

Regular Meeting  
City Hall, Marysville, Kansas-February 25, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Attorney Olsen, City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Graham, Hughes, Frye, Schroller and Throm. A quorum was present. CM Barnes entered the meeting at 7:01 p.m.

The minutes from the February 11th regular meeting were presented for approval. Mayor Grund and CM Boss presented amendments. CM Throm moved, CM Hughes seconded to approve the minutes as amended. Motion carried by 7-0 voice vote.

**BUSINESS AND DISCUSSION ITEMS:**

1. **MARYSVILLE MAIN STREET ANNUAL REQUESTS.** Main Street Director Michelle Whitesell presented requests of the City for their Mother's Day Market, May 10<sup>th</sup> -12<sup>th</sup>. The proceeds will be donated to the Koester Block Maintenance Fund. CC Holle reported the City contributes more than 60 employee hours per event. CM Throm moved, CM Schroller seconded to approve the requests. Motion carried unanimously. Main Street Director Whitesell presented requests of the City for their Big Blue River Days, May 30<sup>th</sup> - June 1st. The City will provide free swimming pool passes to the Car Show and BBQ participants. CM Schroller moved, CM Throm seconded to approve requests as presented. Motion carried unanimously.
2. **LYNN BARGMANN PUMPKINS AND MORE.** Lynn Bargmann requested to rent Hedstrom Hall for their families' annual Pumpkins and More during the month of October. This will be the 9<sup>th</sup> year and the rent will be \$25 to cover electricity costs. CM Throm moved, CM Hughes seconded to approve the request. Motion carried unanimously.
3. **TRI-BAND RADIO BIDS FOR THE POLICE DEPARTMENT.** PC Ackerman presented bids for radios to be purchased with the \$50,244.00 JAG grant the City received. Bids included 10 radios and a base station which operate on UHF, VHF and 800 frequencies. The low bid of \$45,632.10 has a 3-year warranty and includes installation fees and permanent placement of VHF and 800 MHZ antennas at the Police Station. This bid included a discount for trade-in of old radios. CM Boss moved, CM Throm seconded to accept the bid from Ka-Comm for \$45,632.10 for 10 Harris radios and a base station. CM Hughes asked if there would be any cost to the City. PC Ackerman responded that this grant will cover 100% of the costs. Motion carried with a 7-0 voice vote.
4. **CONVENTION AND TOURISM DIRECTOR CONTRACT.** The Convention and Tourism Committee requested a \$2,500 wage increase for C&T Director Whitesell. CM Boss reported that the Finance & Administration Committee met and recommended a raise of \$750.00. CM Schroller moved, CM Hughes seconded to increase the C&T Director's contract to \$20,750.00 for the contract year. Motion carried with a 6-1 voice vote with CM Frye voting against.

**CONSENT AGENDA.** The Consent Agenda was presented for consideration. CM Throm moved, CM Frye seconded to approve items 3 & 4. Motion to approve carried unanimously. Mayor Grund requested the reference for an annual rent adjustment in item 2 be removed from both contracts as these contracts are a set amount for the 3-year term. CM Throm moved, CM Hughes seconded to approve the airport farm ground lease as amended to the high bidder Ryan Friedrichs for \$128.00 per acre. Motion to approve carried unanimously. CM Throm moved, CM Hughes seconded to approve the airport hay ground lease as amended to the high bidder Matt Smith for \$51.51 per acre. Motion to approve carried unanimously. The Consent Agenda consisted of the following:

1. Airport Lease-Farm Ground
2. Airport Lease-Hay Ground
3. Close City Park-Kiwanis Easter Egg Hunt April 13, 2019 from noon-2:30 p.m.
4. Westar Energy request to place their padlock on gate to tree dump.

### **APPROPRIATIONS ORDINANCE NO. 3693**

1. Claims against the funds of the city were submitted for Council consideration as follows:  
General Fund, \$67,029.88; Water Revenue Fund, \$32,182.55; Sewage Revenue Fund, \$22,633.95; Street & Highway \$21,992.99; Bond & Interest #1A, \$24,689.78; Library Revolving, \$6,291.06; Swim Pool Sales Tax, \$338.00; Koester Block Maintenance, \$309.42; Employee Benefit Fund, \$7,020.92; Transient Guest Tax, \$652.98; Sales Tax Improvements, \$30,982.91; making a total of \$214,124.44.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved, CM Boss seconded to approve the appropriations ordinance totaling \$214,124.44. CM Boss overviewed large expenditures including transfers, Breeding Heights debt payment and employee payroll costs. Motion to approve the appropriations ordinance carried by 7-0 roll call vote. City Clerk Holle assigned Ordinance No. 3693.

### **STAFF REPORTS:**

#### **CITY ADMINISTRATOR:**

1. **WATER TOWER INSPECTION BID RESULTS.** CA St. John recommended the City accept the low bid of \$3,190 from Suez to inspect the Tension water storage tank, 17<sup>th</sup> Street Water Tower and Prairie Lane Water Tower. CM Throm moved, CM Frye seconded, to approve the bid. Motion passed unanimously.
2. **TRUCK BIDS.** CA St. John presented 4 trucks bids as budgeted for purchase in 2019. CM Boss and Mayor Grund questioned bids that did not include dealer names. CA St John said the bids will be honored as presented. CA St John recommended : Chevy 1500 from Nordhus Motors, Marysville at \$34,964 to be funded from the General fund which includes a 5 year, 100,000 mile warranty for the Police department; Ford F-550 from Honeyman Ford, Seneca at \$38,868 to be funded ½ from the General fund and ½ from Municipal Equipment Reserve for the Street department; Ford F-250 from Honeyman Ford, Seneca at \$27,476 to be funded ½ from the

General fund and ½ from MER for the Parks department; Dodge 3500 from Nemaha Valley Motors, Seneca at \$34,750 to be funded ½ from Water Revenue and ½ from Sewer Revenue for the Water/Sewer department. CM Boss moved, CM Frye seconded to approve the purchases as recommended by CA St. John. Motion passed 7-0 voice vote. The Police truck #572 will be transferred to the Water/Sewer department. Sewer department trucks #528 and #514, Street department truck #521 and Cemetery department truck #543 will be surplus. CM Schroller moved, CM Throm seconded to surplus these four trucks as recommended by CA St. John. Motion carried unanimously.

3. **SALE OF PROPERTY ON S 11<sup>TH</sup> ROAD.** Chad Kramer of Kramer Oil approached the City with a proposal to purchase the City's property which is adjacent to his property on S 11<sup>th</sup> Road. He intends to build and expand his business in that location. Mayor Grund recommended that the Council get more information from Mr. Kramer and requested CA St. John to get comparable sales in the area. CA St. John noted that the City paid \$150,000 for the property and the appraised value is currently \$81,200. By consensus the council agreed to the sale of the land and requested that the F & A Committee meet to determine a reasonable price.
4. **FRANK MARSHALL DRIVE ENGINEERING.** CA St. John presented a bid from CES for the engineering to be done on Frank Marshall Drive. The project will not be completed in 2019 so consensus was not to bid the engineering.
5. **TA PROJECT AT 7<sup>TH</sup> AND BROADWAY.** CA St John presented a quote of \$7,640 for engineering by CES for the design of the TA Project at 7<sup>th</sup> and Broadway. CA St John also presented the award letter from KDOT which included design considerations for the project. The TA Project will improve the "bump" on Broadway. CM Throm moved, CM Barnes seconded to accept the TA Grant which is an 80/20 cost split. Motion carried unanimously. The City will receive up to \$91,626 from KDOT. The City is required to fund the design engineering in addition to the 20% share. CM Throm moved, CM Graham seconded to approve the proposal from CES for design and preliminary engineering at \$7,640 as presented in the TA application. Motion carried unanimously. KDOT will be responsible for bidding this project. This project will be funded from the Sales Tax Improvement Fund.
6. **CONFERENCE REQUEST CA ST. JOHN.** CA St. John presented his conference requests as follows: KRWA Water conference-Wichita, March 26<sup>th</sup>-28<sup>th</sup>; KACM Spring conference-Lawrence, April 25<sup>th</sup>-26<sup>th</sup>; ICMA Annual conference-Nashville, TN, October 20<sup>th</sup>-23<sup>rd</sup>; KACM Annual conference-Garden City, December 4<sup>th</sup>-6<sup>th</sup>. CA St John noted that his employment contract states that the City will pay for him to attend the annual ICMA conference within the United States. CA St. John presented conference requests on behalf of CC Holle as follows: CCMFOA Spring conference-Manhattan, March 13<sup>th</sup> -15<sup>th</sup>; CCMFOA Clerk's Institute-Wichita, November 11<sup>th</sup>-15<sup>th</sup>. Mayor Grund requested CC Holle also attend MTI City Clerk's Fundamentals at Garnett on April 5. CM Frye moved, CM Throm seconded to approve the conference requests with the addition of the MTI training for CC Holle. Motion carried with a 6-1 vote. Schroller voted no.

7. **WATER SHOP 7<sup>TH</sup>/CALHOUN.** CA St. John asked for feedback from the council on the placement of the Water/Sewer Shop at 7<sup>th</sup> and Carolina. CM Frye asked if the cones represented walls. CA St. John said they represented the walls of the building and the building entry would be from Calhoun with the garage door entrances off of 7th. CM Frye said improvement to the area would be appreciated and he had spoken to some representatives from the Blue River Rail Trail and they did not have an objection.
8. **WORKSHOP SCHEDULED.** A Workshop will be scheduled in April to discuss 2020 Capital Improvements and a Workshop in May to discuss the 2020 budget.

#### **STANDING COITTEE REPORTS:**

##### **STREET:**

1. **KDOT CONNECTING LINKS.** Mayor Grund noted that CA St. John reported in his weekly highlights the increase in funds to the Cities for Connecting Links. This should result in an increase to Marysville by approximately \$5,500 per year.
2. **WALL ALONG N 9<sup>TH</sup>/CAROLINA.** Mayor Grund asked if the City would apply for a Heritage Trust Fund grant to repair the wall at N 9<sup>th</sup>/Carolina since it is a WPA project. CA St John reported it had not been declared a historic site and this might restrict the contractor who will repair the wall. The contractor is checking on available grants.
3. **UTVS TAXED AT 30%.** Mayor Grund said UTVs are taxed at 30 percent for personal property taxes. Individuals may want to contact their legislators to encourage them to reduce those rates.
4. **SNOW REMOVAL ON SIDEWALKS.** CM Boss reminded citizens to clear their sidewalks so the Postal Workers can deliver the mail. CM Holle reported that City Hall will send a letter or call the property owner once a complaint is filed at City Hall regarding needed snow removal.
5. **7<sup>TH</sup> STREET NORTH CORRIDOR.** CM Hughes questioned when the 7<sup>th</sup> Street Corridor KDOT TA resolution had been over-ridden. CA St. John reported no decision regarding this had been made. CM Boss said the water shop placement had been discussed at the February 11<sup>th</sup> meeting. CM Frye also said no decisions have been made but the Water shop had been discussed several times in open session. CM Hughes asked if the decision was made in an executive session. CM Barnes and CM Frye noted that it had been discussed several times in open session. Mayor Grund reported that at the February 11<sup>th</sup> meeting, the City knew we had not received the TA Grant on the 7<sup>th</sup> Street Corridor.
6. **PARKING FOR APARTMENTS DOWNTOWN.** CM Throm asked where the citizens could park during a snow emergency. It was suggested they park in the First Christian Church parking lot, the angle parking on the west side of 10<sup>th</sup> Street by the Koester Museum or in the Swimming Pool parking lot.

## **PARKS AND RECREATION:**

### **CEMETERY AND AIRPORT:**

1. **AIRPORT HANGAR.** PC Ackerman asked if the missing doors on the airport hangar at the far south west corner of the airport would be repaired. CM Frye reported it is a Landoll hangar. CA St. John will follow up.

### **POLICE AND FIRE:**

1. **VOLUNTEER FIREMEN INSTALL WATER LINES.** Mayor Grund thanked the firemen for installing water lines for the new washing machine.
2. **UTV INSPECTIONS.** PC Ackerman asked if a UTV or MTV manufactured with only a large center tail stop light would meet inspection requirements. He also inquired if the vehicle manufactured with only a lap belt instead of a 3-point harness would be acceptable. CM Hughes questioned the requirement for blinkers. CM Frye said blinkers were a safety concern. Consensus was to accept factory lap belts and center tail stop lights and to require turn signals as stated in the ordinance.
3. **MUTUAL RESPECT-COUNCIL/DEPARTMENT HEADS.** PC Ackerman has been receiving reports since last fall there were councilmen who were making derogatory comments toward PC Ackerman and his department. He commented the Police department tried to represent the City in a professional manner. The Police department is required to handle some calls outside the city at the request of the Marshall County Sheriff. This is in exchange for Marshall County providing jail service and dispatch services to the City at no cost. In regard to his time out of the office, PC Ackerman reported he has not added any memberships to professional organizations and he does not sit on any more committees then previously reported. His membership in IMT (which began in 2007) takes the most time of any organization he belongs to. Mayor Grund asked for reports of professional time spent away from the office be communicated to council.

### **FINANCE AND ADMINISTRATION:**

1. **ECONOMIC DEVELOPMENT PLAN.** Mayor Grund said she had spoken with Chamber of Commerce President Patty Holle about the resignation of the Chamber Director Jennifer Duffy and the effect that could have on the Economic Study K-State has been hired to complete. Mayor Grund asked Chamber of Commerce keep the City informed when K-State people are in Marysville and an accounting of how the \$41,000 will be spent. CM Boss questioned when the UP Depot Preservation Project had been included in the Economic study since the Council had not discussed this.

## **ROUNDTABLE DISCUSSION:**

- 1. CONDOLENCES WILLIAM OBORNY FAMILY.** Mayor Grund extended condolences from the City regarding the passing of retired USD 364 Superintendent William Oborny. He was a highly respected and active community leader and volunteer. CM Boss reported Dr. Oborny was a 40 year Rotary member and he and his wife began Toys for Tots in Marysville in 1981.
- 2. PARTNERSHIP FOR GROWTH BOARD MEETING.** Mayor Grund attended a Partnership for Growth board meeting. She said they have a very committed board and they talked about fund raising and grant writing.
- 3. HOUSE BILL TO REQUIRE VIDEO OF MEETINGS.** Mayor Grund reported a House Bill was presented in the Kansas Legislature under KOMA to require public meetings to be recorded and posted within 24 hours. CA St. John added that would include all committee meetings. Mayor Grund also noted that the Legislature is also considering posting the success or failure of economic incentives on a public web site.
- 4. SNOW REMOVAL THANKS.** Council Members thanked the Street Department for snow removal. CC Holle reported all departments are involved with snow removal, the Cemetery/Parks Department removing snow from City property sidewalks and the Water/Sewer department aiding in the removal of snow piles from the streets.
- 5. CONGRATULATIONS 4-A STATE CHAMPION WRESTLING TEAM.** CM Throm congratulated Marysville High School Wrestling Team.
- 6. BUSINESS AFTER HOURS.** Mayor Grund reminded the Governing Body the City is sponsoring a Chamber of Commerce “Business After Hours” Monday, March 4 at 5:30 p.m. at City Hall.

There being no further business, at 9:10 p.m. CM Throm moved to adjourn, CM Graham seconded. Motion carried unanimously.

Cindy Holle  
City Clerk