

Regular Meeting
City Hall, Marysville, Kansas-October 12, 2020

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John, and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Pippia, Frye, Schroller, Hughes, Beikman, Price, Behrens and Throm. A quorum was present.

The minutes from the September 28th regular meeting were presented for approval. CM Throm moved, CM Behrens seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **MARSHALL COUNTY PARTNERSHIP FOR GROWTH UPDATE.** Ellen Barber director of Marshall County Partnership for Growth updated the Council on projects the group has been working on, loans Partnership for Growth has available and grants they are administering. Ellen said she had found a possible opportunity for the City to receive a \$25,000 grant to provide an educational discovery center for children. CM Frye moved to pursue the Discovery Center grant, CM Pippia seconded. Motion carried unanimously.
2. **RESOLUTION 2020-08-STREETLIGHT ON ALLEY.** Resolution 2020-08 requesting a streetlight be placed on the east end of the alley south of Carolina between N 8th Street and N 9th Street was presented. CM Throm moved to approve Resolution 2020-08, CM Frye seconded. Motion passed 8-0.
3. **BLACK SQUIRREL TISSUE SAMPLE.** Nate Skinner a graduate student at Emporia State University is researching black squirrels. He would like to take a tissue sample for his project from either a roadkill squirrel or sample a live squirrel. The Council by consensus agreed to allow Nate Skinner to take DNA from a roadkill black squirrel.
4. **SPORTS AND RECREATION.** The Council was informed the Parks and Recreation Committee had met to review a Recreation proposal. The Committee will meet with the company who presented the proposal to clarify the details and will bring the contract to council.
5. **SPARK FUNDS REQUEST FROM THE POLICE DEPARTMENT.** The Marysville Police Department requested SPARK funds to purchase a White Board, computer, and camera to update their training room. The equipment will be purchased from CDW-G and will be 100% paid for with SPARK through Marshall County. CM Throm moved, CM Pippia seconded to approve the Police Department purchase of a White Board, computer, and camera for \$7,471.77. Motion passed unanimously.
6. **JAG GRANT REQUEST.** The Marysville Police Department applied for and received a JAG grant from the US Department of Justice to replace their body cameras and server including installation. This includes a 3-year warranty on the cameras and a 5-year warranty on the server.

The grant will cover most of the cost and the remaining balance will be paid from the Special Law Fund. CM Throm moved to purchase 11 body cameras and a server from WatchGuard for \$38,344.10. Installation of the cameras by KA-Comm for \$981 and installation of the server by Blue Valley Technologies for \$1,000. CM Price seconded. Motion passed 8-0. CM Throm moved to declare the 11 used body cameras and the server surplus, with the intent of offering them to Marshall County Sheriff's Department. CM Behrens seconded. Motion carried unanimously.

7. **RESTRUCTURE POLICE DEPARTMENT TITLES.** The MPD is currently reviewing policies in their department in order to meet the CALEA standards. Matt Simpson submitted a request to change the titles only (no benefits or compensation) of some of the officers in the Marysville Police Department. CM Frye moved to change the title of Sergeant to Assistant Chief and the title of Corporal to Sergeant. CM Throm seconded. Motion passed 8-0.
8. **USD 364 TENNIS COURT AGREEMENT.** Pam Dankenbring, President of USD 364 School Board addressed the Council about the tennis court agreement. She reworded item 13 to read as follows: *City shall agree to allow USD #364 use of the Historic Beattie Depot for storage of equipment related to USD #364 Jr./Sr. High tennis programs only. No other equipment or items will be allowed. Access to the storage space is limited to District Administration, the tennis coach, and players during practice and competition times. The Tennis coach is responsible for maintaining correct storage and District Administration will guarantee compliance of this agreement as well. The rental fee paid to the City includes year-round storage of equipment related to the program.* She would like the tennis program to use the south end of the Historic Beattie Depot and the agreement be in force until June 30, 2022. CM Throm moved to accept the Tennis Court Agreement including item 13 as presented, CM Frye seconded. Motion carried 8-0.
9. **CHAMBER AND MAIN STREET CONTRACT.** Tyson Anderson president of the Marysville Chamber/Main Street addressed the Council about changing the hours their office is open as the Visitor Center. They are proposing installing a kiosk so the director can work out in the public during the day and because it is difficult to find volunteers to staff the office daily and on Saturdays. Consensus of Council is to have the Administration and Finance Committee meet with the Chamber/Main Street Board to begin negotiations about their contract with the City.

NOTICES AND HEARINGS:

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Frye moved, CM Throm seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for August showed \$45,916.38 collected in receipts with a like amount being deposited with the City Treasurer.

2. Cash balances in funds as of September 30, 2020 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through September 2020 showed unadjusted accumulated revenues in the General Fund of \$2,441,949 or 90% of budget; Water Revenue Fund, \$667,003 or 47% of budget, Sewer Revenue Fund, \$576,059 or 75% of budget. Unadjusted statement of expenditures in the General Fund totaled \$1,984,820 or 62% of budget, Water Revenue Fund, \$671,903 or 47% of budget, and Sewer Revenue Fund, \$723,354 or 66% of budget.
3. Municipal Judge's Report for July showed \$3,477.50 being deposited with the City Treasurer and \$458.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3733

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$73,729.58; Water Revenue Fund, \$15,756.38; Sewage Revenue Fund, \$14,785.12; Library Revolving, \$5,993.50; Swim Pool Sales Tax \$340.48; Koester Block Maintenance, \$1,037.42; Employee Benefit Fund, \$7,502.54; Transient Guest Tax, \$127.14; Sales Tax Improvements, \$2,982.72; making a total of \$122,254.88.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Behrens seconded to approve the appropriations ordinance totaling \$122,254.88. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3733.

STAFF REPORTS:

CITY CLERK:

CITY ADMINISTRATOR:

1. **WATER TOWER ANTENNAS.** CA St. John presented a quote of \$17,152.96 from Municipal Supply, Inc. for 2 antenna assemblies to be placed on the water towers to automatically collect water meter information. The quote does not include installation. CA St. John is contacting Haug Communications and Blue Valley Technologies about installing the system and internet services on the towers. CM Throm moved to purchase the antenna assemblies for \$17,152.96 from Municipal Supply Inc, CM Frye seconded. Motion passed unanimously.
2. **PRIVATE GRINDER PUMPS.** There are several private grinder pumps the City maintains which serve only one customer. All new properties requiring grinder pumps provide and maintain their own pumps. CA St. John said the City would like to stop maintaining these grinder pumps and he is proposing the City transfer responsibility to the property owners. This process would be accomplished as the pump fails and a new pump is installed. Consensus of Council is to send a letter to the properties who have City maintained grinder pumps explaining the process and inviting their feedback by the first Council meeting in November.

3. **FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A Capital Projects report was also included.

STANDING COMMITTEE REPORTS:

STREET:

1. **INTERSECTION AT 16TH AND NORTH STREET.** The Council discussed the intersection at North Street and 16th Street. The corner is at an angle and is somewhat difficult to navigate. Consensus of Council is to have a resolution written requiring the traffic on 16th Street both north bound and south bound stop at the intersection. The resolution will be presented at the next Council meeting.
2. **HARTLEY RIDGE STREETS.** Inline Construction is in the process of pouring the curbs and the street on Hartley Ridge Lane and in the cul de sac on Hartley Ridge Drive.
3. **STREET SWEEPER LEAVING ROCKS.** The Council discussed the street sweeper leaving a row of rocks and debris in its cleaning path. CA St. John will check with the Street Supervisor to ask if a part needs to be replaced.

WATER & WASTEWATER:

PARKS & RECREATION:

1. **BUILDINGS IN CITY PARK.** The council discussed repairing the covers on the foundations of the buildings in City Park. A motion light will be installed in the storm shelter in the basement of the band stand.

CEMETERY & AIRPORT:

POLICE & FIRE:

ADMINISTRATION & FINANCE:

1. **NUANCES.** CM Schroller and CM Frye asked to see a rolling report of nuisance notices. CA St. John asked Council members to report any nuisances they see.

APPOINTMENTS:

CITY ATTORNEY:

EXECUTIVE SESSION: At 8:25 p.m. CM Throm moved, CM Pippia seconded to recess in executive session for preliminary discussions relating to the acquisition of real property pursuant to K.S.A. 75-4319(b)(6) which included the Governing Body and CA St. John. The meeting would resume in the City

Council chambers at 8:35 p.m. Motion carried 7-1. CM Price voted no. At 8:35 p.m. council reconvened. Mayor Barnes reported no action was taken during the executive session and the regular session was continuing.

ROUND TABLE DISCUSSION:

1. **GRAVEL DASH.** CM Throm and CM Frye reported the Gravel Dash is October 16 and 17 and there would be people from all parts of the country here.

There being no further business, at 8:37 p.m. CM Frye moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle
City Clerk