

Regular Meeting
City Hall, Marysville Kansas-September 11, 2017

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John and City Clerk Price were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Beikman, Besinger, Boss, Ekiss, Frye, Gross, Schroller and Throm. A quorum was present.

The minutes from the August 28th meeting were presented for approval. CM Gross moved, CM Throm seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PATRIOT DAY PROCLAMATION. After the Patriot Day Proclamation was read by Mayor Grund, CM Gross moved, CM Schroller seconded approval of the Mayor's Proclamation declaring today, September 11th Patriot Day. Motion carried unanimously.

BUSINESS AND DISCUSSION ITEMS:

- 1. SHARON KESSINGER-KOESTER HOUSE MUSEUM ADVISORY BOARD (KHMAB) REQUIREMENTS.** Sharon Kessinger, Koester House Museum Advisory Board member asked council to change Ordinance 1522 to: 1) expand the residential area requirement to include adjacent counties for KHMAB members in (b); and 2) to change the specific dates in (c) to staggered two year terms. CM Gross expressed concerns with expanding the residential area requirements. She was assured this is an Advisory Board only and Council makes the final decisions on expenditures. CM Ekiss moved, CM Frye seconded to proceed with the requests. Motion carried by 7-1 voice vote. CM Gross voted no.
- 2. SHARON EKISS-DONATION TO LEE DAM ART CENTER/MCAC.** Sharon Ekiss, Marshall County Arts Cooperative, provided background on an IRA held by John David Lynch listing the Lee Dam Art Center for Fine Art as the beneficiary. Sharon indicated the Cooperative is trying to acquire the funds. Mayor Grund said this is a legal matter and feels it should be reviewed by CA Olsen to make sure the funds get distributed correctly. Consensus was for CA Olsen to follow up.
- 3. GREG GRAHAM-RECONSIDER USE OF ATV (SIDE BY SIDE) ON CITY STREETS.** Mayor Grund reported Greg Graham was unable to attend this evening, so council will delay discussion to a later meeting when he is able to attend.
- 4. RESOLUTION 2017-04; UPDATING CITY BOUNDARIES.** A Resolution was presented as follows: *A RESOLUTION DEFINING THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, MARSHALL COUNTY, KANSAS.* CC Price provided an overview, working with CES Group and indicated the city boundaries haven't been updated since 2007. The biggest change is with the southern part of the city. The legal descriptions were difficult to get accurate. CC Price said this will be submitted to the state for their review. CM Throm moved, CM Schroller seconded to approve Resolution 2017-04, authorizing the Mayor to sign. Motion carried by an 8-0 voice vote.

RECESS REGULAR MEETING. CM Gross moved, CM Frye seconded to recess the regular meeting. Motion carried unanimously.

At 7:26 p.m., members of the Marysville Public Building Commission were called to order in regular session with Mayor Grund in the chair.

Roll call was answered by the following Public Building Commission Members: Beikman, Besinger, Boss, Ekiss, Frye, Gross, Schroller and Throm. A quorum was present.

1. **COOPER, MALONE, MCCLAIN (EMMA FILING-PBC BONDS).** PBCM Boss moved, PBCM Gross seconded to approve the payment of \$1,000.00 to Cooper, Malone, McClain for EMMA filing of the PBC Bonds. Motion to approve carried unanimously.

At 7:27 p.m., the Public Building Commission Meeting was adjourned after a motion by PBCM Frye, Second by PBCM Throm and unanimous voice vote.

NOTICES AND HEARINGS:

1. **UPCOMING PLANNING COMMISSION MEETING.** CM Boss reported on an upcoming Planning Commission meeting to be held on Thursday, September 14th at 7:00 p.m. at City Hall. Discussion will include a site plan for an addition to Valley Vet Supply, review of the site plan for Sunflower Credit Union and review of the draft ordinance for intermodal storage containers.

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Beikman moved, CM Besinger seconded to approve the Consent Agenda. Mayor Grund spoke about the water and sewer receipts in August using our current set sewer rates, with 38% of the billed water not included in the billed sewer. . She also spoke about the municipal court revenues being \$26,000, with expenses being \$36,000. CC Price will follow up with analysis from other cities on court fees. Motion to approve then carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for August showed \$65,079.37 collected in receipts with a like amount being deposited with the City Treasurer.
2. Municipal Judge's Report for August showed \$3,448.50 being deposited with the City Treasurer and \$329.00 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
3. Revenue/Expenditure Budget Reports through August 2017 showed adjusted accumulated revenues in the General Fund of \$1,636,912 or 79% of budget; Water Revenue Fund, \$583,587 or 65% of budget; Sewage Revenue Fund, \$508,832 or 66% of budget. Adjusted statement of expenditures in the General Fund totaled \$1,407,597 or 57% of budget; Water Revenue Fund, \$625,463 or 42% of budget and Sewage Revenue Fund, \$448,037 or 42% of budget.
4. Convention and Tourism. Christmas Destination/Light Up Marysville promotion, \$3,000.00.

APPROPRIATIONS ORDINANCE NO. 3658

1. Claims against the funds of the city were submitted for council consideration as follows: General Fund, \$71,326.16; Water Revenue Fund, \$15,729.94; Sewage Revenue, \$7,107.75; Street & Highway, \$13,120.28; Sewer Replacement, \$3,200.00; Bond and Interest #1, \$1,000.00; Library Revolving, \$5,433.05; Swimming Pool Sales Tax, \$11,480.55; Koester Block Maintenance, \$1,058.66; Employee Benefit Fund, \$6,456.27; Transient Guest Tax, \$651.26; and Sales Tax Improvements, \$5,308.57; making a total of \$141,872.49.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Boss moved, CM Throm seconded to approve the appropriations ordinance. CM Boss provided an overview of the largest expenses, around \$16,000 for electricity and street lights. CM Gross questioned an expense to AT&T for internet at the swimming pool. She was informed it was turned off for the season. Motion to

approve the appropriations ordinance then carried by 8-0 roll call vote. City Clerk Price assigned the Ordinance No. 3658.

STAFF REPORTS:

CITY ADMINISTRATOR:

- 1. CROSSWALK PROJECT CONSTRUCTION ENGINEERING: CES PROPOSAL.** CES Group has attached their estimate for the construction engineering. The estimate was \$29,791, which is \$15,000 higher than the estimate listed in the application. As requested by KDOT, the estimate is worst-case scenario. Tony Duever, CES Group provided details, explaining this is the maximum amount that could be billed. CM Gross moved, CM Ekiss seconded approval of the estimate, contingent upon USD #364 agreeing to pay 50% of this potential fee. Motion carried unanimously.
- 2. DOWNTOWN TREE PROGRAM.** CA St. John attached a synopsis of the tree issue downtown and the program he would recommend. CA St. John feels improving the downtown street scape could really make a difference to our business and benefit the community. Mayor Grund questioned entrance points and blocking signs. Council discussed different ideas. Consensus was for CA St. John to work with Marysville Main Street, the Tree Board and all businesses to get their ideas.
- 3. FINANCIALS.** The City has spent 58% of the General Fund budget, 35% of the Water Revenue fund budget, and 38% of the Sewer Revenue fund budget. The City has 97 days, 218 days and 114 days of "cash on hand" in the General, Water Revenue and Sewer Revenue funds, respectively. In addition, the City has \$625,010 in the Water Utility Reserve and \$761,187 in the Sewer Replacement reserve, both being healthy fund balances.
- 4. TWO WEEKS LEAVE.** CA St. John reported an unexpected change in their plans as a family and said the arrival of their first baby could be happening earlier than planned. He will be taking two weeks off to be with family. Pertinent information has been provided to all Supervisors.
- 5. DUSTY STREETS FROM CHIP AND SEAL.** CA St. John said he has been getting numerous calls about the dusty streets with the recent chip and seal taking place. CA St. John confirmed that the street sweeper is working, but it will take time to catch up. Consensus was to run the sweeper nine hours per day, staggering lunch hours.

CITY CLERK:

- 1. LEAGUE OF KANSAS MUNICIPALITIES-ANNUAL CONFERENCE.** CC Price asked if there was interest in attending the Annual League Conference as the registration for CA St. John won't be refunded. There were no volunteers. Mayor Grund said CI Richardson was asked to attend and she thinks the training would be helpful, especially with the nuisance training included in the conference. Consensus was for CI Richardson to attend.

STANDING COMMITTEE REPORTS:

STREET:

1. **NORTH AND TWENTIETH STREET HOLE.** CM Besinger asked if the hole in the street has been looked at. CA St. John said he will follow up.
2. **SURFACE TRANSPORTATION GRANT-KANSAS DEPARTMENT OF TRANSPORTATION (KDOT).** Mayor Grund asked for consensus to speak to the County about applying for a grant through KDOT for repairs to South Eleventh Road, Keystone Road and South Twelfth Road since these are shared roads with the county and city. There were no objections.
3. **NINTH AND ELM CORNER.** CM Throm said the street department did a great job on the ADA ramp on Ninth and Elm Street corner.
4. **CHIP AND SEAL OVER MICROSEAL-TWENTIETH STREET.** CM Ekiss questioned why chip and seal was laid over the micro sealed street on Twentieth Street. CA St. John reminded council of the high traffic the street gets and the chip and seal is to help shed water to keep the street from deteriorating further.
5. **HOUSE NUMBERS.** CM Boss asked where we stand with the discussion of house numbers. CC Price will follow up with County Emergency Management to see if there are any grant funds or programs they participate in to provide the house numbers.

PARKS AND RECREATION:

1. **HAPPY CAMPERS.** CM Frye said he spoke with several people over the weekend and heard many compliments about the City Park. CM Ekiss thanked city staff for their help with barricades and other tasks for this weekend's Gravel Dash Event.
2. **AIRPORT APRON PROJECT.** CA St. John reported the project will begin on September 18th.

POLICE AND FIRE:

1. **RESPONDING TO FLORIDA HURRICANE IRMA.** CA St. John said PC Ackerman has been called to respond to Hurricane Irma and will be leaving for ten days. All expenses will be reimbursed by the Federal Government.
2. **PRAIRIE LANE/KEATING DRIVE.** Mayor Grund shared that she met with Police Chief Ackerman and discussed Keating Drive being a private drive with public use and Prairie Lane being a public street. Chief Ackerman confirmed that at this time speeding tickets cannot be issued on Keating Drive. Mayor Grund suggested annexing Keating Drive. CM Frye said he would like to see future plans for extending streets east before taking Keating Drive in. CC Price will follow up with PC Ackerman and CA Olsen to see if the city can be given permission to issue tickets on Keating Drive based on the current ownership.
3. **GRAVEL DASH-WEEKEND EVENTS.** CM Gross thanked Officer Anderson for helping with the Gravel Dash Event over the weekend and opening up the restroom facilities at the swimming pool.

ADMINISTRATION AND FINANCE:

1. **EMPLOYEE SERVICE AWARDS.** CM Boss mentioned the purchase of four service awards this year. She asked if the employees would come to a regular meeting to be recognized. CC Price said the awards are typically given at the Holiday Party.

APPOINTMENTS AND WAGE DETERMINATIONS:

1. **KOESTER HOUSE MUSEUM ADVISORY BOARD.** CM Frye moved, CM Throm seconded approval of the appointments of Ralph Balaun and Karen Hughes to the Koester House Museum Advisory Board as requested by Mayor Grund with terms expiring in March 2019. Motion carried unanimously.

ROUNDTABLE DISCUSSION:

1. **HOMECOMING PARADE.** Mayor Grund provided meeting times and details for the upcoming homecoming parade.
2. **EMPLOYEE OF THE YEAR/MONTH.** CM Beikman would like to implement an employee of the year program or employee of the month. CA St. John said he has already been thinking about it.
3. **THANK YOU-GRAVEL DASH.** CM Frye said the Gravel Dash Event was well attended with 184 registrants. He said it was a very difficult course.
4. **GOOD WEEKEND EVENTS.** CM Gross spoke of the weekend events including the Farmers Market and Volunteer Fair. She encouraged citizens to volunteer around the community.
5. **HOMECOMING.** Mayor Grund spoke of the past MHS Bulldogs football game and reminded everyone of the upcoming Homecoming parade, pep rally, tailgate party, and game.

There being no further business, at 8:39 p.m. CM Frye moved to adjourn, CM Beikman seconded. Motion carried unanimously.

Debbie M. Price, MMC
City Clerk