

Regular Meeting
City Hall, Marysville, Kansas-February 11, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Pippia, Frye, Schroller, Throm and Barnes. A quorum was present.

The minutes from the January 28th regular meeting were presented for approval. Mayor Grund and CM Boss presented amendments. CM Throm moved, CM Boss seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

PUBLIC COMMENTS:

1. **BLUE RIVER TRAIL UPDATE.** Mark Hoffman, Ward 4 Marysville, representing the Marshall County Connection, who oversees the Blue River Rail Trail, updated the Governing Body on the intended completion of the trail, which ends at the North Street/7th Street intersection. The group's goal is to complete the trail into Marysville by the 4th of July. The Marshall County Connection Group is working with Depot Preservation Group to make the future trail head at the Old Union Pacific Depot. Marshall County Connection is asking the City to add signage to mark the trail and connect the trail from North Street to Calhoun, possibly using a recreation lane. A Street Committee meeting will be set up to discuss this with the MCC group.

2. **SNOW REMOVAL.** Mark Hoffman complimented the Street crew on the snow removal.

BUSINESS AND DISCUSSION ITEMS:

1. **SNOW REMOVAL ORDINANCE #1872.** A snow removal ordinance was presented showing emergency and primary routes as recommended by the Street Committee. CM Boss moved, CM Throm seconded to approve Ordinance #1872. Motion passed 6-0 roll call vote.

2. **PURCHASE OF 16 FLAGS ON THE BRIDGES.** Greg Boss Ward 2, Jim Breeding Ward 3 and Pat Ellenbecker rural Marysville requested the City purchase 8 American flags for the bridge on Highway 36 and 8 American flags for the bridge on Highway 77. These citizens initiated the bridge flag project. They shared that they have citizens willing to buy the Military flags and they would like the City to purchase the American flags. CM Schroller moved to purchase the American flags on an annual basis, CM Pippia seconded. Motion carried unanimously.

RECESS REGULAR MEETING. CM Throm moved, CM Pippia seconded to recess the regular meeting. Motion carried unanimously

At 7:18 p.m., members of the Marysville Public Building commission were called to order in regular session with Mayor Grund in the chair.

Roll call was answered by the following Public Building Commission Members: Boss, Pippia, Frye, Schroller, Throm and Barnes. A quorum was present.

1. **INTEREST PAYMENT-SWIMMING POOL BONDS.** PBCM Throm moved, PBCM Boss seconded authorization to pay \$49,932.50 to the Kansas State Treasurer for interest on the swimming pool bonds. Motion carried unanimously.

At 7:20 p.m., PBCM Throm moved, PBCM Pippia seconded to adjourn the Public Building Commission Meeting. Motion carried by unanimous voice vote.

RESUME REGULAR MEETING

NOTICES AND HEARINGS. Planning and Zoning Commission met in a joint workshop with the City Council to review the 2005-2025 Comprehensive Plan, which is a master plan for the community. Mayor Grund reported it was good to see the things the City had followed in the plan and the things the City had not followed and the consequences from those decisions. Mayor Grund shared that during the joint meeting, ideas discussed included: a new industrial park, market rate senior housing, to encourage development where infrastructure currently exists, and the advantage of community partners to improve our community. The Governing Body agreed to hold a joint Chamber of Commerce “Business after Hours”/Town Hall meeting at City Hall. The Planning and Zoning Commission will review the Comprehensive Plan during their monthly meetings.

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Frye moved, CM Throm seconded to approve. Motion carried unanimously. The Consent Agenda consisted of the following:

1. 2019-2021 Airport hangar leases; \$.31 per sq. ft. (2019); \$.35 per sq. ft. (2020); \$.39 per sq. ft. (2021).
2. City Clerk’s Report for January showed \$105,926.21 collected in receipts with a like amount being deposited with the City Treasurer.
3. Cash balances in funds as of January 31, 2019 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through January 2019 showed unadjusted accumulated revenues in the General Fund of \$873,778 or 35% of budget; Water Revenue Fund, \$69,452 or 8% of budget, Sewer Revenue Fund, \$69,001 or 9% of budget. Unadjusted statement of expenditures in the General Fund totaled \$200,216 or 7% of budget, Water Revenue Fund, \$66,832 or 5% of budget, and Sewer Revenue Fund, \$36,348 or 3% of budget.
4. Municipal Judge’s Report for January showed \$1,862.00 being deposited with the City Treasurer and \$188.00 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3692

1. Claims against the funds of the city were submitted for Council consideration as follows: General Fund, \$116,114.23; Water Revenue Fund, \$51,468.02; Sewage Revenue Fund, \$49,750.60; Street & Highway \$8,723.00; Library Revolving, \$10,441.13; Swim Pool Sales Tax \$733.96; Koester Block Maintenance, \$602.45; Employee Benefit Fund, \$32,222.18; Transient Guest Tax, \$624.39; Sales Tax Improvements, \$24,795.94; making a total of \$295,475.90.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Boss seconded to approve the appropriations ordinance totaling \$295,475.90. CM Boss overviewed large expenditures including transfers, engineering fees and employee payroll costs. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3692.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **CURED IN PLACE PIPING BID REQUEST.** CA St. John requested to go out for bids to line 12,638 linear ft. of sewer pipe. The Cities of Linn, Waterville, Washington, Greenleaf and Frankfort are bidding together with Marysville for a total of 23,258 linear ft. The bid will be awarded to the bidder with the lowest overall cost to the City of Marysville portion of the project. Bid opening will be March 20 at 3 p.m. CM Frye moved, CM Throm seconded, to approve the bid request as amended and go out to bid. Motion passed unanimously.
2. **TRUCK BIDS.** CA St. John presented specs for four trucks to be purchased this year as budgeted. The Council discussed maintenance concerns for trucks purchased beyond our neighboring communities. CA St. John suggested bidding the Police department ½ -ton truck from Nordhus Motors, Nemaha Valley Motors and Honeyman Ford. The retired police truck will be transferred to the Water/Sewer Department. CA St. John suggested bidding the Street department 1-ton pickup from Honeyman Ford and Twin Rivers. The retired Street truck will be sold. CA St. John suggested bidding the Parks department ¾ ton pickup from Nordhus Motors, Honeyman Ford and Nemaha Valley Motors. The retired Parks truck will be sold. CA St. John suggested bidding the Water/Sewer 1-ton pickup from Nordhus Motors, Honeyman Ford and Nemaha Valley Motors. The retired Water/Sewer truck will be sold. Council requested that these businesses bid all trucks together and individually. CM Frye moved, CM Throm seconded to go out for bids on the 4 truck as suggested by CA St. John and not requesting state contract bids. Motion carried unanimously. CA St. John will bring bids to the February 25th meeting. Truck beds will be bid later.
3. **STREET LOADER MAINTENANCE.** CA St. John presented a proposal from Murphy Tractor for the 4,000-hour maintenance service estimated at \$6,508. CM Throm moved, CM Pippia seconded to accept the proposal. Motion carried unanimously.
4. **HIRED RESERVE POLICE OFFICER.** Tim Anderson was hired as a reserve officer to fill in on weekends. Officer Anderson is certified and will use Marshall County issued equipment. He will be paid \$15 per hour. CA. St. John noted that this will help keep overtime hours down.
5. **HIRED ASSISTANT POOL MANAGERS.** Ricci Beikman and Maria Seematter have been hired as assistant managers at the Swimming Pool. They will be paid \$11 per hour as approved last fall. CA St. John noted that fourteen lifeguards have applied and eight candidates have applied for admissions and concessions.

- 6. FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. No action was taken. A master project list was presented and Mayor Grund noted the impact on the Sales Tax Fund based on all of these projects. The Council agreed to postpone improvements to 7th Street from Walnut to Elm until early June and then reconsider based on sales tax revenues at that time.

STANDING COMMITTEE REPORTS:

STREET:

- 1. CCLIP CONSTRUCTION ENGINEERING.** CA St. John reported that the Street Committee met to review potential engineers for the construction phase of the CCLIP project. The Street Committee evaluated five engineering firms and recommended hiring BG Consultants. CM Throm moved, CM Pippia seconded to hire BG Consultants. Motion carried unanimously.
- 2. TA PROJECT AT 7TH AND BROADWAY.** CA St. John reported the City had received a grant to repair the hump at 7th Street and Broadway. The Transportation Alternative Grant pays 80% and the City will pay 20% with the City paying all the engineering fees. CA St. John reported that the Street Committee recommended CES as the design engineer for the project. CM Boss asked about a raised platform and the brick within the pathway that CA St. John had shared at a Rotary meeting. CA St. John stated that KDOT had required these changes to receive the TA grant. Mayor Grund questioned these revisions and asked CA St. John to email the KDOT correspondence to the Governing Body so it could be discussed again at the February 25th council meeting.
- 3. WATER/SEWER BUILDING AT 7TH AND CALHOUN.** Mayor Grund questioned the aesthetics of placing a building at 7th and Calhoun. CA St John reported the building would fit in the space. CM Frye reported Calhoun street needs improvement.

WATER & WASTE WATER:

- 1. FROZEN METERS.** Several meters were frozen last week in the severe weather. Several local plumbers have referred citizens to the City to thaw the meters which the City will repair without cost. CA St. John asked people to check their meter lids to ensure they are not letting cold air and snow into the pit.

PARKS & RECREATION:

- 1. SNOW MELT.** CM Frye asked if the snow piled at Lakeview would contain road salt that could damage the grass on the ball fields. CA St. John reported the melted snow should follow the path designed for runoff and should not affect the grass.

FINANCE & ADMINISTRATION:

- 2. MEETING WITH PARTNERSHIP 4 GROWTH.** Ellen Barber requested a meeting with the Finance & Administration committee pertaining to her ideas on economic development for Marysville. This meeting will be in March.

EXECUTIVE SESSION. At 8:37 p.m. CM Thom moved, CM Schroller seconded to recess in executive session pursuant to non-elected personnel, exception K.S.A. 75-4319(b)(1) which included the Governing Body and CA St. John. The meeting would resume in the City Council chambers at 8:52 p.m. Motion carried unanimously. At 8:52 p.m. council reconvened. Mayor Grund reported no action was taken during executive session and the regular session was continuing.

ROUNDTABLE DISCUSSION:

- 1. CONGRATULATIONS SAMMY.** Mayor Grund congratulated DCC Ralph on the birth of her daughter Josephine Elizabeth.
- 2. K-STATE ECONOMIC STUDY.** CM Boss asked how the study would work and requested the City be kept informed especially when the K-State team is in town.
- 3. PLANNING & ZONING/COUNCIL WORKSHOP.** CM Schroller reported the workshop and the review of the Comprehensive Plan were very informative.
- 4. STREETS SALTED.** CM Thom thanked the street crew for keeping the streets salted.

There being no further business, at 8:55 p.m. CM Todd moved to adjourn, CM Pippia seconded. Motion carried unanimously.

Cindy Holle

City Clerk