADMIN	0	0	0	0%
TOTAL	1,097,284	234,820	861,464	21%

Receipts Report for the period 05/01/2020 to 05/31/2020

05/28/2020

Page 1

Date	Case #	Name	NSF Receipt #	Pay Type	Reference #	Received By	Total Paid
5/1/2020							
	20TR4254	Claas, Jamie L	<input type="checkbox"/> 5089	Check	1000	Ruth	\$135.00
	JBEF		\$1.00	LETC		\$22.50	
	Municipal Court Fees		\$61.50	Fines		\$50.00	
	19TR6396	Thomas, Kyle P	<input type="checkbox"/> 5090	Check	11926	Ruth	\$300.00
	JBEF		\$1.00	LETC		\$22.50	
	Municipal Court Fees		\$61.50	Fines		\$215.00	
						Totals for 5/1/2020:	\$435.00
5/6/2020							
	19MC-09	Mlnarik, Walter G	<input type="checkbox"/> 5091	Cash		Ruth	\$100.00
	JBEF		\$1.00	LETC		\$22.50	
	Municipal Court Fees		\$61.50	Fines		\$15.00	
						Totals for 5/6/2020:	\$100.00
5/11/2020							
	19TR12948	Fitzjurls, Samuel E	<input type="checkbox"/> 5092	Cash		Ruth	\$140.00
	Fines		\$140.00				
						Totals for 5/11/2020:	\$140.00
5/14/2020							
	18TR11562	Swearingen, Amber D	<input type="checkbox"/> 5093	Credit Card	54856322	Ruth	\$50.00
	Fines		\$50.00				
						Totals for 5/14/2020:	\$50.00
5/18/2020							
	17TR11715	Holmes* JR, John R	<input type="checkbox"/> 5094	Cash		Ruth	\$50.00
	Fines		\$50.00				
						Totals for 5/18/2020:	\$50.00
5/22/2020							
	19TR12948	Fitzjurls, Samuel E	<input type="checkbox"/> 5095	Cash		Ruth	\$145.00
	Fines		\$45.00	Traffic Diversion		\$100.00	
	19TR13125	Sain, David W	<input type="checkbox"/> 5096	Cash		Ruth	\$75.00
	Municipal Court Fees		\$25.00	Fines		\$50.00	
						Totals for 5/22/2020:	\$220.00

05/28/2020

Receipts Report for the period 05/01/2020 to 05/31/2020

Page 2

Date	Case #	Name	NSF Receipt #	Pay Type	Reference #	Received By	Total Paid
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<i>City \$ 924.50</i>		<i>State \$ 70.50</i>		Grand Totals by Fee:	Grand Totals by Payment Type:	Grand Total:	\$995.00
JBEF	\$3.00	Cash	\$510.00				
LETC	\$67.50	Check	\$435.00				
Municipal Court Fees	\$209.50	Credit Card	\$50.00				
Fines	\$615.00			NSF Adjustment:		\$0.00	
ADSAP	\$0.00						
Restitution	\$0.00						
DUI Diversion	\$0.00						
Traffic Diversion	\$100.00						
Bond	\$0.00						
Defense Attorney Fees	\$0.00						
Returned Check Charge	\$0.00						
In State Reinstatement	\$0.00						
Expungement Fee	\$0.00						
KBI Fee	\$0.00						
Community Service	\$0.00						
Warrant Fee	\$0.00						
UA Fee	\$0.00						
UA Lab Fee	\$0.00						
Insufficient Funds	\$0.00						
Criminal Diversion	\$0.00						
JBS Fee	\$0.00						
30 Day Letter Fee	\$0.00						
Community Corrections	\$0.00						
Seatbelt Safety Fund	\$0.00						
Collections	\$0.00						
NJ Sal Adj	\$0.00						
Ks-Setoff	\$0.00						

JUDGES REPORT

MAY REPORT	\$ 995.00
BOND REPORT	\$3890.00
TOTAL	\$4885.00
CK BOOK TOTAL	\$4885.00
TOTAL	\$ 00.00

ROBERTA PRICE, MUNICIPAL COURT JUDGE

REPORT AND PAYMENT OF MUNICIPAL COURT REVENUE

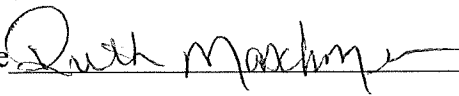
A.	REINSTATEMENT FEES	<u>\$0.00</u>
A1.	\$15.00 Fixed Reinstatement Fees	<u>\$0.00</u>
B.	JUDICIAL BRANCH SURCHARGE	<u>\$0.00</u>
C.	JUDICIAL BRANCH EDUCATION FUND	<u>\$3.00</u>
D.	LAW ENFORCEMENT TRAINING CENTER FUND	<u>\$67.50</u>
E.	COMMUNITY CORRECTIONS SUPERVISION FEE FUND (DUI Fine)	<u>\$0.00</u>
F.	HUMAN TRAFFICKING VICTIM ASSISTANCE FUND (Human Trafficking Fine)	<u>\$0.00</u>
G.	SEAT BELT SAFETY FUND	<u>\$0.00</u>

TOTAL REMITTANCE \$70.50

I hereby certify the above to be a true, complete, and accurate report and payment of municipal court revenue as required to be remitted to the State Treasurer by K.S.A. 8-2110 as amended by 2011 Senate Bill 97; 12-4114, 12-4115 and 12-4116, as amended and Kansas Supreme Court Order 91 SC 1 and 1992 House Bill No. 2832; 12-4117 as amended by 2010 Senate Bill No. 434 and 2012 Senate Bill No. 60, Sec. 1; 2013 Sen Sub. For House Bill No. 2034, K.S.A. 2016 Supp 74-7336 and amendments thereto.

For the Month of May, 2020

Municipal Court of Marysville

Authorized Signature 

Date: 05/29/2020

Treasurer's Use Only:

Please remit to: **Kansas State Treasurer
900 SW Jackson
Suite 201
Topeka, KS 66612-1235
785-296-4153**

Check# _____

Date _____

JUNE 8, 2020 -----ORDINANCE NO. 3725

TOTAL OF EXPENDITURES IN FUNDS AS FOLLOWS:		
FUND		
100	GENERAL	\$ 106,583.27
200	WATER REVENUE	12,003.24
300	SEWAGE REVENUE	8,224.42
407	BOND & INTEREST	231,065.42
512	LIBRARY REVOLVING	5,704.64
600	SWIM POOL SALES TAX	484.34
707	KOESTER BLOCK MAINTENANCE	166.44
711	EMPLOYEE BENEFIT	7,831.32
715	TRANSIENT GUEST TAX	248.47
800	SALES TAX IMPROVEMENTS	<u>171,147.95</u>
	TOTAL ORDINANCE	\$ 543,459.51

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3725 6/8/2020

Date: 06/04/2020

Time: 9:03 am

Page: 1

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BG CONSULTANTS, INC.	0823	NEW FIRE STATION ENGINEERING PJT 201172M - PAYMENT 2	0	00/00/0000	8,500.00
				Vendor Total:	8,500.00
BLUE VALLEY TECHNOLOGIES	1380	PHONE SERVICE/SYS,INTERNET,& SECURITY AT POLICE DEPT	45141	06/03/2020	1,356.29 H
				Vendor Total:	1,356.29
CARROT-TOP INDUSTRIES INC	1164	6X10 NYLON US FLAGS (3) + 4x6 US Flags (6)	0	00/00/0000	399.90
				Vendor Total:	399.90
CENTRAL OFFICE SERVICE & SUP	2116	(3) NO CONTACT THERMOMETERS	0	00/00/0000	297.00
				Vendor Total:	297.00
CENTURY BUSINESS TECHNOLOG	2731	QTR BASE RATE CHARGE SAVIN COPIER-CITY HALL 5/27-8/26	0	00/00/0000	905.25
				Vendor Total:	905.25
CITIZENS STATE BANK	0050	EMPLOYEE PAYROLL #595	45138	06/03/2020	44,785.33 H
				Vendor Total:	44,785.33
CONVENTION & TOURISM	0680	REIMBURSE COPIES MADE AT CITY HALL 1244 COPIES JAN-JUNE 2020 + Michelle Facebook Ads	0	00/00/0000	168.17
				Vendor Total:	168.17
CORO MEDICAL LLC	2740	12 AED'S/PADZ,WALL CABINETS, SIGNS,CASES,&PEDI-PADZ	0	00/00/0000	14,110.00
				Vendor Total:	14,110.00
D.R. CLEANING SOLUTIONS	2167	JANITORIAL SERVICE @ CITY HALL MAY X4	0	00/00/0000	300.00
				Vendor Total:	300.00
EDWARDS' QUARRY & TRUCKING	1644	68.67TON ROAD ROCK SPLIT WITH MARYSVILLE TOWNSHIP-12TH RD	0	00/00/0000	772.54
				Vendor Total:	772.54
EFT-FEDERAL TAX,FICA,MEDICAR	2025	FEDERAL TAX, FICA, & MEDICARE	0	00/00/0000	13,404.35
				Vendor Total:	13,404.35
EVERGY	1401	ELECTRICITY	45142	06/03/2020	6,228.16 H
				Vendor Total:	6,228.16
GENERAL FUND	1986	TRANSFER REMAINING FUNDS IN BOND & INTEREST ACCOUNT	0	00/00/0000	231,065.42
				Vendor Total:	231,065.42
HACH COMPANY	0324	DPD FREE CHLORINE RGT 10ML, PK/1000	0	00/00/0000	244.22
				Vendor Total:	244.22
HALL BROTHERS INC	0200	25.61 TON FILL SAND	0	00/00/0000	131.89
				Vendor Total:	131.89
HANOVER ELECTRIC, INC	0025	PROGRAM NEW VFD,RPL ALTERNATOR PS #1, & RPR SHAFT PUMP-PS#2	0	00/00/0000	763.44
				Vendor Total:	763.44
HOMETOWN LUMBER, INC.	987	EPOXY,PLEXI GLASS,LUMBER,BITS, MASONITE,WRECH,&VALVE	45139	06/03/2020	343.09 H
				Vendor Total:	343.09
IDNTITEEZ	1957	68 DECALS, 2 SIGNS-COURT, 8 T-SHIRTS-CEM SEASONAL	0	00/00/0000	1,542.00
				Vendor Total:	1,542.00
INLINE CONSTRUCTION	2321	ST REPLACEMENT BRDWDY/14TH/15TH CONCRETE ST,CURB,GUTTER,&ADA	0	00/00/0000	170,688.00
				Vendor Total:	170,688.00
J.P. COOKE CO.	709	NAME PLATE INSERTS-P. PRICE, R. PRICE, & W. RALPH	0	00/00/0000	50.35

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3725 6/8/2020

Date: 06/04/2020

Time: 9:03 am

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City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	50.35
JOHN DEERE FINANCIAL	2322	SHOVELS,RATCHETS,SCREW DRIVERS GRASS SEED,OIL,FERTILIZER,ETC	0	00/00/0000	339.08
				Vendor Total:	339.08
K.P.E.R.S. EFT	0103	RETIREMENT CONTRIBUTIONS	0	00/00/0000	9,327.78
				Vendor Total:	9,327.78
KA-COM, INC.	2030	PROGRAMMED RADIO-JOE LINEMANN	0	00/00/0000	55.00
				Vendor Total:	55.00
KANSAS PAYMENT CENTER	1238	WITHHOLDING ORDER NM15DM000071	0	00/00/0000	436.16
				Vendor Total:	436.16
KANSAS WITHHOLDING TAX	0299	STATE TAX WITHHELD	0	00/00/0000	2,417.99
				Vendor Total:	2,417.99
LANDOLL CORPORATION	0093	METAL FOR LAKEVIEW RAILING ADDITIONAL	0	00/00/0000	8.69
				Vendor Total:	8.69
LATTA PLUMBING, INC.	0079	40 GALLONS WATER & COOLER RENT 6/8/20-12/8/20 POLICE DEPT	0	00/00/0000	87.60
				Vendor Total:	87.60
LOYAL AMERICAN	1935	INSURANCE PREMIUM-JUNE EMPLOYEE WITHHELD	0	00/00/0000	159.83
				Vendor Total:	159.83
LYNN CARD COMPANY	1531	BUSINESS CARDS-JAMES LEIS (1000)	0	00/00/0000	53.95
				Vendor Total:	53.95
MARYSVILLE AMBULANCE SERVIC	0072	AMBULANCE CONTRACT PAYMENT	0	00/00/0000	12,761.00
				Vendor Total:	12,761.00
MARYSVILLE POSTMASTER	0340	BULK POSTAGE-1262 WATER/SEWER BILLS	45143	06/03/2020	359.67 H
				Vendor Total:	359.67
MARYSVILLE READY MIX, INC	0089	3.25YD CONCRETE-5TH/WALNUT ADA SIDEWALK	0	00/00/0000	419.10
				Vendor Total:	419.10
MARYSVILLE ROTARY CLUB	0165	LUNCHEON FEES & FOUNDATION ASMNT-ST. JOHN & ACKERMAN	0	00/00/0000	300.00
				Vendor Total:	300.00
MIDWEST RADAR	0464	(4) RADAR APPLIED CONCEPTS STALKER CERTIFIED	0	00/00/0000	140.00
				Vendor Total:	140.00
NBS INSURANCE AGENCY, INC	2682	FIRE DEPT DISABILITY INSURANCE 6/1/20-6/1/21	0	00/00/0000	3,569.00
				Vendor Total:	3,569.00
NETWORK COMPUTER SOLUTION	2223	2ND MONITOR-LEIS & VIRTUAL WIRELESS CONT. HOSTING-POOL + monthly Antivirus + Cloud Back Up	0	00/00/0000	371.00
				Vendor Total:	371.00
NORTH CENTRAL REGIONAL PLAN	1863	ENVIRONMENTAL ASSESSMENT FIRE STATION PJT #20-PF-008	0	00/00/0000	2,500.00
				Vendor Total:	2,500.00
PETTY CASH FUND (GENERAL)	0063	POSTAGE-WATER SAMPLES	0	00/00/0000	52.70
				Vendor Total:	52.70
PITNEY BOWES RESERVE ACCOU	2477	POSTAGE FOR METER	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
PRAIRIE FIRE COFFEE SYSTEMS	0229	COFFEE-POLICE DEPARTMENT	0	00/00/0000	43.40

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3725 6/8/2020

Date: 06/04/2020

Time: 9:03 am

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City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
Vendor Total:					43.40
QUILL CORPORATION	0132	PAPER TOWELS,TOILET PAPER,SOAP TRASH BAGS,VINYLNUMBERS,BLEACH, ETC	0	00/00/0000	441.82
Vendor Total:					441.82
ROSEBAUGH JANITORIAL SERVIC	2043	JANITORIAL SERVICE AT POLICE DEPT - MAY X9	0	00/00/0000	675.00
Vendor Total:					675.00
SCHWAB EATON, P.A.	1852	ENGINEERING SERVICE-LAKEVIEW BALL FIELD-DRAINAGE PLAN	0	00/00/0000	11,457.00
Vendor Total:					11,457.00
SPORTS AWARDS	684	PLAQUE-SELIA SELF	0	00/00/0000	40.00
Vendor Total:					40.00
UNITED PEST CONTROL, INC	712	PEST CONTROL-PD (BI-MONTHLY)	0	00/00/0000	75.00
Vendor Total:					75.00
VERIZON WIRELESS	2146	CELL PHONE/TABLET SERVICE & NEW PHONE CITY ADMINISTRATOR	0	00/00/0000	182.93
Vendor Total:					182.93
WAL-MART COMMUNITY	1254	HEADPHONES,SOAP,TRASH BAGS, PAPER TOWELS,WIPER BLADES,ETC	45140	06/03/2020	130.41 H
Vendor Total:					130.41
Grand Total:					543,459.51
Less Credit Memos:					0.00
Net Total:					543,459.51
Less Hand Check Total:					53,202.95
Outstanding Invoice Total :					490,256.56
Total Invoices:		53			

City Administrator's Report

6/4/2020

6/8/2020 Council Meeting

1. Budget Workshop

The Budget Workshop will be on June 11th at 6 pm. Court was starting back up on June 10th so that was not available.

2. Financials/Project Costs

The General Fund is now only about \$46k below where it was a year ago. This should improve as we transfer the money from Bond and Interest to the General Fund as it was planned to pay for the new fire station. We should also be getting our next installment of property taxes from the county this month. The state reported that counties had received around 96% of the owed property taxes. The Water and Sewer Funds both had an increase in balance over last month's balance; the Sewer Fund had a \$26k increase. For Sales Tax, we received about \$2,000 more in the month of May than in 2019, even though statewide sales tax was down about 4%. The state has reported that statewide sales tax collection is down by 12% for next month's distribution.

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CASH & BUDGET STATEMENT
May 2020

Fund	Begin Bal	Revenue	Expenses	Journal Entries	End Bal	Budget	YTD Rev	YTD Exp	Remaining	% Spent
General*	831,270.35	75,905.03	150,830.04	452.63	756,797.97	3,182,086	1,185,100.01	1,166,316.50	2,015,769.50	36.65%
Administration			19,701.74			450,515		210,680.84	239,834.16	46.76%
Police			39,919.86			687,370		286,408.70	400,961.30	41.67%
Municipal Court			3,274.49			71,671		20,172.95	51,498.05	28.15%
Fire			6,140.92			533,765		30,780.19	502,984.81	5.77%
Street			26,410.25			527,497		270,783.67	256,713.33	51.33%
Parks			13,009.36			172,319		72,795.23	99,523.77	42.24%
Recreation			250.46			128,085		44,905.82	83,179.18	35.06%
Cemetery			14,523.07			147,785		58,088.83	89,696.17	39.31%
Traffic Control			138.17			16,500		5,612.47	10,887.53	34.01%
Health & Safety			16,726.49			168,039		68,777.70	99,261.30	40.93%
Street Lighting			5,710.45			80,800		28,017.51	52,782.49	34.68%
Forestry			-			2,150		296.29	1,853.71	13.78%
Airport Maintenance			522.37			17,491		8,319.73	9,171.27	47.57%
Transfers			4,000.00			68,000		41,150.00	26,850.00	60.51%
Art Center/Old PD			-			15,700		552.73	15,147.27	3.52%
Grants/Gifts			-			8,500		5,000.00	3,500.00	58.82%
Tort Liability			-			85,000		13,420.00	71,580.00	15.79%
Noxious Weed			49.78			900		49.78	850.22	5.53%
Water Revenue	600,658.98	62,315.64	60,149.79	220.31	603,045.14	1,436,277	257,262.38	400,318.20	1,035,958.80	27.87%
Sewage Revenue	374,805.11	60,834.78	34,659.16	226.31	401,207.04	1,097,284	254,408.86	234,957.32	862,326.68	21.41%
Street & Highway	90,889.31	18.20	-	-	90,907.51	143,451	66,174.50	60.00	143,391.00	0.04%
Bond & Interest	231,018.98	46.26	-	-	231,065.24	225,085	908.02	-	225,085.00	0.00%
Bond & Interest #1	185,600.16	13,287.17	-	-	198,887.33	327,594	53,227.27	33,971.73	293,622.27	10.37%
Bond & Interest #1A	42,109.51	4,008.43	-	-	46,117.94	99,213	17,438.28	24,689.78	74,523.22	24.89%
Industrial	164,686.55	32.98	-	-	164,719.53	167,638	19,109.76	2,500.00	165,138.00	1.49%
Library	-	-	-	-	-	210,850	114,304.01	121,642.89	89,207.11	57.69%
Library Employee Benefit	-	-	-	-	-	97,000	53,568.58	56,640.41	40,359.59	58.39%
Swimming Pool Sales Tax	2,037,404.11	48,769.60	1,491.13	-	2,084,682.58	2,436,894	198,593.56	35,943.23	2,400,950.77	1.47%
Special Parks and Rec	16,118.90	3.23	-	-	16,122.13	30,227	147.44	11,189.46	19,037.54	37.02%
Employee Benefit	359,620.01	72.01	36,334.24	-	323,357.78	676,830	275,904.28	194,621.44	482,208.56	28.75%
Transient Guest Tax	9,640.72	8,889.66	459.34	-	18,071.04	78,702	21,253.67	24,479.66	54,222.34	31.10%
Sales Tax	736,959.15	80,750.27	102,063.14	-	715,646.28	1,352,342	327,447.24	284,306.58	1,068,035.42	21.02%
TOTAL	5,680,781.84	354,933.26	385,986.84	899.25	5,650,627.51	11,561,473	2,844,847.86	2,591,637.20	8,969,835.80	22.42%

CASH & BUDGET STATEMENT (NON BUDGET FUNDS)

May 2020

Fund	Begin Bal	Revenue	Expenses	Journal Entry	End Bal	YTD Rev	YTD Exp
Airport Revolving	\$ 26,065.67	\$ 5.22	\$ -	\$ -	\$ 26,070.89	\$ 9,407.82	\$ -
Sewer Replacement	\$ 734,635.92	\$ 8,480.11	\$ 39,745.56	\$ -	\$ 703,370.47	\$ 46,020.58	\$ 73,608.49
Special Improvement	\$ 261.35	\$ -	\$ -	\$ -	\$ 261.35	\$ -	\$ -
Economic Development	\$ 28,339.79	\$ 5.42	\$ -	\$ -	\$ 28,345.21	\$ 21,320.12	\$ 1,000.00
Fire Equipment Reserve	\$ 174,481.86	\$ 3,034.94	\$ -	\$ -	\$ 177,516.80	\$ 15,557.42	\$ -
Fire Insurance Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Endowment	\$ 37,481.62	\$ -	\$ -	\$ -	\$ 37,481.62	\$ -	\$ -
Library Revolving	\$ 38,076.73	\$ -	\$ 15,814.74	\$ -	\$ 22,261.99	\$ 80,000.00	\$ 84,485.83
Special Law Enforcement	\$ 3,417.88	\$ 0.68	\$ -	\$ -	\$ 3,418.56	\$ 855.73	\$ 1,088.30
Koester Block Maintenance	\$ 38,853.11	\$ 3,177.73	\$ 1,028.56	\$ -	\$ 41,002.28	\$ 47,013.18	\$ 30,895.08
Municipal Equipment Reserve	\$ 581,825.93	\$ 116.51	\$ 11,188.22	\$ -	\$ 570,754.22	\$ 86,771.55	\$ 11,698.17
Capital Improvement	\$ 59,675.00	\$ 1,011.95	\$ 2,000.00	\$ -	\$ 58,686.95	\$ 5,088.26	\$ 2,000.00
Water Utility Reserve	\$ 565,074.06	\$ 5,113.15	\$ -	\$ -	\$ 570,187.21	\$ 27,129.55	\$ 30,025.00
TOTAL NON-BUDGETED	\$ 2,288,188.92	\$ 20,945.71	\$ 69,777.08	\$ -	\$ 2,239,357.55	\$ 339,164.21	\$ 234,800.87
TOTAL BUDGETED - PG. 1	\$ 5,680,781.84	\$ 354,933.26	\$ 385,986.84	\$ 899.25	\$ 5,650,627.51	\$ 2,844,847.86	\$ 2,591,637.20
GRAND TOTAL	\$ 7,968,970.76	\$ 375,878.97	\$ 455,763.92	\$ 899.25	\$ 7,889,985.06	\$ 3,184,012.07	\$ 2,826,438.07

UTILITY STATEMENT

May 2020

Fund	Month Operating Ratio	YTD Operating Ratio	Current Position	Number of Days*
Water Revenue	1.036	0.643	\$ 603,045.14	153.25
Sewer	1.755	1.083	\$ 401,207.04	133.46

General Fund Monthly Income/Expense Comparison - All figures are unaudited

Month	Year	Beginning Balance	Monthly Receipts	Monthly Expenses	Journal Entries	Year to Date Totals	Ending Balance	Difference
2020								
January	2020	\$602,122	\$875,342	\$179,278		\$179,278	\$1,298,186	\$696,064
February		\$1,298,186	\$107,057	\$218,222	\$51	\$397,449	\$1,187,072	(\$111,113)
March		\$1,187,072	\$160,834	\$263,863		\$661,312	\$1,084,043	(\$103,029)
April		\$1,084,043	\$101,350	\$354,123		\$1,015,435	\$831,270	(\$252,773)
May		\$831,270	\$75,905	\$150,830	\$453	\$1,165,812	\$756,798	(\$74,472)
June								
July								
August								
September								
October								
November								
December								
		Totals	\$1,320,489	\$1,166,317	504.06	Change in Fund Balance		\$154,676
2019								
January	2019	\$458,351	\$912,338	\$231,716	\$31,500.00	\$200,216	\$1,170,473	\$712,122
February		\$1,170,473	\$77,034	\$183,144		\$383,360	\$1,064,363	(\$106,110)
March		\$1,064,363	\$147,538	\$222,972		\$606,332	\$988,929	(\$75,434)
April		\$988,929	\$95,982	\$159,006	(\$0.10)	\$765,338	\$925,905	(\$63,024)
May		\$925,905	\$134,724	\$258,474		\$1,023,811	\$802,156	(\$123,749)
June		\$802,156	\$550,376	\$164,726		\$1,188,537	\$1,187,805	\$385,650
July		\$1,187,805	\$94,363	\$194,054	(\$5.00)	\$1,382,592	\$1,088,109	(\$99,696)
August		\$1,088,109	\$92,909	\$278,509		\$1,661,100	\$902,509	(\$185,600)
September		\$902,509	\$179,661	\$165,261		\$1,826,361	\$916,909	\$14,400
October		\$916,909	\$92,490	\$218,126		\$2,044,488	\$791,273	(\$125,636)
November		\$791,273	\$77,468	\$187,152		\$2,231,640	\$681,590	(\$109,684)
December		\$681,590	\$137,533	\$217,001		\$2,448,640	\$602,122	(\$79,468)
		Totals	\$2,592,416	\$2,480,140	\$31,494.90	Change in Fund Balance		\$143,771
2018								
January	2018	\$438,966	\$859,941	\$175,498		\$175,498	\$1,123,409	\$684,443
February		\$1,123,409	\$96,077	\$188,105		\$363,603	\$1,031,381	(\$92,028)
March		\$1,031,381	\$142,444	\$152,636		\$516,240	\$1,021,189	(\$10,192)
April		\$1,021,189	\$103,327	\$254,593		\$770,833	\$869,922	(\$151,267)
May		\$869,922	\$99,902	\$403,414		\$1,174,247	\$566,410	(\$303,512)
June		\$566,410	\$517,812	\$179,827		\$1,354,074	\$904,395	\$337,985
July		\$904,395	\$82,790	\$196,226	(\$106)	\$1,550,299	\$790,853	(\$113,542)
August		\$790,853	\$102,363	\$151,631		\$1,701,930	\$741,586	(\$49,268)
September		\$741,586	\$189,497	\$141,909		\$1,843,839	\$789,173	\$47,588
October		\$789,173	\$109,214	\$157,529		\$2,001,369	\$740,858	(\$48,315)
November		\$740,858	\$77,684	\$227,189		\$2,228,558	\$591,353	(\$149,505)
December		\$591,353	\$86,686	\$219,687		\$2,448,245	\$458,351	(\$133,002)
		Totals	\$2,467,737	\$2,448,245	(\$106)	Change in Fund Balance		\$19,385
2017								
January	2017	\$423,461	\$652,616	\$225,983		\$225,983	\$850,094	\$426,633
February		\$850,094	\$92,364	\$145,505		\$371,488	\$796,954	(\$53,141)
March		\$796,954	\$122,163	\$134,073		\$505,561	\$785,043	(\$11,911)
April		\$785,043	\$82,766	\$149,755		\$655,316	\$718,054	(\$66,989)
May		\$718,054	\$92,696	\$251,832		\$907,148	\$558,918	(\$159,136)
June		\$558,918	\$409,849	\$206,499	\$22,139	\$1,113,647	\$784,407	\$225,489
July		\$784,407	\$89,245	\$171,993		\$1,285,640	\$701,658	(\$82,749)
August		\$701,658	\$95,237	\$144,119		\$1,429,759	\$652,777	(\$48,881)
September		\$652,777	\$149,537	\$135,529		\$1,565,288	\$666,784	\$14,007
October		\$666,784	\$102,485	\$141,706	\$137	\$1,706,994	\$627,699	(\$39,085)
November		\$627,699	\$81,368	\$208,540		\$1,915,534	\$500,527	(\$127,172)
December		\$500,527	\$81,644	\$143,322	\$117	\$2,058,856	\$438,966	(\$61,561)
		Totals	\$2,051,968	\$2,058,856	\$22,393	Change in Fund Balance		\$15,505

Water revenue balances
Monthly Income/Expense Comparisons

Month	Revenue	Expense	Difference	Journal Entry	Year to Date expense	Balance
Jan. 1, 2020 carryover						\$687,849
January	\$61,942	\$52,577	\$9,365	(\$6)	\$52,583	\$697,207
February	\$61,560	\$68,891	(\$7,331)		\$121,474	\$689,876
March	\$62,668	\$136,856	(\$74,188)	(\$6)	\$258,336	\$615,682
April	\$66,881	\$81,845	(\$14,964)	(\$59)	\$340,239	\$600,659
May	\$62,316	\$60,150	\$2,166	\$220	\$400,169	\$603,045
June						
July						
August						
September						
October						
November						
December						
Totals	\$315,365	\$400,318				
Variance, Year to Date			(\$84,953)	\$149		
Average monthly spread			(\$16,991)			
Jan. 1, 2019 carryover						\$674,248
January	\$69,452	\$96,832	(\$27,380)	\$30,000	\$66,832	\$676,868
February	\$62,111	\$83,651	(\$21,540)	(\$6)	\$150,488	\$655,323
March	\$66,021	\$62,977	\$3,045		\$213,465	\$658,367
April	\$65,474	\$53,944	\$11,530		\$267,409	\$669,897
May	\$73,288	\$62,882	\$10,406		\$330,291	\$680,303
June	\$66,882	\$69,079	(\$2,197)		\$399,371	\$678,105
July	\$79,485	\$81,526	(\$2,042)		\$480,897	\$676,064
August	\$98,029	\$76,211	\$21,817		\$557,108	\$697,881
September	\$77,294	\$55,276	\$22,019	(\$6)	\$612,390	\$719,893
October	\$88,686	\$90,204	(\$1,518)	(\$12)	\$702,606	\$718,363
November	\$70,127	\$81,312	(\$11,185)	\$6	\$783,912	\$707,184
December	\$71,921	\$91,199	(\$19,278)	(\$58)	\$875,169	\$687,849
Totals	\$888,769	\$905,093				
Variance, Year to Date			(\$16,324)	\$29,924		
Average monthly spread			(\$1,360)			
Jan. 1, 2018 carryover						\$861,351
January	\$67,863	\$112,659	(\$44,795)	(\$6)	\$112,659	\$816,550
February	\$58,397	\$64,033	(\$5,636)	(\$6)	\$176,692	\$810,908
March	\$64,425	\$65,200	(\$774)		\$241,891	\$810,134
April	\$59,838	\$89,235	(\$29,397)		\$331,127	\$780,737
May	\$65,520	\$116,827	(\$51,307)	(\$6)	\$447,954	\$729,424
June	\$82,024	\$63,608	\$18,417	(\$6)	\$511,561	\$747,835
July	\$89,651	\$62,787	\$26,864	(\$6)	\$574,348	\$774,692
August	\$98,579	\$64,993	\$33,586		\$639,341	\$808,279
September	\$88,763	\$153,787	(\$65,024)	(\$6)	\$793,128	\$743,249
October	\$76,355	\$149,462	(\$73,107)	(\$39)	\$942,590	\$670,103
November	\$66,377	\$62,715	\$3,661		\$1,005,305	\$673,764
December	\$60,288	\$59,803	\$484		\$1,065,108	\$674,248
Totals	\$878,080	\$1,065,108				
Variance, Year to Date			(\$187,028)	(\$75)		
Average monthly spread			(\$15,586)			
2017						
Jan. 1, 2017 carryover						\$933,530
January	\$62,921	\$73,868	(\$10,947)		\$73,868	\$922,584
February	\$63,085	\$50,289	\$12,796		\$124,157	\$935,379
March	\$61,062	\$69,387	(\$8,325)	(\$6)	\$193,543	\$927,049
April	\$59,199	\$62,992	(\$3,793)	(\$6)	\$256,535	\$923,250
May	\$67,444	\$59,650	\$7,794		\$316,186	\$931,044
June	\$75,769	\$70,928	\$4,841		\$387,114	\$935,884
July	\$88,440	\$59,964	\$28,475		\$447,078	\$964,360
August	\$105,667	\$141,079	(\$35,412)	(\$37,294)	\$588,157	\$891,654
September	\$91,604	\$51,426	\$40,178		\$639,583	\$931,833
October	\$96,487	\$64,701	\$31,786	(\$6)	\$704,284	\$963,612
November	\$71,039	\$175,806	(\$104,766)	(\$6)	\$880,090	\$858,840
December	\$63,457	\$60,928	\$2,529	(\$18)	\$941,018	\$861,351
Totals	\$906,174	\$941,018				
Variance, Year to Date			(\$34,844)	(\$37,335)		(\$72,179)
Average monthly spread			(\$2,904)			

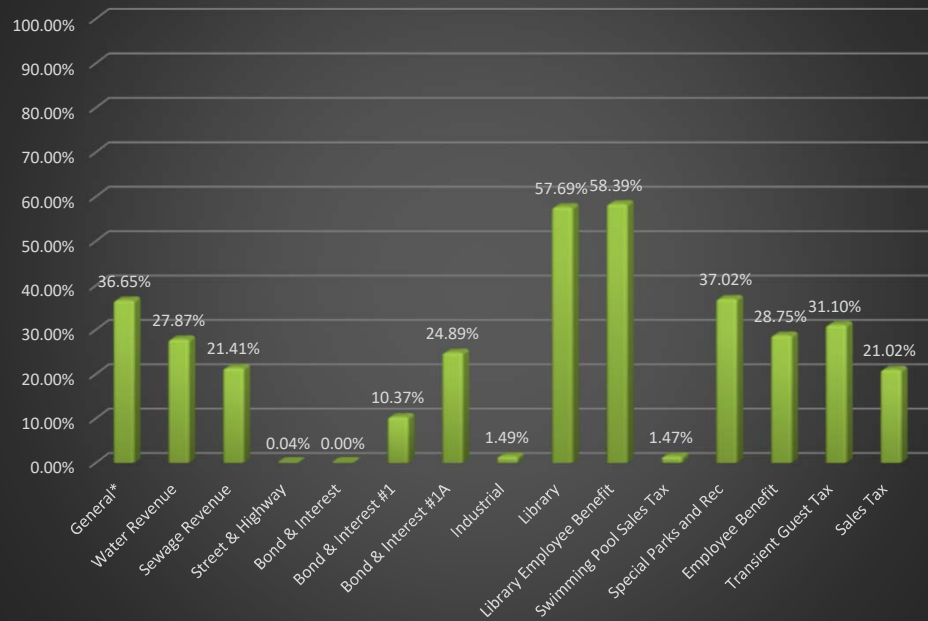
Sewage Revenue Fund
Monthly Income/Expense Comparisons

Month	Revenue	Expense 2020	Difference	Journal Entry	Year to date expense	Balance
January 1, 2020 Carryover						\$322,501
January	\$63,185	\$45,019	\$18,166		\$45,019	\$340,667
February	\$62,159	\$71,940	(\$9,781)		\$116,960	\$330,886
March	\$62,815	\$33,984	\$28,830		\$150,944	\$359,716
April	\$64,532	\$49,354	\$15,178	(\$89)	\$200,387	\$374,805
May	\$60,835	\$34,659	\$26,176	\$226	\$234,820	\$401,207
June						
July						
August						
September						
October						
November						
December						
Total revenue/expenses	\$313,526	\$234,957				
Variance, Year to Date			\$78,569	\$138		
Average monthly spread			\$15,714			
2019						
January 1, 2019 Carryover						\$433,854
January	\$69,001	\$71,348	(\$2,347)	\$35,000	\$69,001	\$466,508
February	\$63,127	\$72,385	(\$9,258)		\$141,386	\$457,250
March	\$68,735	\$46,096	\$22,638		\$187,482	\$479,888
April	\$64,592	\$38,024	\$26,568		\$225,506	\$506,456
May	\$68,996	\$44,004	\$24,992		\$269,511	\$531,447
June	\$61,820	\$61,364	\$456		\$330,875	\$531,903
July	\$65,270	\$46,359	\$18,910		\$377,234	\$550,813
August	\$64,779	\$42,139	\$22,640		\$419,373	\$573,454
September	\$63,538	\$299,455	(\$235,917)		\$718,828	\$337,536
October	\$66,142	\$96,220	(\$30,079)		\$815,049	\$307,458
November	\$58,405	\$62,210	(\$3,805)		\$877,259	\$303,653
December	\$73,594	\$54,687	\$18,907	(\$59)	\$932,005	\$322,501
Total revenue/expenses	\$787,998	\$934,292				
Variance, Year to Date			(\$146,294)	\$34,941		
Average monthly spread			(\$12,191)			
2018						
January 1, 2018 Carryover						\$451,501
January	\$68,470	\$89,257	(\$20,786)		\$89,257	\$430,715
February	\$60,295	\$27,229	\$33,066		\$116,486	\$463,781
March	\$63,396	\$26,055	\$37,341		\$142,541	\$501,122
April	\$61,719	\$47,965	\$13,754		\$190,506	\$514,876
May	\$64,696	\$25,982	\$38,714		\$216,488	\$553,589
June	\$64,727	\$28,911	\$35,815		\$245,399	\$589,405
July	\$65,143	\$25,363	\$39,780		\$270,762	\$629,184
August	\$65,407	\$267,004	(\$201,597)		\$537,766	\$427,587
September	\$66,077	\$25,491	\$40,586		\$563,258	\$468,173
October	\$66,356	\$26,456	\$39,899	(\$50)	\$589,714	\$508,023
November	\$64,863	\$32,885	\$31,978		\$622,599	\$540,001
December	\$63,205	\$169,351	(\$106,147)		\$791,950	\$433,854
Total revenue/expenses	\$774,353	\$791,950				
Variance, Year to Date			(\$17,597)	(\$50)		
Average monthly spread			(\$1,466)			
2017						
January 1, 2017 Carryover						\$309,902
January	\$63,689	\$82,156	(\$18,467)		\$82,156	\$291,435
February	\$64,597	\$48,795	\$15,803		\$130,950	\$307,238
March	\$62,810	\$42,326	\$20,484		\$173,277	\$327,722
April	\$61,000	\$45,245	\$15,755		\$218,521	\$343,477
May	\$64,978	\$42,558	\$22,420		\$261,079	\$365,897
June	\$63,644	\$48,864	\$14,780		\$309,943	\$380,677
July	\$63,338	\$40,224	\$23,114		\$350,167	\$403,791
August	\$64,776	\$97,871	(\$33,095)		\$448,037	\$370,696
September	\$66,126	\$35,324	\$30,803		\$483,361	\$401,499
October	\$65,088	\$37,334	\$27,754		\$520,695	\$429,253
November	\$62,771	\$47,875	\$14,896		\$568,570	\$444,149
December	\$61,294	\$53,914	\$7,379	(\$27)	\$622,485	\$451,501
Total revenue/expenses	\$764,111	\$622,485				
Variance, Year to Date			\$141,626	(\$27)		\$141,600
Average monthly spread			\$11,802			

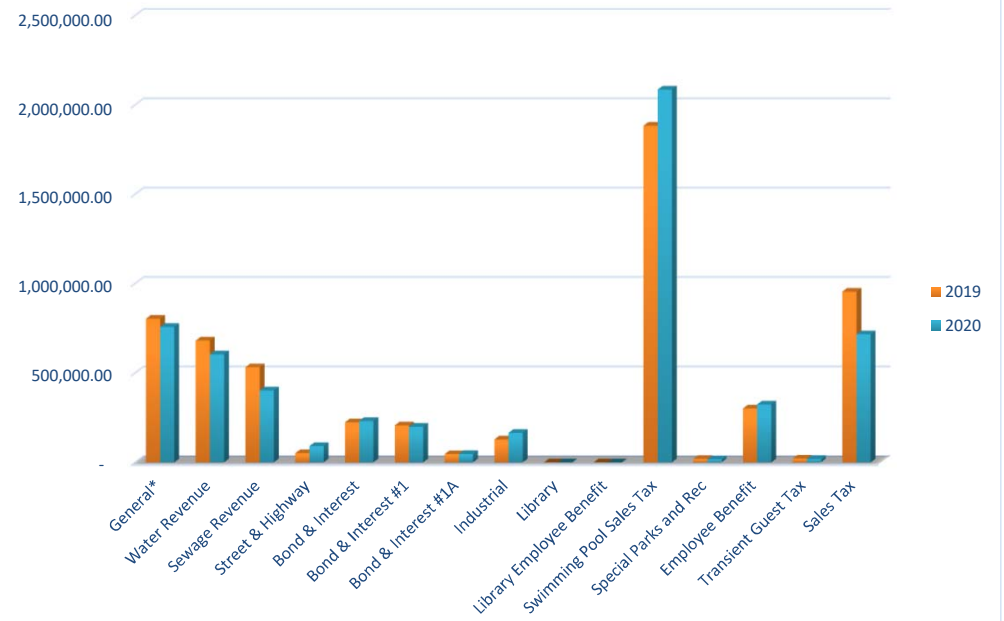
Sales Tax Fund							
Month	Monthly Income/Expense Comparison						Difference
	Beginning Balance	Monthly Receipts	Monthly Expenses	Journal Entries	Expense To-Date	Ending Balance	
2020							
January	\$595,432	\$81,947	\$31,268		\$31,268	\$646,111	\$50,679
February	\$646,111	\$90,829	\$31,070		\$62,339	\$705,870	\$59,759
March	\$705,870	\$73,659	\$37,463		\$99,802	\$742,066	\$36,196
April	\$742,066	\$77,335	\$82,442		\$182,243	\$736,959	(\$5,106)
May	\$736,959	\$80,750	\$102,063		\$284,307	\$715,646	(\$21,313)
June							
July							
August							
September							
October							
November							
December							
	Totals	\$404,521	\$284,307	\$0.00	Change in Fund Balance		\$120,214
2019							
January	\$793,442	\$329	\$53,896		\$53,896	\$739,875	(\$53,567)
February	\$739,875	\$169,652	\$55,779		\$109,674	\$853,748	\$113,873
March	\$853,748	\$70,032	\$44,350		\$154,025	\$879,430	\$25,682
April	\$879,430	\$72,379	\$46,618		\$200,643	\$905,191	\$25,761
May	\$905,191	\$78,733	\$29,890		\$230,533	\$954,034	\$48,843
June	\$954,034	\$85,285	\$37,299		\$267,832	\$1,002,019	\$47,985
July	\$1,002,019	\$84,997	\$607,712		\$875,544	\$479,304	(\$522,715)
August	\$479,304	\$82,389	\$102,196		\$977,740	\$459,497	(\$19,808)
September	\$459,497	\$88,262	\$87,797		\$1,065,538	\$459,961	\$465
October	\$459,961	\$77,368	\$42,851		\$1,108,388	\$494,478	\$34,517
November	\$494,478	\$81,425	\$30,969		\$1,139,358	\$544,934	\$50,455
December	\$544,934	\$83,396	\$32,898		\$1,172,256	\$595,432	\$50,499
	Totals	\$974,246	\$1,172,256	\$0	Change in Fund Balance		(\$198,010)
2018							
January	\$790,693	\$79,382	\$84,251		\$84,251	\$785,823	(\$4,869)
February	\$785,823	\$85,465	\$40,969		\$125,220	\$830,319	\$44,496
March	\$830,319	\$76,849	\$32,938		\$158,158	\$874,231	\$43,912
April	\$874,231	\$74,413	\$65,151		\$223,310	\$883,493	\$9,262
May	\$883,493	\$86,532	\$37,351		\$260,661	\$932,673	\$49,181
June	\$932,673	\$80,468	\$48,363		\$309,024	\$964,778	\$32,104
July	\$964,778	\$379,919	\$60,164		\$369,188	\$1,284,532	\$319,755
August	\$1,284,532	\$88,873	\$33,657		\$402,844	\$1,339,749	\$55,217
September	\$1,339,749	\$77,708	\$42,833		\$445,677	\$1,374,624	\$34,875
October	\$1,374,624	\$87,481	\$612,054		\$1,057,731	\$850,051	(\$524,573)
November	\$850,051	\$74,665	\$87,375		\$1,145,107	\$837,341	(\$12,710)
December	\$837,341	\$79,503	\$123,402		\$1,268,509	\$793,442	(\$43,899)
	Totals	\$1,271,258	\$1,268,509	\$0	Change in Fund Balance		\$2,749
2017							
January	\$928,525	\$81,168	\$47,598		\$47,598	\$962,094	\$33,570
February	\$962,094	\$83,422	\$32,039		\$79,637	\$1,013,478	\$51,383
March	\$1,013,478	\$72,554	\$45,739		\$125,376	\$1,040,293	\$26,815
April	\$1,040,293	\$69,934	\$36,912		\$162,287	\$1,073,315	\$33,023
May	\$1,073,315	\$75,458	\$62,421		\$224,708	\$1,086,352	\$13,037
June	\$1,086,352	\$78,366	\$100,275		\$324,984	\$1,064,443	(\$21,909)
July	\$1,064,443	\$81,919	\$54,111		\$379,095	\$1,092,251	\$27,808
August	\$1,092,251	\$83,650	\$85,857		\$464,952	\$1,090,044	(\$2,207)
September	\$1,090,044	\$73,870	\$43,336		\$508,288	\$1,120,577	\$30,534
October	\$1,120,577	\$80,013	\$93,999		\$602,287	\$1,106,591	(\$13,986)
November	\$1,106,591	\$110,963	\$241,431		\$843,719	\$976,123	(\$130,469)
December	\$976,123	\$69,359	\$254,789		\$1,098,508	\$790,693	(\$185,430)
	Totals	\$960,676	\$1,098,508	\$0	Change in Fund Balance		-\$137,832

Monthly Summary

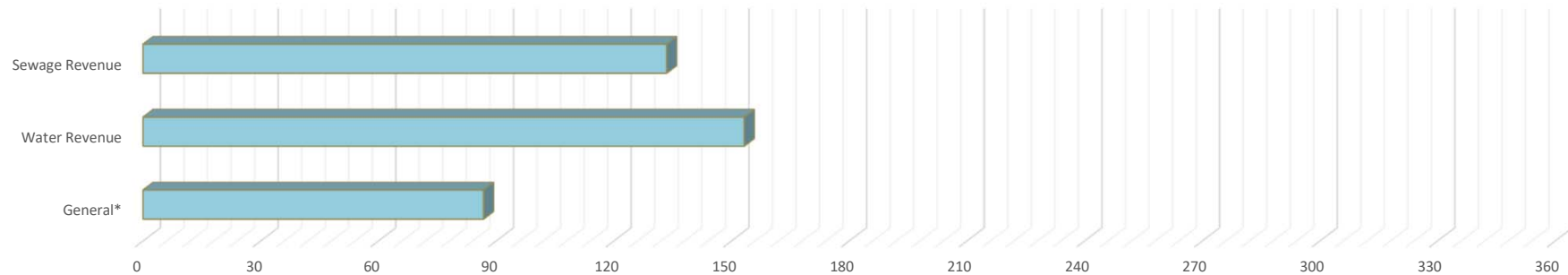
% Spent of Budget



May Ending Balance Comparisons



Number of Days Cash on Hand (Not Considering Reserves)



Project Cost Records

6/4/2020

Project	Date approved or agreement date	Estimated project cost (includes engineering)	Funding source	Expenses to date or Amount earned per contract	Notes
Street Replacement - Broadway, 14th to 15 and 15th, Broadway to Center		\$170,688.00	Sales Tax Fund	\$0.00	Completed
CIPP 2020		\$320,227.40	Sewer Revenue	\$0.00	Currently Lining Sewers
AED Purchase		\$13,949.00	General Fund	\$13,949.00	Completed
			\$1,000,000 from KDOT/ \$683,500 from		
CCLIP Pavement Reconstruction 10th St		\$1,683,500.00	Sales Tax	\$683,500.00	Completed
Water Line Replacement		\$315,335.00	Water Revenue	\$0.00	Postponed
ADA Ramps		\$49,005.00	Sales Tax Fund	\$49,005.00	Completed
New Fire Station		\$1,607,500.00	General Fund/CDBG	\$9,572.00	Design Process
Art Center - Mortar Pointing		\$10,000.00	General Fund	\$0.00	
Lakeview Storm Water Engineering		\$20,100.00	General	\$6,633.00	Planning/Grant Application
Broadway - 7th Street Intersection		\$250,556.00	KDOT Funding \$179,582	\$0.00	Bid Accepted - Bryant and Bryant
Water Slide Rehab		\$21,900.00	Swimming Pool	\$10,950.00	Completed
Totals		\$4,019,616.40		\$762,659.00	
Net expense/obligation/potential expense to date		\$4,019,616.40	Net expense/obligation/potential expense with cost shares figured in.	\$762,659.00	
Future Potential Projects					
Geometric Improvement: 11th Road and US 36			Access Management		
Stop Light Sensors		\$120,000.00	Temp Note and/or KDOT Funding		
Projects identified but not funded					
CCLIP Pavement Reconstruction 10th St		\$1,306,589.00	Temp Note and KDOT Funding		10th Street - Spring to Jackson
Broadway - 7th Street Corridor		\$2,000,000.00	Transportation Alternative Grant		
Geometric Improvement: Hwy 77 and US 36		\$672,375.00	KDOT Funding		
Geometric Improvement: 12th Rd and US 36			Access Management		