

Regular Meeting
City Hall, Marysville Kansas-January 8, 2018

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Attorney Olsen, City Administrator St. John and City Clerk Price were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Besinger, Boss, Frye, Gross, Schroller and Throm. Absent: Beikman and Ekiss. A quorum was present.

The minutes from the December 27th meeting were presented for approval. CM Gross moved, CM Schroller seconded to approve the minutes as presented. Motion carried by 6-0 voice vote.

ELECTION CERTIFICATION. After notes of thanks were given to outgoing Council Members by Mayor Grund, CC Price read the certification provided by Marshall County Clerk Stohs. Mayor, Carla Grund; Treasurer, Kenneth L. Kickhaefer; Council Ward One, Bobbi Pippia; Ward Two, Terry Hughes; Ward Three, Jason Barnes; Ward Four, Diane Schroller.

PRESENTATION OF PLAQUES. Mayor Grund presented plaques to CM Besinger, CM Gross and CM Schroller. A motion to adjourn for the purpose of convening a new Governing Body was made by CM Besinger, seconded by CM Schroller. Motion carried unanimously.

At 7:15 p.m., Mayor Grund called the meeting back to order. New Governing Body members took their seats from those who were adjourned. CC Price read the oath of office to Mayor Grund and the newly elected Council Members. Mayor Grund then read a resignation notice from CM Ekiss, effective December 28, 2017.

APPOINTMENT OF COUNCIL (WARD ONE)-GINA GRAHAM. After a short biography overview, CM Boss moved, CM Throm seconded Mayor Grund's recommendation for appointment of Gina Graham as Ward One Council Member. Motion to approve carried unanimously. CC Price read the oath of office. Applause was given.

Roll call was taken and answered by the following members: Boss, Pippia, Graham, Hughes, Frye, Schroller, Throm and Barnes. A quorum was present.

Mayor Grund recommended CM Throm to serve as President of Council. CM Boss moved, CM Jason Barnes seconded to approve CM Throm as President of Council. Motion carried unanimously.

Mayor Grund appointed CM Boss, CM Hughes and CM Schroller to serve on the Administration and Finance Standing Committee. CM Throm moved, CM Pippia seconded these appointments. Motion carried unanimously.

PUBLIC COMMENTS:

1. **CES GROUP-THANK YOU.** Tony Duever, CES Group welcomed new members and thanked the city for the opportunity of working together.

BUSINESS AND DISCUSSION ITEMS:

1. **CHARLES SCHWINDAMANN-OPERATOR REQUEST (CERTIFICATION).** CA St. John informed Council that he spoke with Kansas Department of Health and Environment and they would require Charles to be on the City payroll to be listed as an operator. No action was taken.

2. **DENNIS MASON-ELECTRIC BILL (VETERANS WALL).** Dennis Mason, representing the Veterans Memorial Wall at 211 N. 17th Street, asked Council to continue to pay the electricity bill as the City has done the past six months. Dennis explained there has been discussion about putting a roof over the area and working on solar lighting, but nothing has come to fruition. CM Frye moved, CM Boss seconded to pay up to \$55.00 per month for the electricity in 2018. Motion carried unanimously. Council encouraged Mr. Mason to continue to pursue other lighting options.
3. **MARYSVILLE MAIN STREET-DONATION (DOWNTOWN TREE PROJECT).** CM Throm moved, CM Frye seconded to accept a donation of \$1,000 from Marysville Main Street after bids are accepted for the downtown tree project. Motion carried unanimously.

NOTICES AND HEARINGS

1. **PLANNING COMMISSION MEETING.** CM Boss reported on an upcoming Planning Commission meeting to take place Thursday, January 11th at 7:00 p.m. at City Hall. The agenda includes a revised site plan from Sunflower Credit Union and review of a sketch plan for a business park from Marshall County Partnership for Growth. Mayor Grund asked in the future that the Planning Commission agendas be provided to the entire Council.

CONSENT AGENDA. The Consent Agenda was presented for consideration. Mayor Grund asked if everyone was alright with the ambulance contract not specifically reading there will always be an ambulance available in Marysville. There were no objections. Mayor Grund then expressed concerns with item number seven, KLINK Overlay Amendment from BG Consultants for \$3,500 which stated that the additional monies were required due to sub-contractor inefficiencies and prolonged schedule of the total project. Council consensus was to have CA St. John follow up with BG Consultants for a further explanation or have Hall Brothers pay the additional fees. CM Throm then moved, CM Frye seconded to approve the Consent Agenda, items one through six. Motion to approve carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for December showed \$50,765.93 collected in receipts with a like amount being deposited with the City Treasurer.
2. Municipal Judge's Report for December showed \$2,963.50 being deposited with the City Treasurer and \$622.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
3. Revenue/Expenditure Budget Reports through December 2017 showed adjusted accumulated revenues in the General Fund of \$2,051,945 or 99% of budget; Water Revenue Fund, \$906,157 or 100% of budget; Sewage Revenue Fund, \$764,084 or 99% of budget. Adjusted statement of expenditures in the General Fund totaled \$2,036,440 or 82% of budget; Water Revenue Fund, \$978,336 or 66% of budget and Sewage Revenue Fund, \$622,485 or 58% of budget.
4. 2018 Ambulance Contract (from \$144,306 to \$147,192).
5. Convention and Tourism-Destination State House, Topeka (\$360.16).
6. Consumption Request-MCAC (Ekiss Farewell-Art Center 01-17-18).

APPROPRIATIONS ORDINANCE NO. 3666

1. Claims against the funds of the city were submitted for council consideration as follows: General Fund, \$53,120.21; Water Revenue Fund, \$9,697.07; Sewage Revenue, \$6,852.45; Library Revolving, \$4,696.39; Library, \$1,888.97; Swimming Pool Sales Tax, \$197.57; Koester

Block Maintenance, \$1,094.26; Employee Benefit Fund, \$7,222.20; Transient Guest Tax, \$661.93; and Sales Tax Improvements, \$30.40; making a total of \$85,461.45.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Schroller inquired about the Library tax distribution. CM Boss then moved, CM Schroller seconded to approve the appropriations ordinance totaling \$85,461.45. Motion to approve the appropriations ordinance then carried by 8-0 roll call vote. City Clerk Price assigned the Ordinance No. 3666.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **PART TIME TO FULL TIME (WATER DEPARTMENT)-LILY LYNCH.** CA St. John recommended moving Water Department employee, Lily Lynch from part-time to full-time status. The change in status would not change her level of pay or her job title of General Laborer at this time. Mayor Grund asked for explanation of the job description and spoke of evaluating the staffing needs in each department. CA St. John said he provided information to Mayor Grund about the history of employees in the Water Department. CM Pippia said she would like to review that information. Council consensus is not to take action until the next regular meeting.
2. **STREET SWEEPER PURCHASE.** CA St. John reported to Council the street department has been testing different street sweepers in preparation for the purchase of a new one, which is included in the 2018 budget. Testing included the Ravo, a vacuum only street sweeper, the Pelican, a mechanical only street sweeper, and the Dulevo, a combination mechanical/vacuum street sweeper. The current sweeper is a Johnston/Global version. After testing the sweepers, the Dulevo did the best job. CA St. John recommends purchasing the Dulevo, from Truck Components Services for \$203,914 to come out of the General Fund. CM Barnes asked if we are trading in our current street sweeper. CA St. John said yes, but he doesn't have a price. Council consensus is to see what price will be offered on the trade in before taking any action.
3. **STREET SEAL ROCK.** Reported ordering rock for street sealing as early as possible to avoid price hikes. CA St. John said he is currently proposing buy 520 cubic yards of a new type of manmade rock called Haydite, made by Buildex. The rock creates less dust than our current rock. Costs are \$36 per cubic yard, plus \$13 per cubic yard delivery charge. CA St. John had proposed using rock from current stockpile and supplementing with the Haydite. Concensus of Council was not to use last year's rock for this year's chip and seal routes due to the significant dust issues from last year. CM Boss moved, CM Throm seconded to purchase up to 1,040 cubic yards for \$50,960 funding from the Street and Highway Fund. Motion carried by unanimous voice vote. CA St. John noted that this would be sufficient to complete the 2018 chip and seal routes. Council directed CA St. John to propose other uses of existing rock stockpile.
4. **FINANCIALS/PROJECT COSTS.** Attached are the financials from December. A notable detail includes the General ending at \$438,965, which was \$46,522 higher than budgeted carryover in 2017 and \$13,965 above the council's goal of \$425,000. Water Revenue ended with a balance of \$861,351, which is \$72,179 lower than the end of 2016. Sewer Revenue ended with a balance of \$451,501, which is \$141,599 higher than the end of 2016. Sales Tax ended with a balance of \$790,693, which is \$137,832 lower than the end of 2016, noting that the City will receive \$300,000 from KDOT upon completion of the KLINK project which will restore the fund

balance. Project cost records were included for 2017 and 2018, showing the projects that were completed and those that are ongoing. No action was needed.

- 5. WATER TESTING STATIONS-KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT (KDHE).** CA St. John informed Council he is working with WSS Bargman to establish fifteen required water testing stations estimated to cost \$1,000 each. They will look like the green electric pole boxes seen around the city. They will all be located on city easements and marked with the city logo.

CITY CLERK:

- 1. COUNCIL ORIENTATION.** CC Price mentioned conducting orientation for new Council Members the week of January 22nd and January 29th. Mayor Grund then spoke about the Kansas Open Meetings Act and Kansas Open Records Act. CA Olsen also indicated he is available for any legal guidance needed.

STANDING COMMITTEE REPORTS:

STREET:

- 1. KLINK PROJECT-REPAIR OF MANHOLES.** CM Throm questioned if the manholes along US Highway 36 will get new lids. He indicated they are still not smooth to drive over. CA St. John will follow up with the Engineer and make sure issues are resolved during the final walkthrough of the project.

APPOINTMENTS:

- 1. STANDING COMMITTEES.** Mayor Grund asked Council to think about what committees they are interested in serving on and to let her know.
- 2. EMPLOYEE EVALUATIONS.** Mayor Grund inquired if the employee evaluations will address soft skills, hard skills and goals. CA St. John answered yes.

ROUNDTABLE DISCUSSION:

- 1. FAREWELL-BRAD AND SHARON EKISS.** Mayor Grund reported there will be a Farewell Reception for Brad and Sharon Ekiss at the Lee Dam Art Center on January 17th and encouraged everyone to attend.
- 2. WINNER-IF I WERE MAYOR CONTEST (ARIONA MILLER).** Mayor Grund announced Ariona Miller, seventh grader at Marysville Junior High is one of the winners of the "If I were Mayor" contest sponsored by the League of Kansas Municipalities.
- 3. WELCOME, LOOKING FORWARD TO SERVING.** CM Boss welcomed all the new Council Members. CM Pippia, CM Graham, CM Hughes and CM Barnes all indicated they were anxious about getting started and asked for patience as they begin their service.
- 4. SHOP LOCAL.** CM Frye said these are tough times for downtown retailers. He encouraged supporting local businesses.

5. **METAL IN SIDEWALK NEEDS REPAIRS.** CM Schroller indicated the metal grate in the sidewalk near Farm Bureau, 1019 Broadway needs repairs.

There being no further business, at 9:08 p.m. CM Frye moved to adjourn, CM Pippia seconded. Motion carried unanimously.

Debbie M. Price, MMC
City Clerk