

AGENDA
Regular Meeting
March 27, 2017
7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES-Regular Meeting: March 13, 2017

Pages 02-08

1. PUBLIC COMMENTS

Comments in this portion of the meeting will be held to a maximum of five (5) minutes. Business and Discussion/Action items shall be allotted fifteen (15) minutes. Requests to address the council or to be on the agenda must be given to the city clerk no later than noon (12:00 p.m.) on the Thursday preceding a scheduled council meeting (council meetings are scheduled for the second and fourth Monday of every month). Prior to making comments, please state the following: First & Last Name, Your Address and Ward.

2. BUSINESS AND DISCUSSION ITEMS

- | | |
|---|-------------|
| 1. Willa Griswold-Garden Club (Black Squirrel Location) | Page 09 |
| 2. Jen Sedlacek-2017/2018 Insurance Renewal | Page 10 |
| 3. Tony Duever-11 th Terrace Development | Pages 11-15 |
| 4. Eric Stallbaumer-AHRS Street Closure Request | Pages 16-17 |

3. CONSENT AGENDA

- | | |
|---|-------------|
| 1. Consumption Request-P4G (Jeffersonian Dinner/Discussion) | Page 18 |
| 2. Consumption Request-MCAC (Art Auction Fundraiser) | Page 19 |
| 3. Convention and Tourism-American Legion Baseball, \$750. | Pages 20-22 |
| 4. Convention and Tourism-Boy Scouts Mural Project, \$100. | Pages 23-28 |
| 5. Convention and Tourism-Mother's Day Dash, \$200. | Pages 29-32 |
| 6. Convention and Tourism-High School Alumni Reunion, \$750. | Pages 33-36 |
| 7. Convention and Tourism-Mother's Day Market/BBQ, \$1,000. | Pages 37-39 |
| 8. Convention and Tourism-MDM/BB River Days (TV Ad's), \$350. | Pages 40-41 |
| 9. Convention and Tourism-Budget/Director office supplies, \$500. | Page 42 |
| 10. Convention and Tourism-Advertise in Advocate, \$400. | Page 43 |
| 11. Convention and Tourism-Museum Alliance, \$ unknown | Page 44 |
| 12. Convention and Tourism-Marshall County Development Corp, \$3,000. | Page 45 |
| 13. Convention and Tourism-Marysville Auto Fest, \$1,000. | Page 46 |
| 14. Convention and Tourism-Big Blue BBQ Sponsor, \$2,500. | Page 47 |
| 15. Convention and Tourism-Sidewalk Sign (C&T Office), \$417.10/s&h | Pages 48-51 |

4. PRESENTATION OF APPROPRIATIONS ORDINANCE NO. 3647

Pages 52-55

5. STAFF REPORTS

1. City Administrator

1. Attached Report

Pages 56-58

2. City Clerk

6. STANDING COMMITTEE REPORTS

- a. Street
- b. Water & Wastewater Treatment
- c. Parks & Recreation
- d. Cemetery & Airport
- e. Police & Fire
- f. Administration & Finance

7. APPOINTMENTS/WAGE DETERMINATIONS

- | | |
|--|---------|
| 1. John Howard-Seasonal (Museum Curator), \$8.85/hour | Page 59 |
| 2. Gabe Martin-Part Time, Water/Sewer Department, \$11.56/hour | Page 60 |

8. CITY ATTORNEY

EXECUTIVE SESSION

ROUNDTABLE DISCUSSION

ADJOURNMENT

Regular Meeting
City Hall, Marysville Kansas-March 13, 2017

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John, City Clerk Price and City Attorney Olsen were also present.

After the Pledge of Allegiance, roll call was answered by the following: Beikman, Besinger, Ekiss, Frye, Gross, Schroller and Throm. Absent: Boss. A quorum was present.

The minutes from the February 27th regular meeting were presented for approval. CM Gross moved, CM Schroller seconded to approve the minutes as written. Motion carried unanimously.

PUBLIC COMMENTS:

1. **BOB CONNELL-ALLEY REPAIRS (NEW CAR WASH).** Bob Connell, Owner of a new car wash being built at 410 Center Street provided a map referencing a portion of the alley approximately six hundred and fifty-six feet (656') between Fourth and Fifth Streets he would like to have repaired with concrete. Estimated costs are \$3,500. CM Gross moved, CM Throm seconded to fund half of the repairs, \$1,750.00 from the Sales Tax Improvements Fund. Motion carried by 5-2 voice vote. CM Ekiss and CM Frye voted no.
2. **JANICE LYHANE-FLAG POLE (LIBRARY BUILDING).** Janice Lyhane, Library Director inquired about adding a flag pole to the front of the Library, 1009 Broadway Street. Council consensus is for Janice to work with CI Richardson on placement and proceed with the project.

BUSINESS AND DISCUSSION ITEMS:

1. **BG CONSULTANTS-PAVEMENT RECONSTRUCTION/KLINK.** Thaniel Monaco, BG Consultants provided options for the US Highway 77 overlay KLINK Program. The first option is to mill and repave the surface, estimated at \$438,000 with Kansas Department of Transportation (KDOT) funds of \$300,000 and city match of \$148,000. The second option is complete replacement of pavement and selected curb and guttering in concrete from Center Street to Walnut Street, estimated at \$1.0 million with potential KDOT funding of \$1.0 million and city match of \$248,000. The third option is complete replacement of pavement and selected curb and gutter from Center Street to Park Drive south of Spring Street, estimated at \$1.43 million with potential KDOT funding of \$1.0 million and city match of \$430,000. CM Throm moved, CM Besinger seconded to approve option three, taking the concrete to the bump outs on the north side entrance of the city park and including concrete to the north side of US Highway 36, including the intersection. Motion carried unanimously.
2. **BOSS NATIONALS-GREG BOSS/MICHELLE WHITESELL/BRENDA STAGGENBORG.** Greg Boss, Boss Motors spoke of drawing national attention for a 1971 Boss Mustang he owns. An event, Boss Nationals, a 45th Anniversary for the Boss Mustangs and 80th Anniversary of Boss Motors, is planned to take place in Marysville on September 7th-9th, 2018. It will be held in conjunction with the annual Gravel Dash. Greg requested to have a cruise night, live band, beer garden and block between Sixth and Eight Streets on Broadway, similar to the requests made for Big Blue River Days. CM Gross moved, CM Schroller seconded to proceed with the event and approval of the requests, pending appropriate paperwork. Motion carried unanimously.
3. **JOE COHORST-JOE'S BAR (ROCKIN' JOHNNY BAND RETURNS).** Joe Cohorst, Joe's Bar requested a beer garden on Friday, April 21st for the return of the Rockin' Johnny Band from

8:00 p.m. to midnight. CM Ekiss moved, CM Beikman seconded to approve the request. Motion carried unanimously. Joe then inquired about creating an outdoor patio. Council consensus is to proceed.

4. **MOTHER'S DAY MARKET-MICHELLE WHITESELL/ALLIE ARGO.** Michelle Whitesell, Main Street Director and Allie Argo, previous Main Street Director included a listing of requests with items needed for the 2017 Mother's Day Market event being held in the City Park on May 12th-14th. Requests include city departments erecting the tent for the Mother's Day Event and Big Blue River Days in lieu of tent rent. After discussion on employee availability/scheduling, CM Gross moved, CM Besinger seconded to approve the list of requests. Motion carried unanimously.
5. **BIG BLUE RIVER DAYS-MICHELLE WHITESELL/ALLIE ARGO.** Michelle Whitesell, Main Street Director and Allie Argo, previous Main Street Director also provided a list of requests and asked for authorization to have a beer garden during the Big Blue River Days Event, pending proper paperwork from the State. After discussion about cruise night and reserving an electrical plug for the pony rides, CM Throm moved, CM Frye seconded to approve requests as presented for the Big Blue River Days event. Motion carried by unanimous voice vote.
6. **MAIN STREET AGREEMENT/SUBLEASE WITH CONVENTION AND TOURISM.** CM Ekiss moved, CM Throm seconded to enter into a lease agreement with Marysville Main Street at 617 Broadway Street as amended with Section 5 ending after Lessor. Motion carried unanimously. A sublease between Marysville Main Street and Convention and Tourism was presented. Council discussed adding a termination clause. CM Ekiss moved, CM Throm seconded to approve the sublease as amended, to include a thirty-day termination clause for either party. Motion carried by unanimous voice vote. CM Ekiss moved, CM Frye seconded authorization for the Mayor to sign a letter authorizing Marysville Main Street to sublet to Convention and Tourism. Motion carried unanimously.
7. **ORDINANCE NO. 1852-FLOODPLAIN REVISIONS (FULL ORDINANCE).** An Ordinance was presented revising Article 16 of the floodplain regulations in the Unified Land Development Code. CM Throm moved, CM Gross seconded to approve the ordinance. Motion carried by unanimous roll call vote.
8. **ORDINANCE NO. 1852-FLOODPLAIN REVISIONS (SUMMARY).** An Ordinance was presented as follows: *AN ORDINANCE TO REVISE AND UPDATE THE MARYSVILLE FLOODPLAIN MANAGEMENT ZONING REGULATIONS BY REPEALING ORDINANCE NO. 1590 OR ARTICLE 16 OF THE UNIFIED LAND DEVELOPMENT CODE ZONING ORDINANCE AND INCORPORATING BY REFERENCE NEW FLOODPLAIN ZONING REGULATIONS BASED ON THE MODEL RECOMMENDED BY FEMA AND THE KANSAS DEPARTMENT OF AGRICULTURE.* CM Throm moved, CM Schroller seconded to approve Ordinance No. 1852. Motion carried by 7-0 roll call vote.
9. **ORDINANCE NO. 1853-VACATING PORTION OF SPRING STREET (HIGH SCHOOL).** An Ordinance was presented as follows: *AN ORDINANCE VACATING CERTAIN PORTIONS OF SPRING STREET AND THE ALLEY IN BETWEEN SPRING STREET AND OAK STREETS IN THE CITY OF MARYSVILLE.* CM Frye moved, CM Gross seconded to approve Ordinance No. 1853. Motion carried by 7-0 roll call vote.

10. RYAN SMITH-CLOSING PARK (KIWANIS EGG HUNT). CM Beikman moved, CM Schroller seconded to approve a request to close the city park for the annual Kiwanis Easter Egg Hunt on Saturday, April 8th from noon to 2:30 p.m. Motion carried unanimously.

11. FELDHAUSEN FIELD IMPROVEMENTS (PRESS BOX). Several options were provided for new bleachers at Feldhausen Field. Council discussed location and ADA access. Two quotes were also obtained for construction of a press box. The first from Inline for \$26,645. The second from JD Construction for \$23,347.42. Timing, work load and quote details were discussed. CM Beikman moved, CM Besinger seconded to approve the bid from JD Construction, \$23,347.42 including demolition and decking for a total of \$25,947.00 funding from the Sales Tax Improvement Fund. Motion failed 2-5 voice vote with CM Ekiss, CM Frye, CM Gross, CM Schroller and CM Throm voting no. CM Gross then moved, CM Throm seconded to approve the bid with Inline for \$26,645 to include demolition, funding from the Sales Tax Improvement Fund. Motion carried by unanimous voice vote.

12. FELDHAUSEN FIELD IMPROVEMENTS (BLEACHERS). CM Gross moved, CM Schroller seconded to approve the purchase of ten row elevated bleachers from Kay Park Recreation, \$23,391.60, funding from the Sales Tax Improvement Fund. Motion carried by 6-1 voice vote. CM Beikman voted no.

NOTICES AND HEARINGS:

1. ZONING BOARD OF APPEALS-UPDATE. CI Richardson reported the Zoning Board of Appeals met and approved a temporary variance to allow gravel for street paving in Hartley Ridge Development. The concrete street will be constructed no later than June 30, 2018. A letter of credit was also provided.

2. WALTER MLNARIK-FOLLOW UP (1205 CAROLINA). CI Richardson gave an update, reporting on continued progress being made to abate nuisance violations at 1205 Carolina. Mr. Mlnarik was present and reported he would continue to make improvement, specifically to the alley and back porch. Council consensus is to extend the status for thirty days, following up at the April 10th meeting.

CONSENT AGENDA. The Consent Agenda was presented for consideration with an amendment to include the Convention and Tourism request and amendments to the Clerk's Report. CM Throm moved, CM Schroller seconded to approve the Consent Agenda as amended. Motion to approve carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for February reported \$95,637.98 collected in receipts with a like amount being deposited with the City Treasurer.
2. Municipal Judge's Report for February reported \$5,720.50 being deposited by the City Treasurer and \$290.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
3. Revenue/Expenditure Budget Reports through February 2017 reported unadjusted accumulated revenues in the General Fund of \$744,980 or 36% of budget; Water Revenue Fund, \$126,006 or 14% of budget; Sewage Revenue Fund, \$128,286 or 17% of budget. Unadjusted statement of expenditures in the General Fund totaled \$371,488 or 15% of budget; Water Revenue Fund, \$124,157 or 8% of budget and Sewage Revenue Fund, \$130,950 or 12% of budget.

4. Convention and Tourism-Kansas! Magazines, \$50.00.

APPROPRIATIONS ORDINANCE NO. 3646

1. Claims against the funds of the city were submitted for council consideration as follows: General Fund, \$71,508.76; Water Revenue Fund, \$22,928.11; Sewage Revenue, \$15,571.69; Sewage Replacement, \$17,400.84; Industrial, \$13,747.21; Fire Equipment Reserve, \$4,362.50; Library Revolving, \$6,954.64; Swimming Pool Sales Tax, \$1,046.62; Special Law Enforcement, \$2,977.50; Special Parks & Recreation, \$1,675.00; Koester Block Maintenance, \$747.73; Employee Benefit Fund, \$28,915.39; Transient Guest Tax, \$2,486.61 and Sales Tax Improvements, \$471.44; making a total of \$190,794.04.
2. An amended appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved to approve the appropriations ordinance as amended. CM Gross seconded. CM Schroller questioned the purchase of spotlights, repairs to a truck in Seneca, Kansas and the purchase of a refrigerator. CI Richardson explained the vehicle repairs in detail. After clarification on other purchases, motion to approve the appropriations ordinance carried by 7-0 roll call vote. City Clerk Price assigned the Ordinance No. 3646.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **POOL BOND PAYOFF.** Included was an explanation from Rick Enszt on when the pool bonds could be paid off. The earliest estimates, if everything stays the same, would be early 2024. This early payoff would save the city approximately \$444,379.
2. **CES GROUP-NORTH STREET WATER LINE PROPOSAL.** A proposal from CES Group on preliminary engineering for the water line replacement project on North Street from Twelfth to Sixteenth Street was submitted to Council. The total lump sum for construction documents and bidding services is \$8,855. CM Gross moved, CM Beikman seconded to approve the proposal, funding from the Water Revenue Fund. Motion carried unanimously.
3. **CES GROUP-CAROLINA STREET ENGINEERING.** CM Ekiss moved, CM Throm seconded to approve a proposal for engineering service by CES Group for the Carolina Street project totaling \$2,710, with AHRS Construction paying 50% of these services. The proposal also includes material testing services, estimated to be \$1,000 to be paid by the city. Funding will be from the Sales Tax Improvement Fund. Motion carried unanimously.
4. **MANHOLE BID-WATER INFILTRATION.** Two bids were for the project; one from B&W Electric for \$35,054.34 and one from Inline Construction for \$45,692.00. CM Beikman moved, CM Besinger seconded to approve the bid from B&W Electric, funding from the Sewer Replacement Fund. Motion carried by unanimous voice vote.
5. **EMPLOYEE CONFERENCES/MEETINGS.** Included as information is a list of conferences for CC Price to participate in. Two of the four conferences are 100% paid for by the organizations holding them. Costs are detailed and Mayor Grund reported annual leave is being taken for KMIT Board meetings. Council discussed timing, necessity and benefits to attending. CA St. John spoke of chain of command. One employee from the Street Department will attend the

2017 Annual Preservation Expo to learn about a new technique of sealing cracks. CA St. John reported he will be taking two water department employees to the Kansas Rural Water Association Conference. Council consensus is to proceed with trainings and conferences as presented.

6. **HYDRAULIC PUMP FOR NEW STREET TRUCK.** Upon further investigation by Mid-America Truck Equipment, the pump currently attached to the bed we are going to transfer on to the new Ford F-550 when it comes in is not compatible with the engine. Mid-America is proposing installing two new twelve volt hydraulic pumps for the truck. This increases their initial bid by \$1,385.00. CM Beikman moved, CM Gross seconded to approve the change order, funding from the Municipal Equipment Reserve Fund. Motion carried unanimously.
7. **STREET PROJECTS EXPLANATIONS.** Council reviewed and prioritized a listing of potential street repairs for 2017 including Fifth and Spring Street, Lions Park parking lots, alley at the police station, Ninth and Hillcrest Streets, First and Calhoun alley and the Cemetery parking lot.
8. **ELEVENTH ROAD PROJECT.** Included is an estimate for concrete costs to do work on Eleventh Road. For city departments to do the project with city equipment, the price will be double. For instance, the price for five hundred sixty-two feet from the existing concrete down to the South side of Keating Street is \$46,833.75 for the concrete alone. Estimated labor costs are \$42,442.42 and then add the equipment and an unknown amount of rock needed it could conservatively cost \$90k-\$95k. Council discussed assessments. Tony Duever, CES Group will provide updated information on estimated improvement costs.
9. **TWENTIETH STREET IMPROVEMENTS.** Presented a quote from Lottmann Carpenter Construction in the amount of \$211,566 for street improvements to Twentieth Street from North Street to Airport Road. CM Throm said we should reach out to Landoll Corporation asking for financial assistance as the road is mainly used by them. Council consensus is to see if any contributions are offered.
10. **MONTHLY FINANCIALS/PROJECT COSTS.** Included were the financials and project costs for February. General Fund expenditures are up \$17k due to increases in salary expenditures. There were also repairs done to the salt spreaders. In addition, repairs were made to a police vehicle, \$3k in attorney expenses, and the purchase of fire extinguishers for the Fire Department. Positive notes, the Sales Tax Improvement Fund balance is over \$1 million, the Sewer Revenue Fund is back above \$300k and the Water Revenue Fund is still on the rise.
11. **SWIMMING POOL MANAGER.** CA St. John reported getting a few applications and currently advertising for lifeguards. Mayor Grund requested a status of all pool position applications at the next council meeting.
12. **WORKSHOP.** The next workshop is scheduled for April 6th, 5:00 p.m. at the Lee Dam Art Center.

CITY CLERK:

1. **THANK YOU, BROCK WATTS (WATTS LAWN SERVICE).** Read a thank you letter from Brock Watts for authorizing a brush dump key.

**STANDING COMMITTEE REPORTS:
STREET:**

1. **EIGHTH STREET TRAFFIC SIGNS.** Mayor Grund inquired if a meeting was held by the Police Committee to discuss traffic signs on Eighth Street. Nothing has happened yet, CA St. John will follow up to schedule a committee meeting.
2. **HILLCREST STREET SIGN.** CM Gross reported a citizen informed her Hillcrest Street is hard to locate. They asked for directional signs. Council consensus was more signs would be confusing.
3. **COLD MIX.** CM Throm moved, CM Schroller seconded to approve the purchase of 300 tons of cold mix from Hall Brothers costing \$21,375, funding from the Street and Highway Fund. Motion carried unanimously.
4. **DUST CONTROL.** CM Beikman moved, CM Schroller seconded not to complete dust control in 2017. Motion carried by 4-3 roll call vote with CM Ekiss, CM Frye and CM Throm voted no.
5. **NO PARKING SIGNAGE DOWNTOWN.** CM Besinger reported no parking signs downtown are not being placed consistently and he feels there should be less signs. CA St. John will follow up on regulations.
6. **STREET SWEEPER UPDATE.** CM Ekiss inquired about the street sweeper repairs. CA St. John replied it could possibly be ready by the end of the month. CA St. John said out of pocket costs will be around \$1,900.
7. **NOTIFICATION OF ALLEY REPAIRS.** CM Frye asked to send notification to neighbors effected by the alley repairs approve for the new car wash at 410 Center Street.

WATER AND WASTEWATER TREATMENT:

1. **WATER LOSS REPORT.** Mayor Grund asked for details on the water loss report and negative numbers. CA St. John reported still looking at the numbers. Mayor Grund suggested contacting KRWa for assistance.
2. **SEWER FORCE MAIN REPAIRS.** CM Ekiss thanked city crews for the job done in making repairs to the recent sewer force main break. Mayor Grund also thanked Kendall Peeks who reported the leak. There is no insurance coverage for this incident.

PARKS AND RECREATION:

1. **MOVING OF BLACK SQUIRREL TO CITY PARK GARDEN.** Mayor Grund asked where the garden squirrel will be placed, as it is being moved from the Masonic Lodge on US Highway 36 to the city park. Consensus was to notify Council of location before moving it.

CEMETERY AND AIRPORT:

1. **CROP DUSTING LEASE.** CM Gross asked what happened with the crop dusting lease. CA Olsen is still working on the lease agreement.

ADMINISTRATION AND FINANCE COMMITTEE:

1. **KANSAS OPEN RECORDS/OPEN MEETINGS TRAINING.** Mayor Grund feels anyone who serves on our committees that is willing to take the time should be allowed to attend the training. CA St. John said the League asked to limit attendance, as it will be an open meeting and it may complicate the situation. Costs were discussed. Council consensus is to extend the invite to see how many committee members are interested.

APPOINTMENTS AND WAGE DETERMINATIONS:

1. **DEBBIE JOHNSON-DUMP CARE TAKER (STREET DEPARTMENT).** CM Frye moved, CM Gross seconded approval of a wage determination for Debbie Johnson, dump care taker in the Street Department for \$8.85 per hour. Motion carried unanimously.

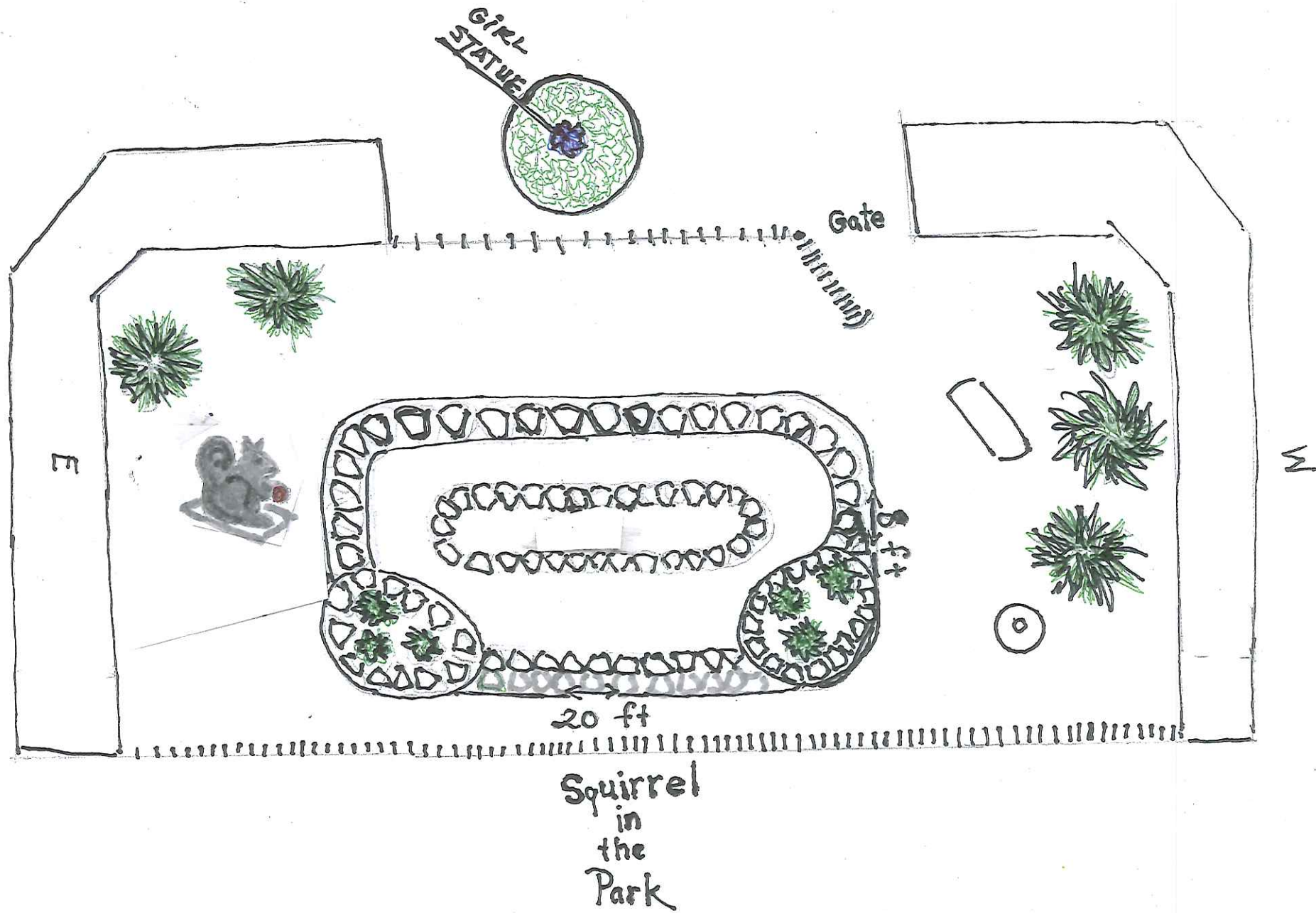
CITY ATTORNEY:

1. **INTERMODAL CONTAINER ORDINANCE.** Reported this is still pending. This affects multiple articles of the Unified Land Development Code.
2. **ATTORNEY GENERAL OPINION-SALES TAX.** Mentioned reaching out to Bond Counsel about the bond issue for the swimming pool construction. Before submitting anything to the Attorney General, further research and a legal opinion needs to be completed.

ROUNDTABLE DISCUSSION:

1. **STATE CHAMPIONSHIP-BASKETBALL.** Mayor Grund congratulated the Marysville Bulldogs on winning the State Championship and she thanked KNDY radio station for broadcasting the games.
2. **WORKSHOP.** CM Beikman verified the workshop date, April 6th and said it's the day Gary Gundelfinger will be at training so he may be late.
3. **PAPER AGENDAS.** CM Besinger said he didn't appreciate the note left by CA St. John about the cost of printing the paper agendas. He said there are other ways to save money. CA St. John admitted it was blunt. CM Gross said she laughed at it and appreciates CA St. John tracking expenses and potential savings. Mayor Grund said elected officials spend hundreds of thousands of dollars and to review things on paper is easier than on an electronic device.
4. **PLUMBING-KOESTER HOUSE MUSEUM.** CM Frye reported it was brought to his attention we have a long-term plumbing problem at the Koester House Museum. CA St. John said a plumber is scheduled to look at it.
5. **CONGRATULATIONS BULLDOGS.** CM Gross also congratulated the Marysville Bulldogs and spoke of previous championships. She expressed thanks for their sportsmanship.
6. **THANK YOU-DONATION (BLACK SQUIRREL INTERPRETIVE SIGN).** CM Gross thanked the PEO Sisterhood for the \$500 donation to the black squirrel interpretive sign. She also thanked all other donors to city projects.

There being no further business, at 10:53 p.m. CM Frye moved to adjourn the meeting. CM Gross seconded. Motion carried unanimously. Debbie M. Price, MMC: City Clerk





EMC Insurance Companies
245 N Waco St Ste 330
Wichita, KS 67202-1116
www.emcins.com

CITY OF MARYSVILLE
209 N 8TH ST
MARYSVILLE, KS 66508-1637
04/01/2017 to 04/01/2018
Prepared on 03/16/2017
Quote Valid Through 04/29/2017

Account Summary
Quote Account Number: X639892
Prior Account Number: 1X75480

Commercial Property (A-03)		\$	67,386.00
General Liability (Occurrence) (D-02)		\$	13,765.00
Linebacker - Claims Made (K-03)		\$	2,655.00
Law Enforcement Liability (G-01)		\$	3,178.00
CyberSolutions (Q-01)		\$	921.00
Data Compromise and Identity Recovery Premium	574.00		
Cyber Premium	347.00		
Govt Crime/Fidelity ISO Package (F-01)		\$	225.00
Commercial Inland Marine (C-03)		\$	5,952.00
Business Auto (E-04)		\$	21,534.00
Total Account Premium Estimate		\$	115,616.00

This proposal is offered through EMC Insurance Companies. EMC offers customizable insurance products to meet your unique needs and expert safety resources to help your business prevent claims. As your independent agent, we are here to offer you personalized service.

*The premium reflects the rates as of the date shown above and assumes the information provided is accurate.**

Please review the following pages for coverage details. To discuss the advantages of insuring your business with EMC, contact us at the number listed below or visit www.emcins.com.

Thank you,

Alliance Insurance
PO Box 191
Marysville, KS 66508-0191
785-562-2393

**This proposal does not guarantee the policy will be accepted or that coverage will be provided in the company selected or at the premium quoted. Due to periodic rate changes, a change to the policy's effective date may result in a different premium.*

March 23rd, 2017

City of Marysville, City Council
c/o Austin St. John
209 N 8th
Marysville, KS 66508

RE: 11th Terrace Development Area

Dear Austin,

I would like to begin a conversation with the city council regarding future development in the 11th Terrace Area between Highway 36 and Keystone Road. CES has been hired by Renmar Enterprises ("Renmar") to explore the possibilities of developing the land that they own lying between Marysville Christian Fellowship and Taco Bell and to the south (see Attachment #1). The land owners desire to explore options derives from serious interest from a potential business looking for land to build on. In our preliminary discussions with Renmar, we have encouraged them to look beyond this one potential buyer, but to look at the bigger picture of their entire development and how that would tie into the adjacent properties.

The first step in this process was to the infrastructure needs for this property, specifically water, sewer, and access (streets). Water is pretty straightforward. There's a 6" main running through the property from west to east. There is also access to larger mains on the west and north sides. Sewer and street are a bit more complicated.

There is gravity sewer north of the existing motel but it is basically at the peak of a hill so extending it is not an option. If we were only concerned about one business, we could probably force the business to pump to this manhole and be done. This option however, would not be feasible if an entire development was considered. Some options to serve the entire development include installing a new "grinder station" or extending the gravity main up from Keystone Addition. We know that the Keystone Additional lift station was built with the ability to serve this area. We feel that the focus should be on the keystone gravity sewer because of its ability to benefit a much larger area. We spent a little bit of time laying out a concept of this and evaluating the potential area that it could serve (See Attachment #2).

We also evaluated access to the property. In discussions with KDOT and Jason Hoskinson with BG Consultants who is working on your corridor management plan, we all agreed that 11th Terrace is a good option as a major access point to US-36 and that it should line up with 11th Terrace on the north side of the highway. We think the final Corridor Management plan will reflect this and so that is what we want to focus on to start with. 11th Terrace is shown in the City's comprehensive plan as a major collector street running from the highway all the way south to Keystone Road (see Attachment #3). If the city is still interested in this, we would like to take that into consideration as we conceptually plan this development.

I would like to meet with the council at their next regular council meeting on March 27th. My goal of this meeting is to inform the council that we are looking at this area and make them part of the discussion in regards to overall development. At this time, the only questions I would like addressed are as follows:

- 1) Does the City want to see 11th Terrace go through all the way to Keystone Road.
- 2) If we propose the 11th Terrace intersection in accordance with the Corridor Management Plan would the city submit the necessary access applications and funding requests for corridor management funding?
- 3) If 11th Terrace is considered, could the City request that BG Consultants focus their initial efforts on evaluating this potential intersection and any impacts it may have on adjacent properties?
- 4) Would you allow the extension of the gravity sewer north to serve this area?

Thank you for your time and consideration and I look forward to our discussion on Monday.

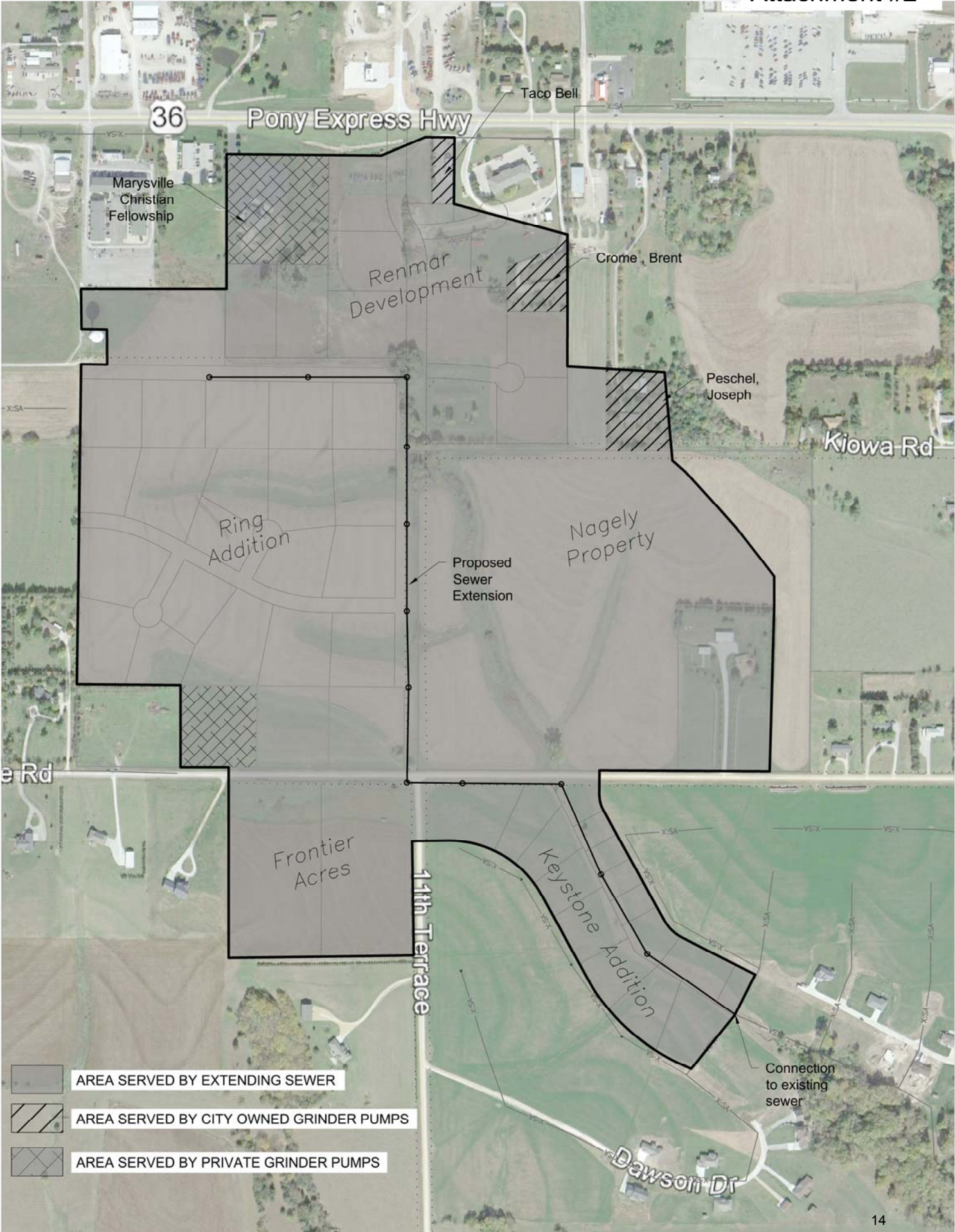
Sincerely,

Tony Duever

Encl:

Attachment #1 – Renmar Property w/ Utilities
Attachment #2 – Keystone Sewer Extension Service Area
Attachment #3 – 11th Terrace Location









March 22, 2017

Marysville City Council
209 N 8th St
Marysville, KS 66508

RE: Street Closure Request

Dear Council:

AHRS Construction has been contracted as the general contractor for the new St Gregory the Great Catholic Church addition and renovation project in Marysville. We have received our building permit and plan to begin with construction.

We will begin the project by demolishing the existing parish hall building on the east half of the block between 13th & 14th Streets and between Carolina St and the alley to the north. A new church structure will then be built in its place followed by a renovation of the existing church to become the new parish hall.

The purpose of this letter is to address the tight constraints and concern for public safety around the project site. The new church building will take up most of the block. We will need access to each side of the building for material and man lifts and will constantly have equipment traffic around the site. Based on that, we feel it would be best for the safety of the public to close sections of street either temporarily or permanently during this construction project.

We have come up with a plan that we feel minimizes the disruption and is agreeable with St Gregory the Great Catholic Church and would like to present it to the Marysville City Council for approval. See attached plan that includes the following impacts: permanent closure of a portion of Carolina St between 13th & 14th St; temporary closure of 14th St from Carolina St north to the alley during working hours; temporary closure of the alley north of the church during work hours (~7 AM to 5 PM Monday through Friday). The temporary closures would be for through traffic only - local traffic would be allowed to access homes within the barricaded areas. These closures would remain in place through the end of 2017.

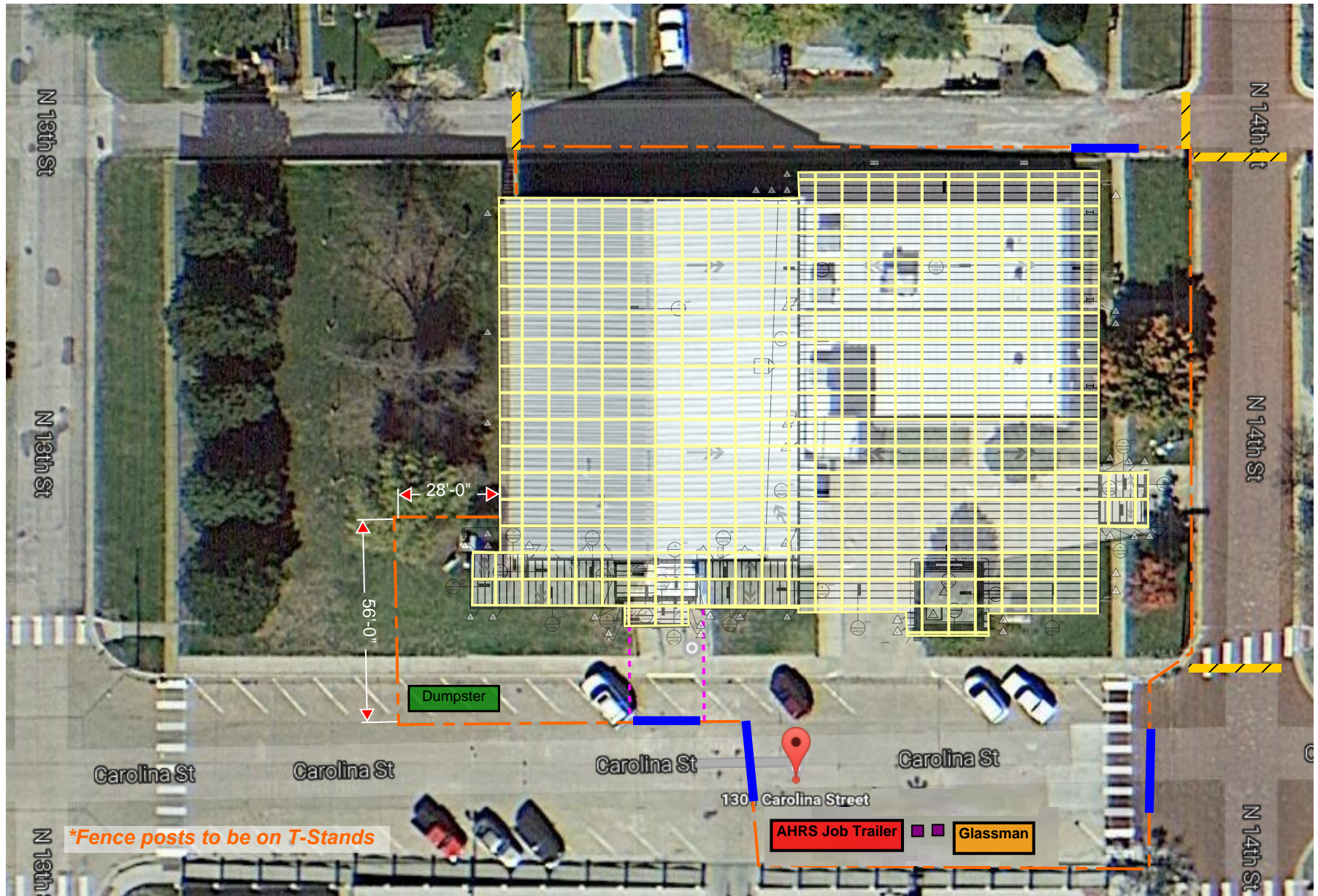
Please let us know if you have any further questions or if we are OK to proceed with the proposed plan. We look forward to hearing from you soon!

Sincerely,

A handwritten signature in blue ink, appearing to read "Eric Stallbaumer", is written over a faint, light blue circular stamp.

Eric Stallbaumer
Project Manager, AHRS Construction, Inc.

St. Gregory the Great Catholic Church
Construction Logistic Plan



- - - Temp Construction Fence
- - - Fence for Weekend
- Gate @ Fence

- Temp Barricade for Work Day (Local Traffic Only)
- Outline of New Buildings

CITY OF MARYSVILLE
APPLICATION FOR CONSUMPTION OF ALCOHOL BEVERAGES
PERSONAL INQUIRY WAIVER
CONSENT TO RELEASE RECORDS

Full Name (Responsible Party):

Bartels
Last

Jeffrey
First

John
Middle

Address: 1701 May St _____
Marysville, Ks 66508 _____

Home Phone #: (785) 562-1186 ____ **Work/Cell Phone #:** (785) 268-0431 ____

Event Sponsor (i.e. Main Street, Bank, Etc.):

____ Marshall County Partnership for Growth _____

DATE OF EVENT:
March 29, 2017

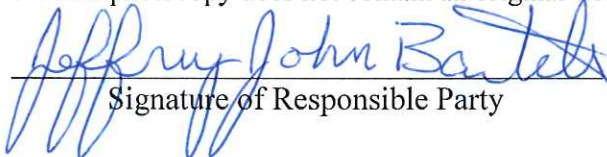
LOCATION:
Lee Dam Art Center

TIME:
5:30-9:00

Reason for Event (i.e. Chamber Mixer, Art Show, Open House, Etc.)

Jeffersonian Dinner & Discussion

I, Jeffrey John Bartels, do hereby authorize a review and full disclosure of all records concerning myself to any duly authorized agent of the City of Marysville, whether the said records are public, private or confidential nature. The intent of this authorization is to give my full and complete disclosure of the records of educational institutions, employment, and pre-employment records including background reports, efficient ratings, complaints, or grievances filed by or against me and the records and recollections of attorneys, or of other counsel whether representing me or another person in any case, either criminal or civil in which I presently have, or had an interest. I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this released authorization will be consideration for determining suitability of this application by the City of Marysville. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from all liability which may be incurred as a result of furnishing such information. A photocopy of this release will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.


Signature of Responsible Party

____ March 16, 2017 ____
Date

APPROVED BY COUNCIL THIS _____ DAY OF _____, 20__.

NOTE: FORMS MAY BE REJECTED IF NOT FILLED OUT COMPLETELY!!

Please Attach A Copy Of A Valid Driver's License Or Identification Card

CITY OF MARYSVILLE
APPLICATION FOR CONSUMPTION OF ALCOHOL BEVERAGES
PERSONAL INQUIRY WAIVER
CONSENT TO RELEASE RECORDS

Full Name (Responsible Party):

Ekiss, Sharon Elizabeth
Last First Middle

Address: 1310 Debbie Lane
Marysville, KS 66508

Home Phone #: 785-562-4024 **Work/Cell Phone #:** 785-562-6825

Event Sponsor (i.e. Main Street, Bank, Etc.):

MCAC

DATE OF EVENT:

LOCATION:

April 1, 2017 Lee Dam Center for Fine Art

Reason for Event (i.e. Chamber Mixer, Art Show, Open House, Etc.)

Art Auction Fundraiser—Palette and Palate

I, Sharon Ekiss, do hereby authorize a review and full disclosure of all records concerning myself to any duly authorized agent of the City of Marysville, whether the said records are public, private or confidential nature. The intent of this authorization is to give my full and complete disclosure of the records of educational institutions, employment, and pre-employment records including background reports, efficient ratings, complaints, or grievances filed by or against me and the records and recollections of attorneys, or of other counsel whether representing me or another person in any case, either criminal or civil in which I presently have, or had an interest. I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this released authorization will be consideration for determining suitability of this application by the City of Marysville. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from all liability which may be incurred as a result of furnishing such information. A photocopy of this release will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

Sharon Ekiss
Signature of Responsible Party

3-21-17
Date

APPROVED BY COUNCIL THIS _____ DAY OF _____, 20__.

NOTE: FORMS MAY BE REJECTED IF NOT FILLED OUT COMPLETELY!!

Please Attach A Copy Of A Valid Driver's License Or Identification Card

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: American Legion State Baseball
Tournament

Fund Use: (Please detail) SMATR Post 163 is hosting the tournament
in Marysville & needs to provide a souvenir

program, a tournament t-shirt, base balls, and
lodging for umpires. These funds are used to
Date(s) of Event: 7 / 25 / 2017 to 7 / 29 / 2017 help with printing
of programs.

Amount of Request: \$ 750.00

Previous approved amount \$ _____ and fund use: _____

Sponsor(s) of Event: American Legion SMATR Post 163

Recommended by majority vote of Convention & Tourism Committee at 3 / 9 / 2017
meeting.

Wayne A. Kause
Chair or Co-Chair

Marysville Convention & Tourism Grant Application Form

Marysville Convention & Tourism will accept applications for funds to *promote* local events and activities which have a direct convention and tourism benefit to the Marysville community. Requests for grants for 'brick and mortar' projects and 'for-profit' activities are normally not accepted. Applications are due two (2) months prior to the date of the event for which funds are being requested.

Please fill out the information below and return to Convention and Tourism at the Marysville City Hall, 209 North 8th Street in Marysville. Questions concerning the Grant Application can be directed to Wayne Kruse at 785.713-9866.

Organization Name: S.M.N & R Post 163 - Baseball
 Contact Person: Grey Scheele
 Address, City, State, Zip: 511 W 19th
 Phone Number: 562-2624 Email: g.scheele@SBCGLOBAL.NET
 Project Name: State Baseball Tourney Date of Project: July 25
- PROGRAM -

Program Budget

Total Cost of Activity	\$ <u>3000⁰⁰</u>
Amount being requested from Convention & Tourism	\$ <u>750</u>
Other Contributions to Project/Activity	\$ <u> </u>

Please describe additional support that will be used for this project/activity including in-kind donations, cash, labor and support from other community organizations:

We will sell ads - for ^{the} Program
Travel & Tourism will receive - a full page
Ad in the Program.

How will the funds received from us be spent? Help in Printing
of the State Souvenir Program
Approximate cost - 750⁰⁰ to print
We print 250 programs

Examples:

Newspaper advertising	\$45	Brochure/flyer printing	\$225
Ice/cups	\$ 6	Supplies i.e. safety pins, etc.	\$ 25

Grant application from SMN&R POST 163 Baseball for the 2017 STATE BASEBALL TOURNAMENT

1. Is this activity an annual event? Yes No

No, it is not an annual event

2. Briefly describe the project/activity for which you are requesting funds.

We will be hosting the American Legion Class "AA" State Baseball Tournament on Aug 25th thru the 29th. We are asked to supply a Souvenir Program for the Public, a tournament T-Shirt, Baseballs and provide housing for the Umpires and State Dignitaries. During the event

3. How does this Project/activity promote a positive image and increase visibility of Marysville's attractions and events?

It will bring 7 Teams and their families to town from around the state and during their stay for this event. I am sure they will be taking in what Marysville and the surrounding area has to offer. When we have hosted this tournament before we have had great feedback from our visitors about their stay here. This will be the 3rd time in 12 years that we will be Hosting this.

4. Describe who and an estimate of how many will be impacted by the event/activity.

With the Parents/Family and fans attending it would bring approximately 400 people into the community on the first day of the tournament. This will be impactful to Motels, Restaurants and Local Business's during their stay.

5. Describe how you will attract "out- of-towners" to your event.

In Just Hosting the tournament brings many people to town. When the teams Qualify, they are given an Informational Packet about the Tournament and what Marysville has to offer from information that is acquired from the Chamber office and Marysville Convention and Tourism

6. How will you Credit Marysville Convention & Tourism?

You will be Given a Full Page in the Souvenir Program and with what is required by you in the grant application.

Thank You,

Greg Scheele

SMN&R POST 163 Baseball Chairman.

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Boy Scouts of America Mural Project

Fund Use: (Please detail) Materials to paint mural
in the park west of Marysville Public
Library

Date(s) of Event: completion spring 2017
____ / ____ / ____ to ____ / ____ / ____

Amount of Request: \$ 100.00

Previous approved amount \$ _____ and fund use: _____

Sponsor(s) of Event: Clayton Pils

Recommended by majority vote of Convention & Tourism Committee at 3 / 9 / 2017
meeting.

Wayne A. Krue
Chair or Co-Chair

Marysville Convention & Tourism Grant Application Form

Marysville Convention & Tourism will accept applications for funds to *promote* local events and activities which have a direct convention and tourism benefit to the Marysville community. Requests for grants for 'brick and mortar' projects and 'for-profit' activities are normally not accepted. Applications are due two (2) months prior to the date of the event for which funds are being requested.

Please fill out the information below and return to Brenda Staggenborg at the Marysville Chamber of Commerce/Convention & Tourism Office, 101 North 10th Street in Marysville. Questions concerning the Grant Application can be directed to Brenda Staggenborg at 785.562.3101.

Organization Name: Boy Scouts of America – Clayton Pilsl Eagle Project

Contact Person: Clayton Pilsl

Address, City, State, Zip: 1401 South Street, Marysville, KS 66508

Phone Number: 785-713-2653 Email: clayton.pilsl2003@icloud.com

Project Name: Library Mural Date of Project: Spring 2017 Completion

Program Budget

Total Cost of Activity \$ 1500.00

Amount being requested from Convention & Tourism \$ 200.00

Other Contributions to Project/Activity \$ _____

Please describe additional support that will be used for this project/activity including in-kind donations, cash, labor and support from other community organizations: I have already received cash donation to cover the cost of paint and will be using my own labor and that of the Art Club headed by April Spicer. I am in contact with the MCAC and have reached out to some local businesses for support.

How will the funds received from us be spent? These additional funds will be used to cover the cost of renting scaffolding, hard hats, brushes, paper, and carbon paper.

Grant Application Guidelines Marysville Convention & Tourism

The purpose of the Marysville Convention and Tourism grant program is to assist groups, organizations, and non-profits in Marysville by providing funds to enhance the convention and tourism environment of our area. The goals of the program include:

- ★ Increasing overnight stays at Marysville hotels;
- ★ Promoting a positive image and increased visibility of Marysville's attractions and events;
- ★ Increasing expenditures by visitors to Marysville;
- ★ Providing programs and activities beneficial to drawing additional tourists.

Grant applications are due two months prior to the date of the event for which funds are being requested. These grants will be awarded to those engaged in the promotion of a convention or tourist-related special event.

Regulations

Those eligible to apply include any group, organization, or nonprofit doing business in Marysville. Such parties may apply for a convention and tourism grant according to the following:

- ★ Generally, funds are provided to help promote, advertise, or market the event or activity and, in turn, increase occupancy rates in Marysville hotels.
- ★ Projects must promote out-of-county visitors and have more than a local impact.
- ★ Projects should enhance Marysville's image as a visitor or group destination or as a convention site.
- ★ Projects should be tourism-related or enhance Marysville's ability to attract a convention.
- ★ Credit must be given to Marysville Convention and Tourism. When giving credit:
 - Marysville's Convention and Tourism logo must be included on print material.
 - Marysville's Convention and Tourism logo OR tagline must be used in television advertisements.
 - Marysville's Convention and Tourism tagline must be read on radio advertisements.
 - All applications must use the logo and taglines appropriately. Failure to properly credit Marysville Convention and Tourism may result in the denial of future grant applications.
- ★ Applicants must provide evidence that Marysville's Convention and Tourism logo and/or taglines were used properly. Such evidence must be provided to the committee within thirty days after the event.
- ★ A "Grant Activity Report" must be completed and provided to the committee within thirty days after the event.
- ★ Please be advised that a grant may be awarded for less than the amount requested or not at all, depending on the number of applications received and the appropriateness of the applications.
- ★ Approved grants will be paid only to the grantee. No direct billing is allowed.

Logo and Taglines

For magazine ads, newspaper ads, Web sites, rack cards, brochures, programs, direct mail pieces, and other print marketing: please use the *proper logo* for Marysville Convention and Tourism. This is to be obtained from the Convention and Tourism office.

Radio taglines should read: "Sponsored in part by Marysville Convention and Tourism. Visitmarysvilleks.org" (read, "visit Marysville k-s-dot.org")

Television commercials should *either* show the proper logo for Marysville Convention and Tourism and Web address (visitmarysvilleks.org) OR read "Sponsored in part by Marysville Convention and Tourism. Visitmarysvilleks.org"

A vinyl banner with the Marysville Convention and Tourism logo is available to borrow upon request.

1. Is this activity an annual event? Yes **No**

2. Briefly describe the project/activity for which you are requesting funds.

On the West side of Marysville Public Library there is a small pocket park. One side of this park is a stark, white wall, which is Marysville Mutual Insurance, the wall measures 10' X 50'. I will be working with the Marysville High School Art Club to paint a mural on this wall. I have already received votes from the community and will be including the top ~~24~~ ³⁹ vote receiving children's books along with the Boy Scout Handbook.

3. How does this project/activity promote a positive image and increased visibility of Marysville's attractions and events?

The mural will be a colorful addition to the pocket park. This park was built for children and is often used by library personnel as a location for kids' activities. The bright colors and recognizable titles will make anyone driving by want to stop and look. The original inspiration came from the Kansas City Public Library which is a tourist destination due to its exterior.

4. Describe who and an estimate of how many will be impacted by the project/activity.

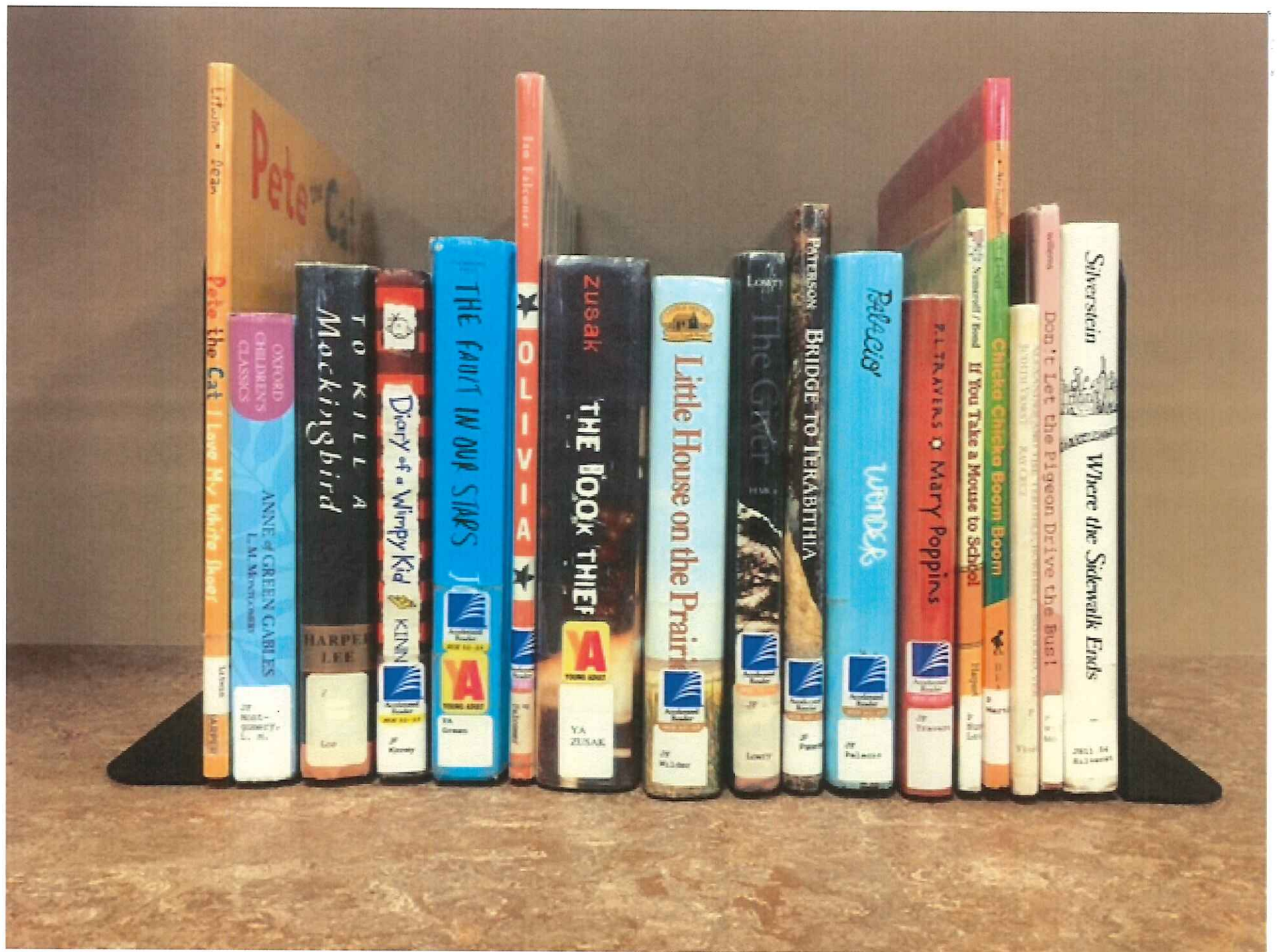
The over 200 children who take part in the library's programming along with their parents and care givers will be immediately effected. The colors which will be used in this mural are bright and will cause people to stop. Once at the pocket park they may enter the library, which could direct them to the visitors' center or any of the many Museums, or even one of the restaurants in town.

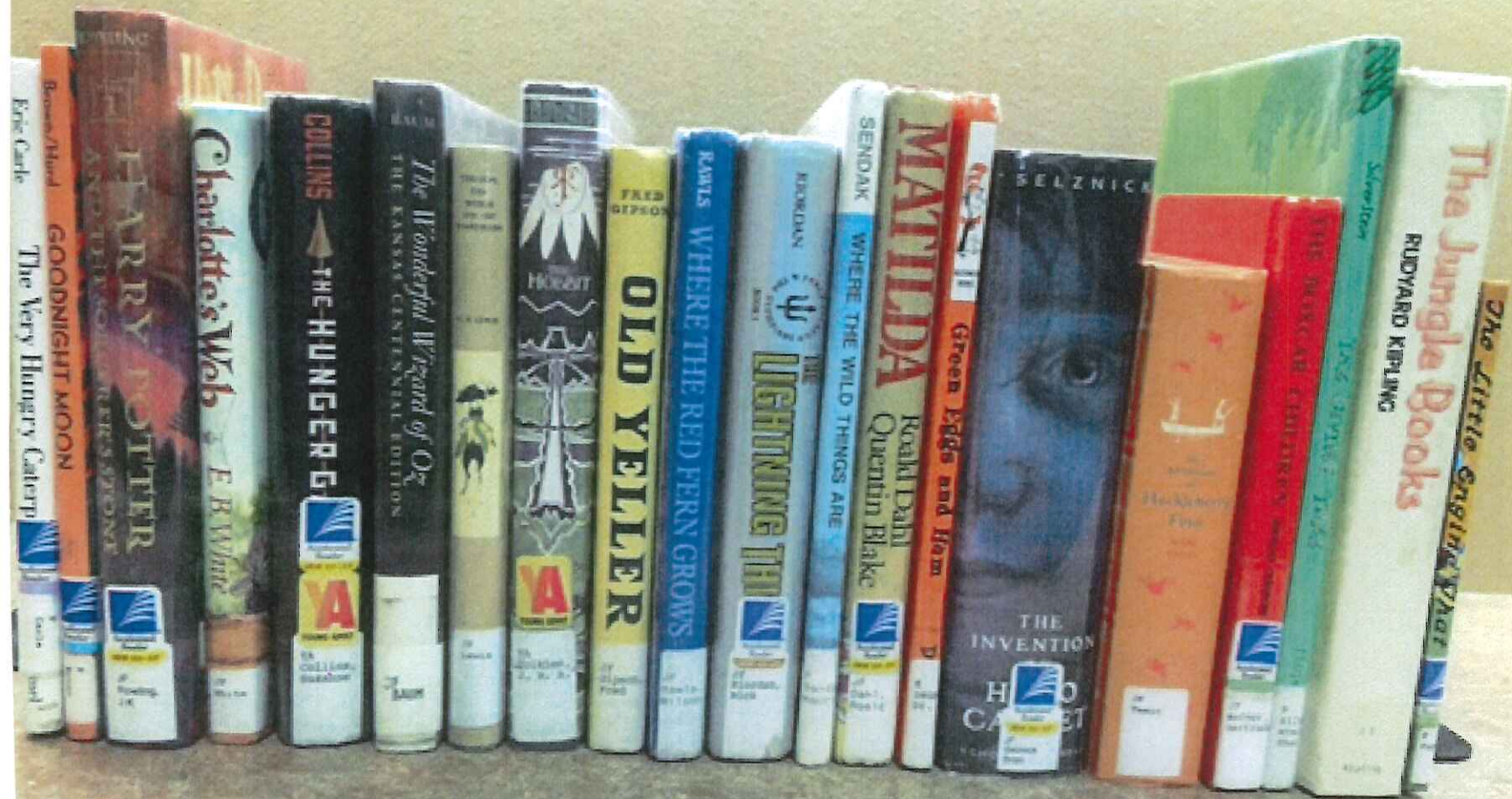
5. Describe how you will attract "out-of-towners" to your event.

There are no current plans to advertise this mural. I have talked with the local paper along with the Topeka Capital Journal to get some coverage once the project is complete. I also have inspiration to contact WIBW for their "Good Kids" segment.

6. How will you credit Marysville Convention & Tourism?

In coverage of the mural I will mention that the mural was made possible by individual donations, Marysville High School Art Club, along with those from Marysville Convention & Tourism, and any other groups who donate to this project.





Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Mother's Day Dash 5K and Family
Fun Run

Fund Use: (Please detail) Out of county advertising
to attract participants to the
event

Date(s) of Event: 5 / 13 / 2017 to / /

Amount of Request: \$ 200.00

Previous approved amount \$ 200.00 and fund use: same as
this year

Sponsor(s) of Event: The Little Black Dress
Alliance

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Wayne A. Knapp
Chair or Co-Chair

Marysville Convention & Tourism Grant Application Form

Marysville Convention & Tourism will accept applications for funds to *promote* local events and activities which have a direct convention and tourism benefit to the Marysville community. Requests for grants for 'brick and mortar' projects and 'for-profit' activities are normally not accepted. Applications are due two (2) months prior to the date of the event for which funds are being requested.

Please fill out the information below and return to Convention and Tourism at the Marysville City Hall, 209 North 8th Street in Marysville. Questions concerning the Grant Application can be directed to Wayne Kruse at 785-713-9866.

Organization Name: The Little Black Dress Alliance

Contact Person: Mandy Cook

Address, City, State, Zip: 2401 North Street, Marysville, KS 66508

Phone Number: 785-268-0420

Email: mandolin79@yahoo.com

Project Name: Mother's Day Dash 5K & Family Fun Run

Date of Project: Saturday, May 13

Program Budget

Total Cost of Activity \$ 1,091.59 _____

Amount being requested from Convention & Tourism \$ 200.00 _____

Other Contributions to Project/Activity \$ 1063.00 _____

Please describe additional support that will be used for this project/activity including in-kind donations, cash, labor and support from other community organizations:

For our fourth year, we have had wonderful support from the community to put on this run. Since all of the profits earned go directly back into our scholarship fund, the support has been consistent and solid. KNDY and The Marysville Advocate are both helping us with advertising this run—KNDY at \$100 and the Advocate at \$238 in-kind donations. Our Family's Market is donating the chocolate milk for after the run—about a \$25 donation. Marysville Health and Fitness is again our co-sponsor with a \$250 in-kind donation for the event insurance. We also have three other donations of cash from CJ Express (\$100), Dixie Electric (\$250), and Crist & Pieschl (\$100).

How will the funds received from us be spent?

We will use the funds to continue to boost our out-of-town participants by advertising in Seneca and Washington, in their newspapers. We would like to use the funds to put an ad in these papers so we are able to encourage them to come to the Mother's Day Dash Family Fun Run and 5K. With ads in the

newspaper, we are also hoping they may feature our fantastic and unique run with an article. Our plan is to spend \$100 in each town.

Examples:

Newspaper advertising \$45 Brochure/flyer printing \$225

Ice/cups \$ 6 Supplies i.e. safety pins, etc. \$ 25

1. Is this activity an annual event? Yes No

This is our fourth annual Mother's Day Dash!

2. Briefly describe the project/activity for which you are requesting funds.

The Mother's Day Dash Family Fun Run and 5K is scheduled for Saturday, May 13 at the Blue River Rail Trail. Registration begins at 8 am, and the run begins at 9 am. It is \$25 per adult to run or bike, and kids under 12 run FREE with a paid adult family member. The event's purpose is to celebrate Mom with the family while enjoying a healthy, fun, outdoor activity! The Mother's Day Dash is a way for the Little Black Dress Alliance to give back to the community. We are a social organization that cares deeply for our community. Funds raised go directly toward scholarships for women graduating from local Marshall County High Schools pursuing a secondary degree. It is sponsored by a number of groups, including the Blue River Rail Trail and Marysville Health & Fitness.

3. How does this project/activity promote a positive image and increased visibility of Marysville's attractions and events?

We will be promoting this fun run in conjunction with the Marysville Mother's Day activities. The Mother's Day Market has been growing in past years, and adding to the weekend is imperative to continue that upward growth. We hope to bring in more participants to the whole weekend, not just our run. As tourists come in to experience the unique weekend's events, we want to pull them back for another visit by showing them Marysville's highlights. Since we are partnering with the Blue River Rail Trail and it itself is a wonderful tourist attraction, we are excited to try to catch the attention of both our Marysville natives and different tourists seeking another attraction for the weekend. Hopefully, if they come to the festivities in the park or our run, they'll also spend money at a hotel, gas station, or a restaurant during their trip.

4. Describe who and an estimate of how many will be impacted by the project/activity.

Since it is an activity designed around Mother's Day, we hope to have several mothers and their families participate. Last year, we had about 65 participants. Our goal this year is to get to 75 participants. Families and mothers are definitely our focus; however, the impact of this run will be felt all the way through the next school year. The funds raised will directly benefit our scholarship fund for outgoing senior girls in May 2018.

5. Describe how you will attract "out-of-towners" to your event.

We are working with the Blue River Runners. We will have a better range of advertising

that will touch a different market—those who run for pleasure. The Runners advertise several similar local runs throughout Kansas and the surrounding areas with their website, so we will have an opportunity to bring in out-of-towners through them. We also have a new member to LBDA that works in Seneca. Our goal is to reach more of the towns to the east and west of Marysville. For the first year, LBDA has a website and a place to sign up online for the event—so people don't have to send in money to us, or sign up on the day. We can get them signed up now! We signed up online last year through a different way, but this is the first year we have our own website.

6. How will you credit Marysville Convention & Tourism?

Marysville Convention and Tourism's logo will be used on all flyers placed around town and circulated through social media. In addition, the logo will be placed on the back of the 75-100 t-shirts that will be made for this event. Any advertising done for the run will include Marysville Convention and Tourism in it, including the advertising in the Advocate or on KNDY.

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Marysville High School Alumni Reunion

Fund Use: (Please detail) stamps to mail newsletter
and to help pay for printing of newsletter

Date(s) of Event: 5 / 26 / 2017 to 5 / 28 / 2017

Amount of Request: \$ 750.00

Previous approved amount \$ 1000.00 and fund use: same as
this year

Sponsor(s) of Event: Marysville High School Alumni
Association

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Please send the
check to the attention
of Carol Wright
634 Osage Road
Marysville, KS 66508

Wayne A. Kuse
Chair or Co-Chair

Marysville Convention & Tourism Grant Application Form

Marysville Convention & Tourism will accept applications for funds to *promote* local events and activities which have a direct convention and tourism benefit to the Marysville community. Requests for grants for 'brick and mortar' projects and 'for-profit' activities are normally not accepted. Applications are due two (2) months prior to the date of the event for which funds are being requested.

Please fill out the information below and return to Convention and Tourism at the Marysville City Hall, 209 North 8th Street in Marysville. Questions concerning the Grant Application can be directed to Wayne Kruse at 785.713-9866.

Organization Name: Marysville High School Alumni Assn

Contact Person: Betty Withey

Address, City, State, Zip: 206 S 11 Marysville KS 66508

Phone Number: 785 562 5530 Email: lconwithey@sbcglobal.net

Project Name: Alumni Reunion Date of Project: May 26-27-28
2017

Program Budget

Total Cost of Activity \$ 4,352.00

Amount being requested from Convention & Tourism \$ 1,500.00

Other Contributions to Project/Activity \$ 300.00 from 3
local businesses

Please describe additional support that will be used for this project/activity including in-kind donations, cash, labor and support from other community organizations: _____

We do receive a very small donation
for postage from graduates

How will the funds received from us be spent? We will use any
funds we receive to help with
postage and printing newsletter

Examples:

Newspaper advertising

\$45

Brochure/flyer printing

\$225

Ice/cups

\$ 6

Supplies i.e. safety pins, etc.

\$ 25

1. Is this activity an annual event? ☒ Yes ☐ No

2. Briefly describe the project/activity for which you are requesting funds.

Annual Marysville High School
Alumni Reunion

3. How does this project/activity promote a positive image and increased visibility of Marysville's attractions and events?

This year we will encourage all graduates
and guests to view our new squirrel
attraction

4. Describe who and an estimate of how many will be impacted by the project/activity.

3 day event - approximate
attendance 175 to 200 graduates,
spouses and guests

5. Describe how you will attract "out-of-towners" to your event.

Challenger Newsletter mailed to
2750 graduates

6. How will you credit Marysville Convention & Tourism? our Thank

you to Marysville Convention and
Tourism will be at the Banquet
and printed in Newsletter
mailed out

2017 ALUMNI ASSOCIATION REUNION EXPENSES (ESTIMATED)

COST OF PRINTING NEWSLETTER	\$375.00
POSTAGE	\$1,347.00
MEALS AND GRATUITY	\$1,700.00
BREAKFAST EXPENSE	\$330.00
FRIDAY NIGHT SNACKS	\$200.00
AMERICAN LEGION RENT	\$200.00
DJ FOR SATURDAY NIGHT	\$200.00
TOTAL PROJECTED	\$4,352.00

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Mother's Day Market and Babel

Fund Use: (Please detail) Advertising and printing
materials for event

Date(s) of Event: 5 / 12 / 2017 to 5 / 14 / 2017

Amount of Request: \$ 1000.00

Previous approved amount \$ 700.00 and fund use: advertising

Sponsor(s) of Event: Koesler House Museum

Recommended by majority vote of Convention & Tourism Committee at 3 / 9 / 2017
meeting.

Wayne A. Kump
Chair or Co-Chair

Marysville Convention & Tourism Grant Application Form

Marysville Convention & Tourism will accept applications for funds to *promote* local events and activities which have a direct convention and tourism benefit to the Marysville community. Requests for grants for 'brick and mortar' projects and 'for-profit' activities are normally not accepted. Applications are due two (2) months prior to the date of the event for which funds are being requested.

Please fill out the information below and return to Convention and Tourism at the our offices at 617 Broadway, P.O. Box 302, Marysville. Questions concerning the Grant Application can be directed to Michelle Whitesell at 785.619.6050 or director@visitmarysvilleks.org.

Organization Name: Koester House Museum

Contact Person: Allie Argo & Michelle Whitesell

Address, City, State, Zip: PO Box 523, Marysville, KS

Phone Number: 785-619-6050 Email: mothersdaymarketmarysville@gmail.com

Project Name: Mother's Day Market & BBQ Date of Project: May 12-14, 2017

Program Budget

Total Cost of Activity	\$ <u>8500</u>
Amount being requested from Convention & Tourism	\$ <u>1000</u>
Other Contributions to Project/Activity	\$ <u>See below</u>

Please describe additional support that will be used for this project/activity including in-kind donations, cash, labor and support from other community organizations:

Vendor Fees, BBQ ticket sales, in-kinds and volunteering support the rest of the event. City crews and civic organizations help the weekend of the event. Marysville Main Street Director & Board donate their time to organize the event.

How will the funds received from us be spent?

Advertising & Printing	\$1000.00
------------------------	-----------

Other Expenses Estimated

Food/Groceries	\$3500.00
----------------	-----------

Porta Potties	\$200.00
---------------	----------

Paper Goods	\$300.00
-------------	----------

Tables & Chairs Rental	\$500.00
------------------------	----------

1. Is this activity an annual event? Yes No

Yes – 42nd Annual

2. Briefly describe the project/activity for which you are requesting funds.

An average of 125 booth spaces have been filled in the past 3 years and that number is growing. Vendors pay \$25-\$70 per space. A wide variety of vendors sell food, antiques, novelties, homemade goods and flowers. Non-profit and school groups can reserve a space at a discounted rate. An average of 950 Chicken Dinners are sold each year for the Mother's Day BBQ. We have added an additional booth size 10x10 to attract new vendors. We are doing extra marketing and advertising this year to really grow the event. A committee has also been established to help promote and work the event.

3. How does this project/activity promote a positive image and increased visibility of Marysville's attractions and events?

The event brings people from surrounding areas to Marysville for the weekend, as well as many vendors that stay two nights. The Koester House Museum, one of Marysville's historic museums, benefits from the weekend's proceeds.

4. Describe who and an estimate of how many will be impacted by the project/activity.

The business community and nonprofit attractions are impacted by crowds estimated at 3500. This number varies on weather as this is an outdoor event. Marysville Main Street is working to create an online presence and more children/adult activities to attract more vendors and spectators.

5. Describe how you will attract "out-of-towners" to your event.

We will advertise in regional publications, as well as work with C&T to develop a television commercial to advertise the event. We also plan to advertise via social media.

6. How will you credit Marysville Convention & Tourism?

We will hang a banner at the event with the C&T logo, as well as include the logo on promotional materials.

Convention & Tourism Committee

Request for Funds

Date 3/22/2017

Event: Update two 30-second television

commercials for Mother's Day Market and
Big Blue River Days

Fund Use: (Please detail) We are using the same 2 commercials
from last year but the voice overs and graphics need
to change to update the ad for 2017

Mother's Day Market is May 12, 13, 14 2017
Date(s) of Event: / / to / / Big Blue River Days
is June 2+3, 2017

Amount of Request: \$ 350.00

Previous approved amount \$ and fund use:

Sponsor(s) of Event: Marysville Convention and
Tourism

Recommended by majority vote of Convention & Tourism Committee at 3/09/2017
meeting.

Wayne A. Kruse
Chair or Co-Chair



121A SOUTH 4TH STREET
SUITE 209
MANHATTAN, KS 66502
(785) 320 - 6621
INFO@502MEDIAGROUP.COM

INVOICE

BILL TO

Marysville Convention and
Tourism
101 North 10th Street, P.O.
Box 16
Marysville, KS 66508

INVOICE # 1943

DATE 03/13/2017

DUE DATE 03/28/2017

TERMS Net 15

ACTIVITY	AMOUNT
Video Production	350.00
Two commercials - recut and new voiceovers	

Please make checks payable to "502 Media Group, LLC"

BALANCE DUE

\$350.00

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Budget Authority for Director of Convention
and Tourism to buy supplies

Fund Use: (Please detail) Paper products, cleaning supplies,
office supplies — purchase as needed
throughout the year.

Date(s) of Event: for calendar year
 / / to / /

Amount of Request: \$ 500.00

Previous approved amount \$ _____ and fund use: _____

Sponsor(s) of Event: Manysville Convention and
Tourism

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Wayne A. Knapp
Chair or Co-Chair

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Advertise in tourism section of The
Marysville Advocate

Fund Use: (Please detail) 1/2 page ad on tourism magazine
cover advertising City of Marysville

Date(s) of Event: magazine comes out in April and is out
_____ / _____ / _____ to _____ / _____ / _____ for one year

Amount of Request: \$ 400.00

Previous approved amount \$ 374.00 and fund use: same as
this year

Sponsor(s) of Event: Marysville Convention and
Tourism

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Wayne A. Knute
Chair or Co-Chair

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Marysville Museum Alliance

Fund Use: (Please detail) For every adult museum
passport sold Convention and Tourism will
contribute \$3 and for every child passport
sold Convention and Tourism will contribute \$1
Date(s) of Event: 4 / 01 / 2017 to 11 / 01 / 2017

\$1 for child
Amount of Request: \$ \$3 for adult

Previous approved amount \$ _____ and fund use: _____

last year less than 30 passports were
sold

Sponsor(s) of Event: Marysville Museum Alliance

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Admission Adult
Koester House \$4
Courthouse \$4
Pony Barn \$10
Passport \$15

Wayne A. Knapp
Chair or Co-Chair
Passport child
each museum charges \$2
child passport is \$5

Convention & Tourism Committee

Request for Funds

Date 03/22/2017

Event: Marshall County Development
Corporation

Fund Use: (Please detail) promote county-wide tourism -
this is Marysville's contribution to organization -
each city helps fund part of MCDC's
activities

Date(s) of Event: / / to / /

Amount of Request: \$ 3000.00

Previous approved amount \$ 4000.00 and fund use: same

Sponsor(s) of Event: MCDC

Recommended by majority vote of Convention & Tourism Committee at 03/09/2017
meeting.

Chwayne A. Knisp
Chair or Co-Chair

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Marysville Auto Fest

Fund Use: (Please detail) help sponsor event to
draw tourists to town

Date(s) of Event: 6 / 2 / 2017 to 6 / 3 / 2017

Amount of Request: \$ 1000.00

Previous approved amount \$ 1000.00 and fund use: same

Sponsor(s) of Event: Marysville Auto Fest

Recommended by majority vote of Convention & Tourism Committee at 3 / 9 / 2017
meeting.

Wayne A. Knapp
Chair or Co-Chair

Convention & Tourism Committee

Request for Funds

Date 3 / 22 / 2017

Event: Big Blue B&B Championship

Fund Use: (Please detail) sponsor event to draw
tourists to town

Date(s) of Event: 6 / 02 / 2017 to 6 / 03 / 2017

Amount of Request: \$ 2500.00

Previous approved amount \$ 1000.00 and fund use: same

Sponsor(s) of Event: Marysville Main Street

Recommended by majority vote of Convention & Tourism Committee at 3 / 09 / 2017
meeting.

Charles A. Knapp
Chair or Co-Chair

Convention & Tourism Committee

Request for Funds

Date 3 / 23 / 2017,

Event: Sidewalk Sign, to put a Visitors Center,
Convention & Tourism office, and to move
around to different events

Fund Use: (Please detail)

ordering 2 sidewalk signs - information for
tourists in town

Date(s) of Event: / / to / /

Amount of Request: \$ 417.10 plus shipping and handling

Previous approved amount \$ and fund use:

Sponsor(s) of Event: Marysville Convention and
Tourism

Recommended by majority vote of Convention & Tourism Committee at 2 / 09 / 2017
meeting.

Wayne A. Kline
Chair or Co-Chair

24 x 36 Sidewalk Sign for Posters, Double Sided, Water-fill Base with Springs - Black

SKU: PS1536WE



Hover over the image to zoom in.

- Molded Black Plastic Water Base
- Spring Connectors
- Built-in Wheels & Handle
- Double Sided
- Snap Open Frame

\$218.48 / Each (USD)

ADD TO CART

★ SAVE TO WISH LIST

Not Reviewed Yet

Q&A (1 Question)

Write a Review (/Review/Write/31318) Ask a Question

Description

Wet Erase Sidewalk Sign with Snap Open Frame

If you are looking for a double sided message board to advertise your business or showcase events, this wet erase sidewalk sign is the ideal option to up your outdoor notice game. Featuring a tip and roll design with two base wheels and a built-in handle, this sandwich panel is easy to cart out at the start of the day and bring right back in at closing time. Alternatively, when not used as write-on surfaces simply remove the panels and this snap frame sidewalk sign is capable of holding 24" x 36" posters behind the non-glare protective lens instead. Spring connectors allow for bend and give during windy conditions and rest upon the black water-fillable base, designed to help maintain a secure foundation. Write your seasonal menu, current store sale deals, or event list on this double sided message board to keep outdoor advertisements fresh and up to date. Switching information couldn't be any easier with this sidewalk sign, just wipe the marker away and start with another clean slate!

Specifications

SKU	PS1536WE	Media Size	24" x 36"
Overall Width x Height x Depth	31.0" x 47.8" x 19.5"	Orientation	Portrait
		Loading or Door Style	Snap-Open

Base Width x Height x Depth	31.0" x 6.3" x 19.5"	Features	Double-Sided, Wind Resistant, Outdoor, Wheels
Viewable Width x Height	23.4" x 35.3"	Bulletin Surface Color	White
Weight	34.0lbs	Type	Wet Erase
Material	Aluminum, Plastic	Weight with Water	100.0lbs
Color	Black	Lens	PVC
Placement Style	Floor Standing		

Ordering Information

In Stock

Order by 2PM Eastern Time US for same day shipping.

Resources: Manuals, Videos, & Templates



Instructions
https://cdn.displays2go.com/downloadablefiles/ps1536we_instructions.pdf

Download PS1536WE-Instructions
https://cdn.displays2go.com/downloadablefiles/ps1536we_instr
 Filename: ps1536we_instructions.pdf (918.94 KB)

Reviews

Browse reviews from customers who have already purchased this product.

💬 This product has not been reviewed yet. Be the first.

[✍ Write a Review \(/Review/Write/31818\)](#)

Questions & Answers



IN STOCK

Order in the next **1 hr 19 mins** and this item will ship **today**.

Quantity	Price Each (USD)
1	\$218.48
2 - 5	\$208.55
6 - 16	\$183.72
17 - 51	\$173.79
52 +	📞 Contact Us (/ContactUs)

1

ADD TO CART

☆ Save To Wish List

Contact us for expert advice, sales and all of your customer service (/ContactUs) needs



Live Chat

Available Monday - Friday
8 am - 5 pm Eastern Time US



Phone Support

1-800-572-2194



Email Us

info@displays2go.com
(mailto:info@displays2go.com)

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MARCH 27, 2017 -----ORDINANCE NO. 3647

TOTAL OF EXPENDITURES IN FUNDS AS FOLLOWS:

FUND		
100	GENERAL	\$ 62,712.30
200	WATER REVENUE	46,458.40
300	SEWAGE REVENUE	26,754.66
505	FIRE EQUIPMENT RESERVE	1,925.00
512	LIBRARY REVOLVING	5,166.67
600	SWIM POOL SALES TAX	3,981.93
707	KOESTER BLOCK MAINTENANCE	76.40
711	EMPLOYEE BENEFIT	7,224.38
715	TRANSIENT GUEST TAX	1,732.16
720	MUNICIPAL EQUIPMENT RESERVE	36,922.56
800	SALES TAX IMPROVEMENTS	<u>45,267.24</u>
	TOTAL ORDINANCE	\$ 238,221.70

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3647-3/27/17

Date: 03/24/2017

Time: 9:25 am

Page: 1

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ADVANCE INSURANCE COMPANY	997	LIFE INSURANCE PREM-APR 2017	0	00/00/0000	309.82
				Vendor Total:	309.82
AFLAC-REMITTANCE PROCESS SE	528	INSURANCE PREM-MARCH	0	00/00/0000	1,740.44
				Vendor Total:	1,740.44
ARBOR INK	1723	112 NOTE CARDS	0	00/00/0000	59.62
				Vendor Total:	59.62
BARCO MUNICIPAL PRODUCTS	0432	24 ROLLS CAUTION TAPE	0	00/00/0000	171.09
				Vendor Total:	171.09
BLOOM CREATIVE LLC	2567	CONVENTION & TOURISM DIRECTOR SALARY-MONTHLY	0	00/00/0000	1,666.67
				Vendor Total:	1,666.67
BOND & INTEREST ACCOUNT #1	0066	TRANSFER-WATER TWR PJT	0	00/00/0000	13,250.00
				Vendor Total:	13,250.00
BOND & INTEREST ACCOUNT #1A	332	TRANSFER-LAGOONS	0	00/00/0000	14,583.00
				Vendor Total:	14,583.00
BOSS MOTORS, INC	0005	2017 F550 FORD TRUCK-#4001 VIN 1FDUF5HY4HED20813	39613	03/22/2017	36,922.56 H
				Vendor Total:	36,922.56
CAPITAL IMPROVEMENTS FUND	1990	TRANSFER PER BUDGET	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
CENTURY BUSINESS SYSTEMS	2009	ADDITIONAL COLOR COPIES-PD SAVIN COPIER	0	00/00/0000	29.80
				Vendor Total:	29.80
CITIZENS STATE BANK	0050	PAYROLL TRANSFER	39609	03/15/2017	44,339.34 H
				Vendor Total:	44,339.34
CONVENTION & TOURISM	0680	REIMBURSE-GOOGLE APPS FOR BUSINESS-2 SEATS (FEB)	0	00/00/0000	6.42
				Vendor Total:	6.42
DAVE'S BODY SHOP	4012	2 TIRES-FERRIS MOWER 3000	0	00/00/0000	135.52
				Vendor Total:	135.52
ECHO GROUP, INC	1629	32 LED BULBS-CITY HALL,ELEC TP,30 LED BULBS-WATER SHOP	0	00/00/0000	682.20
				Vendor Total:	682.20
EFT-FEDERAL TAX,FICA,MEDICAR	2025	FEDERAL,FICA,MEDICARE	0	00/00/0000	13,811.23
				Vendor Total:	13,811.23
EMC INSURANCE COMPANIES	905	INSURANCE-ADD HARTLEY RIDGE LIFT STATION	0	00/00/0000	37.00
				Vendor Total:	37.00
EVANGELICAL U.C.C.	1619	RECYCLING OPEATIONS-MARCH	0	00/00/0000	150.00
				Vendor Total:	150.00
FIRE EQUIPMENT RESERVE FUND	1988	TRANSFER PER BUDGET	0	00/00/0000	3,000.00
				Vendor Total:	3,000.00
FLEA MARKET SPACE REFUND	2431	REFUND FLEA MARKET SPACE ROGER DIEDERICH	0	00/00/0000	50.00
				Vendor Total:	50.00
AARON GEE	2475	2017 WATER WELL EASEMENT ANNUAL PYMT	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
GENERAL FUND	1986	TRANSFER PER BUDGET	0	00/00/0000	36,249.00
				Vendor Total:	36,249.00
GRAINGER, INC	1234	3 CHISELS	0	00/00/0000	153.90

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3647-3/27/17

Date: 03/24/2017

Time: 9:25 am

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City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	153.90
HALL BROTHERS INC	0200	NORTH ST LEVELING & PATCHING	0	00/00/0000	15,450.00
				Vendor Total:	15,450.00
JAN HAMILTON CHAPTER 13 TRUS	2207	WITHHOLD ORD 13-41360	0	00/00/0000	326.54
				Vendor Total:	326.54
HD SUPPLY WATERWORKS,LTD.	1533	2" METER PIT SUPPLIES, (2) 2' METERS,54 DUAL PORT	0	00/00/0000	12,324.02
				Vendor Total:	12,324.02
HOMETOWN LUMBER, INC.	987	LADDER, MASONITE,3 GAL FLOOR EPOXY, 4 RAKES, ELEC WIRE & BX	0	00/00/0000	784.41
				Vendor Total:	784.41
IL STATE DISBURSEMENT UNIT	1578	WITHHOLD ORD 1718700/82D74	0	00/00/0000	52.80
				Vendor Total:	52.80
K.P.E.R.S. EFT	0103	RETIREMENT CONTRIBUTIONS	0	00/00/0000	8,220.28
				Vendor Total:	8,220.28
KANSAS DEPT OF ADMINISTRATIC	2578	BUDGET WORKSHOP-REGISTRATION AUSTIN	0	00/00/0000	60.00
				Vendor Total:	60.00
KANSAS ONE-CALL SYSTEM, INC	838	LOCATES (5) FEBRUARY	0	00/00/0000	57.00
				Vendor Total:	57.00
KANSAS PAYMENT CENTER	1238	WITHHOLD ORD MS04DM38	0	00/00/0000	205.39
				Vendor Total:	205.39
KANSAS STATE TREASURER (WIR	0094	GO BONDS-FIRE PROTECT/KOESTER BLK-2003 BI 0194031503830	0	00/00/0000	1,925.00
				Vendor Total:	1,925.00
KANSAS WITHHOLDING TAX	0299	STATE TAX WITHHELD	0	00/00/0000	1,597.58
				Vendor Total:	1,597.58
KRAMER OIL CO., INC	0035	GAS & DIESEL	0	00/00/0000	2,093.70
				Vendor Total:	2,093.70
LANDOLL CORPORATION	0093	IRON -LIONS PARK BENCH	0	00/00/0000	4.95
				Vendor Total:	4.95
MARSHALL CO TRANSFER STATIC	664	LANDFILL FEES	0	00/00/0000	31.50
				Vendor Total:	31.50
MARYSVILLE CITY CLERK	1761	POSTAGE, CAP IMPV MTG (NCRP) REGISTRATION	0	00/00/0000	35.71
				Vendor Total:	35.71
MARYSVILLE FIRE DEPARTMENT	1345	FIREMEN'S CONTRIBUTIONS-FEB	0	00/00/0000	320.00
				Vendor Total:	320.00
MARYSVILLE HEALTH & FITNESS	1738	EMPLOYEE MEMBERSHIPS	0	00/00/0000	450.00
				Vendor Total:	450.00
MARYSVILLE READY MIX, INC	0089	37 YD CONCRETE-POOL DRIVE & SIDEWALK, SINK HOLE, 7TH/WALNU	0	00/00/0000	4,238.60
				Vendor Total:	4,238.60
MICROSOFT	2486	17 LICENSES FOR SOFTWARE 8 CITY HALL, 8 POLICE, 1 CEME	0	00/00/0000	2,250.00
				Vendor Total:	2,250.00
MUNICIPAL SUPPLY, INC	579	(4) 14" FORCE MAIN SEALS	0	00/00/0000	368.80
				Vendor Total:	368.80
NATIONAL SIGN CO, INC	1383	2 HILLCREST SIGNS	0	00/00/0000	115.08
				Vendor Total:	115.08

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3647-3/27/17

Date: 03/24/2017

Time: 9:25 am

Page: 3

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
NEMAHA MARSHALL R E C	1044	ELECTRICITY-WELL FIELD,STR LT LIFT STATION	39610	03/16/2017	1,600.48 H
				Vendor Total:	1,600.48
NETWORK COMPUTER SOLUTION	2223	ANTI-VIRUS-14 COMPUTERS & CLOUD BACK-UP MONTHLY FEE	0	00/00/0000	222.48
				Vendor Total:	222.48
PAVING MAINTENANCE SUPPLY-P	462	2 X 5 ADA CORNER PAD	0	00/00/0000	224.14
				Vendor Total:	224.14
PETTY CASH FUND (GENERAL)	0063	FOOD-FORCE MAIN BREAK, TAG STR TR #4001, RUGS AT CEM SHOP	0	00/00/0000	159.40
				Vendor Total:	159.40
PITNEY BOWES PURCHASE POWE	1571	POSTAGE METER RENT	39611	03/16/2017	162.00 H
				Vendor Total:	162.00
PRAIRIE FIRE COFFEE SYSTEMS	0229	COFFEE-STREET DEPT	0	00/00/0000	43.90
				Vendor Total:	43.90
QUILL CORPORATION	0132	PAPER TOWEL,BATTERIES,GREEN PAPER,TRASH CAN LINERS, ETC	0	00/00/0000	263.49
				Vendor Total:	263.49
SEWER REPLACEMENT FUND	1987	TRANSFER PER BUDGET	0	00/00/0000	2,500.00
				Vendor Total:	2,500.00
SUPER WASH	1375	CAR WASH TOKENS (10)	0	00/00/0000	40.00
				Vendor Total:	40.00
TRUCK REPAIR PLUS, INC.	1715	SERV 2 TRUCKS, REPL 3 BATTERIE & AIR FILTER	0	00/00/0000	1,245.93
				Vendor Total:	1,245.93
WAL-MART COMMUNITY	1254	BATTERIES,MONITOR,CORD,ENVLOP TRASH BAGS, CLEAN SUPPLIES	0	00/00/0000	783.69
				Vendor Total:	783.69
WATER UTILITY RESERVE FUND	1989	TRANSFER PER BUDGET	0	00/00/0000	5,000.00
				Vendor Total:	5,000.00
WESTAR ENERGY	1401	ELECTRICITY-STR LIGHTS	39612	03/16/2017	5,197.22 H
				Vendor Total:	5,197.22
YOUNG BACKHOE & TRENCHING,	273	BORE & PLACE WATER LINE-N 5TH STREET	0	00/00/0000	520.00
				Vendor Total:	520.00
				Grand Total:	238,221.70
				Less Credit Memos:	0.00
				Net Total:	238,221.70
				Less Hand Check Total:	88,221.60
				Outstanding Invoice Total :	150,000.10
Total Invoices:		60			

City Administrator's Report

3/24/2017

3/27/2017 Council Meeting

1. Well #12 Phase Converter:

Attached is a request from Kent Bargman regarding the phase converter on well #12. The phase converter on well #12 has been failing and the electrician we have working on it doesn't think the replacement part the manufacturer will completely fix the problem. To replace the entire phase converter would cost \$7,000 to \$10,000 and is only estimated to last up to 10 years. Another option would be to have a three-phase line brought in by Nemaha/Marshall Rural Electric. The cost to bring in the three-phase line is estimated at \$36,000 and would be a more permanent fix.

Recommendation: Have Nemaha/Marshall put in a new three-phase line

Pages: 56

2. Pool Manager/Lifeguards

Currently, we have two applicants for the pool manager position and 10 applicants for lifeguard. We had 20 lifeguards last year, and are getting more applications in as we speak. I have set up interviews with the manager applicant's around their schedules for the week of March 27th.

3. 11th Road Numbers:

Attached are the numbers CES has provided for fixing 11th Road South. The numbers came out to be almost \$700K with a walking path added into the project.

Pages: 57

3/23/2017

RE: Well # 12, 3 Phase Electrical

Mayor, City Council, City Administrator,

Well # 12 is the newest of our wells, it was put into operation in 2010. Over the last year we have been having problems keeping it running because of electrical issues with the phase convertor. In just the last 6 months it has only ran maybe one week. This is due to down time waiting for parts, repair and having to send the phase converter in to the manufacturer for repairs. At this time we are waiting for another part; the electrician is not confident that this will work because he is afraid it will automatically fry the part when it is installed as it has in the past.

We have a problem with mice getting into this piece of equipment and there is no way to stop that since it has fans to keep it cool and cannot be sealed up tightly to stop the mice. Replacement of the phase convertor which is the next step is estimated by the electrician to cost anywhere from \$7,000 to \$10,000 and would not necessarily fix the problem permanently because of the mice issue. Also, the phase converter is only projected to last a total of 10 years if everything goes well.

I am requesting at this time to go ahead and install the proper 3 phase wiring and just eliminate the phase convertor entirely. Please keep in mind they will have to bring the 3 phase wiring approximately 1 ¼ miles to reach the well. I am adding to this the quote from Carl Koch of Nemaha/Marshall Rural Electric.

Email from Carl Koch:

“Mr. Bargmann, here is the estimate to build 3 phase to the existing water well located on Osage rd just west of 13th rd. The estimated cost is \$36,000.00, this could change a little depending where I can install anchors ect. This is the amount I would ask for before construction starts and when construction is completed and work order closed we will true up final cost. If comes in less than what you paid we will refund or if more than we received we will bill for the additional amount. The estimates are usually within a few thousand dollars. If you need more information please call. Thanks, Carl Koch, Line Supt.”

Thank You for your consideration of this

Kent Bargman
Water/Sewer Dept.
Supervisor

Preliminary Estimate of Construction Costs
City of Marysville, 11th Road South Improvements Phase 2
Sep-16

Item		Estimated Quantity	Unit	Estimated Unit Price	Amount
Construction Cost:					
1	Removal of Existing Pavement	4433	SY	\$ 5.00	\$ 22,165
2	Concrete Pavement (8")(NRDJ)	5163	SY	\$ 65.00	\$ 335,595
3	Aggregate Base (6")(AB-3)	5586	SY	\$ 12.00	\$ 67,032
4	Concrete Pavement (6")	191	SY	\$ 60.00	\$ 11,460
5	Entrance Pipe (12")(CMP)	82	LF	\$ 30.00	\$ 2,460
6	Entrance Pipe (17"x13")(CMP)	30	LF	\$ 35.00	\$ 1,050
7	Entrance Pipe (21"x15")(CMP)	64	LF	\$ 45.00	\$ 2,880
8	Cross Road Pipe (28"x20")(RCP)	70	LF	\$ 65.00	\$ 4,550
9	End Section (12")	6	EA	\$ 350.00	\$ 2,100
10	End Section (17"x13")	2	EA	\$ 400.00	\$ 800
11	End Section (21"x15")	4	EA	\$ 450.00	\$ 1,800
12	End Section (28"x20")	2	EA	\$ 650.00	\$ 1,300
13	Ditch Lining (TRM)	900	SY	\$ 18.00	\$ 16,200
14	Sidewalk Construction (5")	22.5	SY	\$ 45.00	\$ 1,013
15	Sidewalk Ramp (Detectable Warning)	2.2	SY	\$ 500.00	\$ 1,100
16	Manhole Adjustments	4	EA	\$ 500.00	\$ 2,000
17	Mobilization (10%)	1	LS	\$ 47,350.45	\$ 47,350
18	Construction Staking (2%)	1	LS	\$ 9,470.09	\$ 9,470
19	Traffic Control (4%)	1	LS	\$ 18,940.18	\$ 18,940
20	Misc, earthwork, erosion control, seeding (10%)	1	LS	\$ 47,350.45	\$ 47,350
Subtotal Estimated Construction Cost					<u>\$ 596,616</u>
Construction Engineering and Material Testing (12%)					\$ 71,594
Alternate Items					
A1	Extend walking path to Keystone Rd (path only)	692	SY	\$ 45.00	\$ 31,140

NOTICE OF WAGE DETERMINATION

The following compensation for the below-listed employee shall be as follows:

Koester House Museum Curator-(Seasonal):

JOHN HOWARD

\$8.85 per hour

The rates set forth shall be effective beginning April 1, 2017 or as needed.

CARLA GRUND
Mayor

Dated this twenty-seventh day of March, 2017.

NOTICE OF WAGE DETERMINATION

The following compensation for the below-listed employee shall be as follows:

Water/Sewer Department (Part Time):

Gabe Martin

\$11.56 per hour
(Part Time)

The rates set forth shall be effective beginning March 12, 2017 or as needed.

CARLA GRUND
Mayor

Dated this twenty-seventh day of March, 2017.