

Regular Meeting
City Hall, Marysville, Kansas-April 8, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John, City Attorney Olsen and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Pippia, Graham, Hughes, Frye, Schroller, Throm and Barnes. A quorum was present.

The minutes from the March 25th regular meeting were presented for approval. CM Boss presented amendments. CM Throm moved, CM Pippia seconded to approve the minutes as amended. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

- 1. SHARON KESSINGER KOESTER HOUSE MUSEUM.** Sharon Kessinger representing the Koester House Advisory Board and the Koester House Foundation and Ralph Balaun representing the Koester House Advisory Board reported the Foundation would be paying for the improvements to the brick wall at the Koester House Museum. They were here to request the KHM hours be left the same as previous years as the brochures were already printed and distributed. Mayor Grund asked if volunteers could help work some of the hours at the Museum when the audio tours are completed.

BUSINESS AND DISCUSSION ITEMS:

- 1. RUSSELL SHIPLEY, JAMES GORDON & ASSOCIATES, CPA.** Russell presented the 2018 audit report. He noted the audit went smoothly as this was the first audit James Gordon & Associates have done for the City. Russell reported their firm encumbered payroll this year as it totaled a significant amount due to the large number of days. The previous audit firm has not encumbered payroll. James Gordon & Associates recommended adding another layer of review to court monies by adding an additional signature to checks. The payroll encumbrance at year-end created a deficit of funds in the Library Revolving Salaries. CC Holle has spoken with Librarian Lyhane to resolve this problem in the future. There were no budget violations. CM Boss asked Russell what requirements he recommended the City request from outside groups receiving city money. Russell responded he would ask for a review of financial reports to show their use and need for the monies.
- 2. RECYCLING CONTRACT –EVANGELICAL UNITED CHURCH OF CHRIST.** The council requested a new recycling contract be written. The new contract keeps the monthly charge the same at \$150, but will only be payable if recycling occurs during the month. CM Throm moved, CM Boss seconded to accept the contract as presented and to send to the Evangelical United Church of Christ. Motion carried unanimously.
- 3. ADMISSIONS COST AT THE SWIMMING POOL.** It was discussed raising the daily admissions price at the Swimming Pool. Consensus of council was to leave the admissions cost at \$4 for everyone over 4 years old.

- 4. MAUREEN CRIST DOG PARK.** Maureen Crist and Maggie Kickhaefer from the Convention and Tourism Dog Park Sub-Committee presented an on-line Facebook study they conducted about designing a dog park in Marysville. 140 people responded, 95 were from the Marysville zip code and most replied favorably. The Dog Park Sub-Committee asked if they should continue researching the project and which location the Council preferred. The consensus was to investigate the property on 8th and Jackson and to allow fund raising. The City's contribution would include the use of city property, a water hook-up and mowing/maintenance of the property. Maureen asked when the Dog Park Sub-Committee should report back to the Council. Mayor Grund replied they should return when they had a mapped out design and when they had costs.
- 5. MOA WITH K-STATE ON ECONOMIC STUDY.** The contract with Kansas State was presented to the council for signatures. Mayor Grund questioned which parcels the Study would design for development. CM Boss asked when phase 3 was added to the project as the Old UP Depot is privately owned and was not located on Broadway. CM Hughes questioned why a representative from the City was not asked to accompany the Study Group who came to Marysville. The contract specifically mentioned the City's participation. CA St. John mentioned these are college classes. CM Boss and CM Graham said if the City is paying for the Study, then the information should be usable in the City. CM Boss and CM Graham and Mayor Grund will be the liaisons between the Study groups and the City when they are present in Marysville. Consensus of Council is to wait to sign the contract until K-State explains which parcels they are viewing for design and development and K-State has a contact person from the City.
- 6. BLUE RAPIDS RAILWAY CO. TRACK IMPROVEMENTS.** Blue Rapids Railway Company asked permission to cross the City property to access the railroad tracks 1 mile south of Marysville in the ponding area of the dike. The Big Blue River is eroding the rail spur owned by the BRRC. BRRC agreed to repair any damage caused by this project and remove any debris left behind following the project. CM Throm moved, CM Frye seconded to allow the BRRC to access the City property to repair the erosion along the Big Blue River. Motion passed unanimously.
- 7. DISC GOLF RESOLUTION.** City Attorney Olsen presented a resolution defining ownership of the disc golf baskets and releasing the City of any liability. Mayor Grund asked the resolution be changed to include a point explaining the City Council can define the location of the disc golf baskets. The Mayor also questioned who would be responsible for the baskets if they were damaged. CA St. John replied if the baskets are located in City Park, then the City would be liable. CM Hughes stated we were told last month we would take care of this resolution before the baskets got put in. CM Hughes asked who gave the authority to put the baskets in. CA St. John said no one from the City talked to Kyle before he installed the baskets. CC Holle said Kyle had come to City Hall and filed the required paperwork to volunteer in the City. CA Olsen questioned who owns the disc golf baskets which have been placed in the City Park, Marysville Sport & Rec or the City of Marysville. CM Hughes reminded the Council that Marysville Sport & Rec, Brian Fragel stated they were not his baskets. CA Olsen will write an agreement with MSR concerning ownership and movement of the baskets. He will follow up with the Patterson

Deed and he will review the contract with USD 364 to see if the City has breached the contract with the school district.

NOTICES AND HEARINGS. CM Boss reported the Planning and Zoning Commission meeting was canceled for April.

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Throm moved, CM Barnes seconded to approve. Motion carried unanimously. The Consent Agenda consisted of the following:

1. Accept Alcohol Consumption request by Leonard Sutton at the Lee Dam Arts Center for an Awards Banquet.
2. Convention & Tourism Requests totaling \$4,903.05: Tall Chair for festival booths \$200.00, Display board at Lakeview \$86.00, Cell Phone & monthly charges for 2019 for Director \$1,117.05, KS Department of Wildlife & Tourism Showcase at Goddard \$1,000.00, Advertising to promote Big Blue BBQ and Auto Fest \$2,500.00
3. Dylan Palmer dump key.
4. City Clerk's Report for March showed \$75,234.20 collected in receipts with a like amount being deposited with the City Treasurer.
5. Cash balances in funds as of March 31, 2019 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through March 2019 showed unadjusted accumulated revenues in the General Fund of \$1,136,910 or 46% of budget; Water Revenue Fund, \$197,584 or 22% of budget, Sewer Revenue Fund, \$200,863 or 26% of budget. Unadjusted statement of expenditures in the General Fund totaled \$606,332 or 21% of budget, Water Revenue Fund, \$213,465 or 15% of budget, and Sewer Revenue Fund, \$154,830 or 14% of budget.
6. Municipal Judge's Report for February showed \$6,712.48 being deposited with the City Treasurer and \$481.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3696

1. Claims against the funds of the city were submitted for Council consideration as follows: General Fund, \$84,730.37; Water Revenue Fund, \$11,604.19; Sewage Revenue Fund, \$9,963.77; Industrial \$14,000.00; Library Revolving, \$5,863.62; Swim Pool Sales Tax \$538.96; Koester Block Maintenance, \$614.57; Employee Benefit Fund, \$8,639.38; Transient Guest Tax, \$1,776.77; Sales Tax Improvements, \$32.92; making a total of \$137,764.55.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Boss seconded to approve the appropriations ordinance totaling \$137,764.55. CM Boss overviewed large expenditures including employee payroll costs and the K-State Economic Study. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3696.

STAFF REPORTS:

CITY ADMINISTRATOR:

- 1. KOESTER MUSEUM ATTENDANCE ANALYSIS.** CA St. John presented a breakdown of attendance to the Koester House Museum as recorded by the Museum Curators. CM Boss applied this information to a calendar. This showed 430 visitors during the season. There were a few large days and many days with no visitors. The average is 2 visitors per day. Mayor Grund pointed out April had four visitors and October had six visitors. Sharon Kessinger addressed the Council stating Pat Breeding and John Howard, Museum Curators were doing lots of volunteer work at the Museum. She said the City should have some responsibility toward the Museum. Sharon asked that the City leave the Museum hours the same as past years. CM Schroller moved, CM Hughes seconded to have the KM open from 10 to 4 daily from April through October and the attendance will be reviewed after the fall closing. Motion passed unanimously.
- 2. GIS/GPS MAPPING OF STORM SEWERS.** CA St. John presented a bid request proposal for GIS/GPS mapping of the storm sewers. This will supply full information on the storm sewer system in the City. CM Frye moved, CM Throm seconded to approve the bid request proposal. Motion to approve carried unanimously.
- 3. POOL HEAT EXCHANGER.** CA St. John ordered a heat exchanger for the swimming pool heating system costing \$15,625 plus freight. The heat exchanger developed a large crack down the center making the heater inoperable. CA St. John has also reported this to the insurance company. CM Frye requested the City check with the manufacturer about proper winterization or a probable cause for the failure. CM Frye asked the exchanger be diagnosed and welded if feasible so it can be used as a back-up in the future.
- 4. REPLACEMENT PUMP FROM AGLAND FOR LIFT STATION #4.** CA St. John reported the Lift Station at Breeding Heights was having mechanical issues. Agland replaced a part, but it did not solve the problem. A replacement pump is recommended with a cost of \$16,488 plus freight. Agland will do the repair on their next scheduled visit. Agland will take the current pump and rebuild it if possible so we will have a back-up.
- 5. FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A master project list was also presented.
- 6. CDBG.** Mayor Grund asked when the surveys were due. CA St. John replied that if the City is applying for a grant, we would need the information by June 1.
- 7. FIREWORKS.** CA St. John reported he has found a Company to shoot fireworks at the City Celebration on July 5. CA St. John will bring a contract to the Council on April 22.

STANDING COMMITTEE REPORTS:

STREET:

- 1. PARKING ON THE RIGHT OF WAY.** Mayor Grund did not revise the draft of the Right of Way ordinance and has asked CA St. John to complete it and present the Ordinance to Council at the April 22 meeting.
- 2. JD CONSTRUCTION –ALLEY BEHIND SUNFLOWER CREDIT UNION.** Mayor Grund asked that JD Construction be informed the original contract is void as the width has changed.
- 3. 14TH TO 15TH ON BROADWAY.** CM Frye asked that the City look at Broadway Street between 14th and 15th. He stated it is one of the worst streets in Marysville. Mayor Grund said it should be put on the list for 2020.
- 4. FRANK MARSHALL DRIVE.** Mayor Grund shared that a resident noted there was a spring under the street causing damage.
- 5. 11TH ROAD.** CM Schroller reported the residents on Keating Drive were concerned with safety due to the damage to 11th Road South.
- 6. REPAIRING ALLEYS.** CM Throm asked why only one end of an alley was repaired and not the entire alley when the crew was there. CA St. John replied we are trying to stretch the rock as far as possible.
- 7. CLEAN UP WEEK BRUSH AND LIMBS.** CA St. John read the quadrants to be picked up each day, Monday thru Thursday. Dump hours during clean up week are Monday thru Friday 9:00 a.m. thru 5:30 p.m.
- 8. WATER STANDING ON 2ND STREET.** CM Throm asked if the crew could clean out the ditch beside Greg Boss's Quonset to reduce standing water and future mosquitoes.

PARKS & RECREATION:

- 1. MARYSVILLE SPORT & REC MEETING.** CM Barnes reported the committee had met with MS&R who presented a "wish list" at the request of the Mayor. The Blue and Black diamonds at the Lakeview Complex both have drainage issues and MS& R would like to have them leveled. They would like to have the lighting replaced at both Feldhausen Field and Lakeview. The City is replacing windows in the press box and hopefully the foul ball protection in 2019. No costs were presented for the future projects.

2. **TENNIS COURT IMPROVEMENTS.** Mayor Grund and CA St. John met with Pro Track and Tennis to observe the armor crack repair and color coating. The crack repair held but new cracks have appeared. It was discussed to remove the top layer and apply a 2-inch overlay on the south courts. CM Frye suggested refinishing all 6 courts. Mayor Grund said CA St. John would get a bid.
3. **EASTER EGG HUNT SATURDAY APRIL 13.** Mayor Grund requested the City Park restrooms be opened for the Easter Egg Hunt.
4. **HYDRANT LEAKING IN CITY PARK.** CM Schroller reported a hydrant is leaking beside the campers in City Park.

FINANCE & ADMINISTRATION:

1. **HOUSE NUMBERS.** CM Boss asked if Heather was still handing out house numbers.

CA St. John said Heather was still passing out numbers.

ROUNDTABLE DISCUSSION:

1. **CONDOLENCES MCMAHON FAMILY.** Mayor Grund extended condolences from the City to the McMahon Family and Vicky Gross regarding the passing of long time business man Mark McMahon.
2. **PONY UP MARYSVILLE.** Mayor Grund reminded everyone there will be an opportunity to donate to Community Projects May 3. A Dog Park on Jackson Street and Foul Ball protection at Lakeview Complex will be among the various projects.
3. **FREE LANDFILL DAYS.** CM Boss reported Marshall County Landfill will have free drop-off days Thursday, April 25 and Saturday, April 27.
4. **MUSEUM DAY.** CM Frye mentioned Museum Day was a success and many people were in town.

There being no further business, at 9:58 p.m. CM Schroller moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle

City Clerk